

SECTION CLOSED

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 11-25-50

b6  
b7C

FROM : SAC, Dallas

AMSDREGISTERED - RETURN RECEIPT REQUESTEDSUBJECT: BUREAU BADGE No. 1641

Reference is made to my telephonic conversation on this date with Inspector N. P. CALLAHAN of the Bureau.

This is to record the fact that on 11-24-50 [redacted] who is a clerk in a grocery store located at 4330 Brown Street, Dallas, Texas, telephonically contacted this office and advised that he had in his possession a badge which, according to the inscription, was the property of the Federal Bureau of Investigation. [redacted] was requested to maintain possession of this badge and informed that an agent would contact him immediately.

SA GUY B. LEONARD was immediately dispatched to interview [redacted] the latter advising that on the evening of 11-23-50 a [redacted] whom [redacted] knew, appeared at [redacted] grocery store and, according to [redacted] had been drinking some. During his conversation with [redacted] displayed to [redacted] a badge, stating that he had found this badge in the City of Dallas, some months previous. [redacted] stated that he immediately requested [redacted] to release possession of this badge to him, in order that it might be given to the Federal Bureau of Investigation.

According to [redacted] is [redacted] and is employed by the [redacted] 124

[redacted] stated that he knew of no incidents where this badge had been used by [redacted] and had heard no rumors to this effect. The badge was secured from [redacted] and it was determined to be Bureau Badge No. 1641.

An effort was made to locate [redacted] on the evening of November 24, 1950, with negative results; however, [redacted] wife was requested to have him contact the Dallas Office at 8:30 A.M. on the morning of 11-25-50. [redacted] appeared in this office as requested and advised that he was employed as [redacted]

[redacted] and resides at [redacted]  
[redacted] He stated that in March, 1950, while attending the Leo Theatre in the City of Dallas he was in the men's rest room and saw a leather case behind the men's toilet and immediately picked it up, at which time it was determined to be the badge in question. He stated

HOH:FB

Enclosure

*Badge det.  
in. 5524  
placed in safe  
11/27/50  
Graf*

*AA Delmonte present  
Continued by 8/24/49. He advised  
he did not know O'Connor who was found  
in for cover of badge  
11/28*

*39x*

DL Letter 11-22-50

he fully intended to turn this in to the FBI. However, he stated he took the badge home and placed it in his closet and forgot it completely until he found the badge in his closet on 11-23-50, and while at the grocery store he had displayed the badge to [redacted] who had requested possession of the badge, which he gave [redacted]

b6  
b7C

[redacted] denied that he had ever utilized the badge in any respect whatsoever. He stated that he realized he had made an error in not bringing the fact that he had found the badge originally to the attention of this office.

✓ There are no pending cases in this office to my knowledge wherein a badge of the FBI was utilized.

✓ I have had no report that any agent assigned to this office has lost a Bureau badge, and the property records reflect that this badge is not assigned to an agent of this office.

In accordance with the request of Inspector CALLAHAN, this badge and case are enclosed herewith to the Bureau.

January 6, 1951

Mr. Joseph L. Schmitt  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Schmitt:

Today, as you know, marks the completion of your tenth year of service with the Federal Bureau of Investigation and I am indeed pleased to present to you the enclosed Ten-Year Service Award Key in recognition of your Anniversary.

Your years of service cover a most important period in the growth and development of this Bureau. During this time the Bureau has been confronted with problems whose proper solution meant the very safety and security of the Nation. You and the other loyal employees of the Bureau, through intelligent, conscientious, and painstaking efforts, have successfully met these problems. This is reflected in the position of esteem and respect presently occupied by the Bureau. For this reason I wish to congratulate you on this occasion and to point out to you that your years of service mean much more than a mere passage of ten years.

I sincerely hope that you will be a part of this organization for many years to come.

With best wishes,

Sincerely,

Enclosure

CC: Mr. Belmont  
Voucher Section

WRG: smk

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECEIVED DIRECTOR  
F B I  
U. S. DEPT. OF JUSTICE  
NOV 29 1 00 PM '50  
RECEIVED READING ROOM  
F B I  
NOV 29 12 33 PM '50  
U. S. DEPT. OF JUSTICE



*D*  
JOSEPH LUKE SCHMIT SPECIAL AGENT

ENTERED ON DUTY: 1 6 41  
month day year

GRADE AND SALARY: GS 13, \$7600

OFFICE PREFERENCE: (1) Dallas (2) Oklahoma City

INSPECTOR BELMONT:

Mr. Schmit has been assigned as Number One Man of the Internal Security Section since May 15, 1949, and during this entire period his services have been eminently satisfactory in every respect. In his present position he approves signature mail, routes incoming correspondence, discusses problems of policy with respect to the various investigations handled in the Internal Security Section with the Supervisors, holds Section conferences in the absence of the Section Chief and has appeared on the Panel Forum before both In-Service and New Agents' classes. He also acts as Chief of the Internal Security Section in the absence of the Section Chief. He gives clear instructions to the Supervisors in the Section and has their confidence and respect. He is well-rounded in his knowledge of Bureau policy and has the ability to direct and organize the supervision of security investigations. He is an intelligent, energetic, loyal Bureau employee. His prospects for development as an SAC on a long-range basis are excellent. At this time he is entitled to the adjective rating of EXCELLENT.

INSPECTOR HARBO: This Agent makes a neat appearance. He is rather short in stature but is alert and intelligent and has a businesslike personality. He makes a good impression during interview, appears enthusiastic and gives the impression that he could handle paper work with dispatch. He is considered well suited for his present assignment and has the capacity for further development along administrative lines.

The stenographers rated this Agent "Excellent" in dictation ability.

Inspection Report, Security-Investigative Division  
Internal Security Section  
Inspector R. T. Harbo  
11/7/50

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

DATE: November 30, 1950

FROM : Mr. A. H. Belmont

SUBJECT: INQUIRY CONCERNING EMPLOYEES  
OF WARD AND PAUL RECEIVED FROM  
SENATOR TYDINGS SEPTEMBER 11, 1950

Security Division

Tolson	
Ladd	
Clegg	
Glavin	
Nichols	
Rosen	
Tracy	
Harbo	
Belmont	
Mohr	
Tele. Room	
Nease	
Gandy	

PURPOSE

To furnish information concerning a letter dated September 11, 1950, received from Senator Millard E. Tydings. In his letter Senator Tydings stated, "On 4 April 1949 we requested a security check on several individuals with the firm of Ward & Paul, 1760 Pennsylvania Avenue, N. W., our official reporters who record the Committee hearings and meetings." The Senator thereafter pointed out the Bureau was kind enough to furnish "necessary information on this previous request," and he asked for the same check on two additional individuals. The Senator ended his letter by stating, "It will be greatly appreciated if a similar investigation can be made on these persons and a report furnished to me."

DETAILS

Supervisor Carroll Doyle who prepared the response to Senator Tydings specifically recalls this communication. It was noted that Senator Tydings stated that a previous request was made on April 4, 1949, for a "security check" on certain individuals in the firm of Ward and Paul. In his current request he stated that he would like a "similar investigation" on some additional individuals in the firm of "Ward and Place." It was noted that the firm name was given as "Ward and Paul" and "Ward and Place" on the two occasions when the firm name was used in the Senator's letter. Because of this discrepancy in the spelling of the firm's name and the ambiguity of terminology in "security check" and "similar investigation," Supervisor Doyle discussed this matter with Messrs. J. L. Schmitt, F. J. Baumgardner, and L. L. Laughlin as to how the letter should be handled.

Pursuant to instructions issued by Messrs. Schmitt, Baumgardner, and Laughlin, Supervisor Doyle requested a check of the Bureau files on "Ward and Paul" and "Ward and Place"

AHB:cew:kmb

DEC 14 1950

CD

and requested that an effort be made to locate the Senator's letter of April 4, 1949, to determine what action had been taken with respect to the previous request.

No record was found on either of the firms' names: nor was Senator Tydings' letter of April 4, 1949, located. (This letter of Senator Tydings has now been located. It is noted that neither the reporting firm of "Ward and Paul" nor Senator Tydings has been indexed.)

In view of the fact that the previous communication of the Senator was not located and no reference was found to the firm of "Ward and Paul" or "Ward and Place," the Senator's request was misinterpreted by the employees concerned as a request for a name check and the request was handled accordingly. Had the reference material been located, the request for investigation would have been presented to the Director for a decision in the matter.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: November 30, 1950

FROM : D. M. Ladd

SUBJECT:

INQUIRY CONCERNING EMPLOYEES OF  
WARD AND PAUL RECEIVED FROM SENATOR  
TYDINGS, SENATE ARMED SERVICES COMMITTEE,  
SEPTEMBER 11, 1950.

Tolson

Ladd

Clegg

Glavin

Nichols

Rosen

Tracy

Harbo

Mohr

Nease

Gandy

PURPOSE:

*Security Review*

To answer the Director's inquiry relative to the details concerning the Bureau's failure to conduct an investigation of Ward and Paul Remington Company employees requested by Senator Tydings on behalf of the Senate Armed Services Committee. To recommend administrative action to be taken against personnel involved.

DETAILS:

Reference is made to the attached memorandum from Mr. Mohr to Mr. Tolson, setting forth the inquiry made on November 28, 1950, by Mr. Herbert Adkins of the Senate Armed Services Committee, concerning a letter dated September 11, 1950, requesting the Bureau to conduct investigations of [redacted] and [redacted]

By letter dated September 11, 1950 (which is attached) over the signature of Senator Tydings on the stationery of the Senate Armed Services Committee, the Bureau was referred to a previous request for a "security check" made on April 4, 1949, on several individuals with the firm of Ward and Paul, a local reporting company. The Bureau was requested in the September 11, 1950, letter to make the same check on two additional individuals, namely [redacted] and [redacted]. The September 11, 1950, letter said that the Bureau had been kind enough to furnish the necessary information on the previous request. The letter then ended, "It will be greatly appreciated if a similar investigation can be made on these persons and a report furnished to me."

By letter dated September 19, 1950, the Bureau replied to Senator Tydings' letter on the basis of a name check on the two people involved, pointing out that there was no information concerning [redacted] in the Bureau's files and that there was no identifiable information concerning [redacted]

Attachment

EHW:WJ

DEC 14 1950

14

FIVE

Ladd

b6  
b7c

EXPLANATION GIVEN BY THE SECURITY DIVISION

The following explanation as to the handling of the above request on the basis of a name check rather than on an investigation basis has been given by the Security Division:

Supervisor Carroll Doyle who prepared the response to Senator Tydings, specifically recalls this communication. It was noted that Senator Tydings stated that a previous request was made on April 4, 1949, for a "security check" on certain individuals in the firm of Ward and Paul. In his current request he stated that he would like a "similar investigation" on some additional individuals in the firm of "Ward and Place." It was noted that the firm name was given as "Ward and Paul" and "Ward and Place" on the two occasions when the firm name was used in the Senator's letter. Because of this discrepancy in the spelling of the firm's name and the ambiguity of terminology in "security check" and "similar investigation", Supervisor Doyle discussed this matter with Messrs. J. L. Schmitt, F. J. Baumgardner, and L. L. Laughlin as to how the letter should be handled.

Pursuant to instructions issued by Messrs. Schmitt, Baumgardner, and Laughlin, Supervisor Doyle requested a check of the Bureau files on "Ward and Paul" and "Ward and Place" and requested that an effort be made to locate the Senator's letter of April 4, 1949, to determine what action had been taken with respect to the previous request.

No record was found on either of the firms' names nor was Senator Tydings' letter of April 4, 1949, located. (This letter of Senator Tydings has now been located and is attached. It is noted that neither the reporting firm of "Ward and Paul" nor Senator Tydings has been indexed.)

In view of the fact that the previous communication of the Senator was not located and no reference was found to the firm of "Ward and Paul" or "Ward and Place", the Senator's request was misinterpreted by the employees concerned as a request for a name check and the request was handled accordingly. Had the reference material been located, the request for investigation would have been presented to the Director for a decision in the matter.

The letter in question was initialed in the Security Division by Special Agents Carroll Doyle, J. L. Schmitt, F. J. Baumgardner, and Inspector Laughlin. It was then initialed by Supervisor Winterrowd in my office and subsequently by Inspector Mohr. E.H.

EXPLANATION OF MESSRS. MOHR AND WINTERROWD

Inspector Mohr and Supervisor Winterrowd have advised that they read and initialled the outgoing letter to Senator Tydings on the basis that it was a negative name check. They both have advised that had the incoming letter from Senator Tydings dated September 11, 1950, been more carefully read, they would have observed the ambiguity in the letter which refers to a "security check" and then at the end a request for a "similar investigation". If the incoming letter had been read more carefully and the ambiguity observed, the action which was taken could have been stopped and a further inquiry could have been made as to whether an investigation of the two reporters would have been undertaken.

RECOMMENDATION:

1. While the supervisors in the Security Division who handled this matter did make an effort to locate the letter of reference, namely the April 4, 1949, letter, with negative results, there is every indication on the face of the letter from Senator Tydings dated September 11, 1950, that a previous letter involving a request of the Armed Services Committee had been received by the Bureau. It is believed that further efforts should have been made to locate the April 4, 1949, letter from Senator Tydings to determine what action the Bureau had taken and, therefore, it is recommended that letters of censure be directed to Special Agents Doyle, Schmit, Baumgardner, and also to Inspector Laughlin.

J.P. 2. Inasmuch as Supervisor Winterrowd and Inspector Mohr did not carefully read the incoming letter of September 11, 1950, from Senator Tydings and observed the ambiguity, it is recommended that letters of censure be directed to both.

3. It is recommended that the Records Section submit an explanation as to why the letter of April 4, 1949, was not located when so requested by the Security Division.

ACTION TAKEN RE INSTITUTING INVESTIGATIONS

The Washington Field Division has been instructed to immediately institute the necessary investigations of the two above-named reporters and submit the results to the Bureau within ten days.

I agree - I  
Should have  
Caught this!

11/20/50

Filed by:  
Checked by:  
Prepared by:

January 25, 1951

Prepared by:  
Checked by:  
Filed by:

0  
Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Schmit:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$7600 per annum to \$7800 per annum in Grade GS 13, effective January 21, 1951.

Sincerely yours,

John Edgar Hoover  
Director

6 FEB 7 1951  
RECORDED

116851-126

6/31

CC- Mr. Belmont (Personal Attention)  
Movement

JW:dmp

dmp

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

MAILED 12  
JAN 26 1951  
COMM-FBI

JAN 25 3 34 PM '51  
RECEIVED  
FBI  
U.S. DEPT. OF JUSTICE

V.13

ME

**FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE**

**REPORT OF PERFORMANCE RATING**

Name of Employee: JOSEPH LUKE SCHMIT *66 Sept 2015* *796352*

Where Assigned: Security Investigative Internal Security  
(Division) (Section, Unit)

Payroll Title: Special Agent - GS-13

Rating Period: from 3-31-50 to 3-31-51

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*JLS*

Rated by: *J. H. Bingham* Section Chief 3-31-51  
Signature Title Date

Reviewed by: *Carl Behrman* Inspector 3-31-51  
Signature Title Date

Rating approved by: *W. R. Glavin* Assistant Director,  
Federal Bureau of Investigation MAY 10 1951  
Signature Title Date

TYPE OF REPORT

(☒) Official  
(☒) Annual

(☐) Administrative  
(☐) 60-day  
(☐) Transfer  
(☐) Separation from service  
(☐) Special

*8/1*



NARRATIVE COMMENTS

Note The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION  
UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

REC'D  
PERSONNEL UNIT  
MAY 10 9 42 AM '51  
FBI  
U.S. DEPT. OF JUSTICE

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD - 185)

Name of Employee JOSEPH LUKE SCHMIT Title Special Agent  
 Rating Period: from 3-31-50 to 3-31-51

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements, as set out below.

- |  |  |
|--|--|
| <p><u>✓</u> (1) Personal appearance.<br/> <u>✓</u> (2) Personality and effectiveness of his personal contacts.<br/> <u>✓</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).<br/> <u>✓</u> (4) Physical fitness (including health, energy, stamina).<br/> <u>✓</u> (5) Resourcefulness and ingenuity.<br/> <u>✓</u> (6) Forcefulness and aggressiveness as required.<br/> <u>✓</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.<br/> <u>✓</u> (8) Initiative and the taking of appropriate action on own responsibility.<br/> <u>✓</u> (9) Planning ability and its application to the work.<br/> <u>✓</u> (10) Accuracy and attention to pertinent detail.<br/> <u>✓</u> (11) Industry, including energetic consistent application to duties.<br/> <u>✓</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.<br/> <u>✓</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.<br/> <u>○</u> (14) Technical or mechanical skills.<br/> <u>○</u> (15) Investigative ability and results:<br/>       ___ (a) Internal security cases<br/>       ___ (b) Criminal or general investigative cases<br/>       ___ (c) Fugitive cases<br/>       ___ (d) Applicant cases<br/>       ___ (e) Accounting cases<br/> <u>○</u> (16) Physical surveillance ability.</p> | <p><u>✓</u> (17) Firearms ability.<br/> <u>○</u> (18) Development of informants and sources of information.<br/> <u>✓</u> (19) Reporting ability:<br/>       <u>○</u> (a) Investigative reports<br/>       <u>○</u> (b) Summary reports<br/>       <u>✓</u> (c) Memos, letters, wires<br/>       (Consider: <u>✓</u> conciseness; <u>✓</u> clarity; <u>✓</u> organization; <u>✓</u> thoroughness; <u>✓</u> accuracy; <u>✓</u> adequacy and pertinency of leads; <u>✓</u> administrative detail.)<br/> <u>○</u> (20) Performance as a witness.<br/> <u>✓</u> (21) Executive ability:<br/>       <u>✓</u> (a) Leadership<br/>       <u>✓</u> (b) Ability to handle personnel<br/>       <u>✓</u> (c) Planning<br/>       <u>✓</u> (d) Making decisions<br/>       <u>✓</u> (e) Assignment of work<br/>       <u>✓</u> (f) Training subordinates<br/>       <u>✓</u> (g) Devising procedures<br/>       <u>✓</u> (h) Emotional stability<br/>       <u>✓</u> (i) Promoting high morale<br/>       <u>✓</u> (j) Getting results<br/> <u>○</u> (22) Ability on raids and dangerous assignments:<br/>       ___ (a) As leader<br/>       ___ (b) As participant<br/> <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.<br/> <u>✓</u> (24) Ability to work under pressure.<br/> <u>✓</u> (25) Miscellaneous. Specify and rate:<br/>       <u>Capability for additional responsibility</u></p> |
|--|--|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): No. 1 Man - Internal Security Section

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING :

SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

JOSEPH LUKE SCHMIT

Mr. Schmit has been assigned as the No. 1 Man of the Internal Security Section, Security Investigative Division, since May 15, 1949, and has performed in that capacity during this rating period. His well-rounded knowledge of Bureau policy and procedure enables him to successfully direct and organize the supervision of security investigations in a most satisfactory manner. In his present assignment, he reads and approves certain types of signature mail, routes incoming correspondence, and makes decisions with regard to policy matters in connection with the various investigations handled in the Internal Security Section. He has acted as chief of the Internal Security Section on a number of occasions in the absence of the Section Chief and on those occasions has demonstrated he possesses more than the average amount of organizational and administrative ability. Through his practical approach to the day-to-day problems which arise and his clear instructions to the supervisors in the Section with respect to those problems, he has gained their confidence and respect.

Mr. Schmit is an energetic, enthusiastic, intelligent worker who has worked long hours without regard for his personal convenience when the occasion demanded. In addition to his regular duties as No. 1 Man of the Internal Security Section, Mr. Schmit assists in the reading of mail in Mr. Ladd's office. He has exercised excellent judgment during this entire rating period in connection with all of the assignments given to him. His memoranda are clear and concise and he is an excellent dictator.

On December 2, 1950, he received a letter of censure in connection with the handling of an official piece of correspondence. On January 6, 1951, he received a congratulatory letter from the Director upon the completion of his tenth year of service with the Bureau.

Mr. Schmit's physical condition is such that he can function adequately on any type of assignment and he is available

for special or general assignment anywhere his services are needed. He presents an excellent personal appearance, has a pleasing personality, meets people easily and is well liked by the employees in the Section.

In my opinion, he is qualified at this time to handle the duties of an Assistant Special Agent in Charge. He is definitely SAC material and at this time his possibilities for future advancement in the Bureau appear to be excellent.

He is entitled to be rated in the upper limits of SATISFACTORY in Grade GS-13.



RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

March 13, 1951

I certify that I have ~~received~~<sup>returned</sup> the following Government property for official use:  
~~received~~

Key to room # 1266, 1264, and 1706

100  
20 MAR 17 1951

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

FILE  
WRG

PER P. L. Schmit

Very truly yours,  
*Joseph L. Schmit*  
Joseph L. Schmit



United States Department of Justice  
Federal Bureau of Investigation  
Washington, D. C.



Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

2-19-51

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY=ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name VIRGINIA K. Schmit Relationship WIFE Date 2-19-51

Address 4709 S. 30th ST., ARLINGTON, VA.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name VIRGINIA K. Schmit Relationship WIFE Date 2-19-51

Address AS ABOVE

Very truly yours,

*ack*  
*3 MGY*  
*JWS*  
Joseph L. Schmit  
Special Agent

1. Agency and organizational designations  
**DEPARTMENT OF JUSTICE**

2. Pay roll period

3. Block No.

4. Slip No.  
**13361**

5. Employee's name  
**Mr. James L. Smith**

6. Grade and salary  
**GS 13 \$7000**

**PAY ROLL CHANGE DATA**

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX _____	BOND			NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										

10. Remarks:

11. Appropriation(s)

12. Prepared by

13. Audited by

☐ Periodic step-increase.

☐ Pay adjustment.

☐ Other step-increase \_\_\_\_\_

14. Effective date <b>7-24-57</b>	15. Date last equivalent increase <b>7-24-57</b>	16. Old salary rate <b>\$7000</b>	17. New salary rate <b>\$7500</b>	18. (a) Efficiency rating by rating board or other authorized service and conduct rating board certified <b>100% rating - 100%</b> (b) _____ (SIGNATURE OR OTHER AUTHENTICATION)	19. Suspense date <b>3-17-58</b>
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20. LWOP data (Fill in appropriate spaces covering LWOP during following periods):

(Check applicable box in case of excess LWOP)

Period(s):

☐ In pay status at end of waiting period,

☐ In LWOP status at end of waiting period.

☐ No excess LWOP. Total excess LWOP \_\_\_\_\_

Initials of Clerk

STANDARD FORM NO. 1126d  
Form prescribed by Comp. Gen., U. S.  
Feb. 3, 1950, General Regulations No. 102

**PAY ROLL CHANGE SLIP—PERSONNEL COPY**

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

CC-270  
(1-1-50)

NAME SCHMIT, Joseph L. AGE 35 YEARS, 1 MONTHS 1248  
NATIVITY (state of birth) S. Dak. MARRIED, SINGLE, WIDOWED: M NUMBER OF CHILDREN 1  
FAMILY HISTORY Parents deceased, Father, arthritis, Mother, heart.

HISTORY OF ILLNESS OR INJURY Usual childhood diseases. Broken left wrist.

HEAD AND FACE neg.

EYES: PUPILS (size, shape, reaction to light and distance, etc.) neg.

DISTANT VISION RT. 20/ 50, corrected to 20/ 25

LT. 20/ 50, corrected to 20/ 20

COLOR PERCEPTION AOC 1940, Color perception poor, able to identify  
(state edition of Stilling's plates or Lamps used) red, green,

DISEASE OR ANATOMICAL DEFECTS neg. yellow, NCD

EARS: HEARING RT. WHISPERED VOICE mod. impairment, NCD CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS neg.

NOSE neg.

SINUSES neg. (Disease or anatomical defect, obstruction, etc. State degree)

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS neg.

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH 1

NONVITAL TEETH \_\_\_\_\_

PERIAPICAL DISEASE \_\_\_\_\_

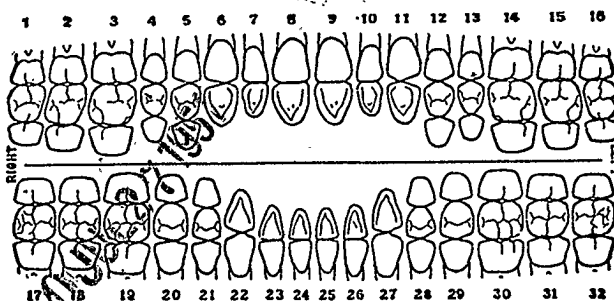
MARKED MALOCCLUSION \_\_\_\_\_

PYORRHEA ALVEOLARIS \_\_\_\_\_

TEETH REPLACED BY BRIDGES \_\_\_\_\_

DENTURES \_\_\_\_\_

REMARKS \_\_\_\_\_



s/J. F. Peters, DC, USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Robust

TEMPERATURE \_\_\_\_\_ CHEST AT EXPIRATION 34 1/2

HEIGHT 66 CHEST AT INSPIRATION 37 1/2 116.5 - 128

WEIGHT 153 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 32

RECENT GAIN OR LOSS, AMOUNT AND CAUSE negligible

SKIN, HAIR, AND GLANDS neg.

NECK (abnormalities, thyroid gland, trachea, larynx) neg.

SPINE AND EXTREMITIES (bones, joints, muscles, feet) neg.



THORAX (size, shape, movement, rib cage, mediastinum) neg.  
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. neg.  
x-ray - neg.  
CARDIO-VASCULAR SYSTEM neg.  
HEART (note all signs of cardiac involvement) neg.  
ECG - normal  
PULSE: BEFORE EXERCISE 90 BLOOD PRESSURE: SYSTOLIC 132  
AFTER EXERCISE 100 DIASTOLIC 88  
THREE MINUTES AFTER 90  
CONDITION OF ARTERIES OK CHARACTER OF PULSE OK  
CONDITION OF VEINS OK HEMORRHOIDS neg.

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) neg.

GENITO-URINARY SYSTEM neg.  
URINALYSIS: SP. GR. 1.017 ALB. neg. SUGAR neg. MICROSCOPICAL neg.  
VENEREAL DISEASE neg.

NERVOUS SYSTEM neg. (organic or functional disorders)  
ROMBERG neg. INCOORDINATION (gait, speech) neg.  
REFLEXES, SUPERFICIAL OK DEEP (knee, ankle, elbow) OK TREMORS neg.  
SEROLOGICAL TESTS neg. BLOOD TYPE A Positive  
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) neg.

SMALLPOX VACCINATION: DATE OF LAST VACCINATION \_\_\_\_\_

TYPHOID PROPHYLAXIS: NUMBER OF COURSES \_\_\_\_\_

\* DATE OF LAST COURSE \_\_\_\_\_

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE \_\_\_\_\_

SUMMARY OF DEFECTS See eyes and ears, NCD

CAPABLE OF PERFORMING DUTIES INVOLVING strenuous PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS  
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)  
(when no is given state cause) \_\_\_\_\_

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) \_\_\_\_\_

Ref. to ENT (See report)

DATE OF EXAMINATION 5/10/51  
EMPLOYEE'S INITIALS \_\_\_\_\_

S/ [redacted] b6  
Cdr (MC) USN b7C  
7/7/51

SCHMIT, Joseph L.

FBI

101-1

ENT Clinic

5/10/51

White Man - 35 years - FBI  
Moderate Impairment of hearing, rt.  
s/C. F. Park

Examination:

Ears: Neg.

Nose: Mild congestion of mucosa

Pharynx: Mod. hypertrophy of tonsils cryptic.

Nasopharynx: Small adenoid mass, not obstructive.

Transillum.: Clear

Tuning forks: AC - BC

Weber to left

W.V. 15/15 L  
8/15 R

s/   
initialed/GFP

b6  
b7C

COPY:ec

DATE: April 26, 1951

TO : THE DIRECTOR

FROM : D. M. LADD

SUBJECT: SPECIAL AGENT PERSONNEL - ADVANCEMENT

Reference is made to SAC Letter #29, Series 1951, dated March 27, 1951, subsection C, entitled "Special Agent Personnel - Advancement." In accordance with the instructions contained therein, the following comments are submitted regarding personnel assigned to the Security Investigative Division for consideration on a long-range basis for development as administrators and executives in the Bureau.

While it is understood that all supervisory personnel assigned to this Division are being considered for development on a long-range basis, at this time comments are being made only on those individuals whose work reflects that they are definitely above average as material for advancement along the lines indicated in referenced SAC Letter.

I am not submitting comments on Inspector Leo Laughlin or the various Section Chiefs, namely, Messrs. Carl Hennrich, Victor Keay, Fred Baumgardner, and Charles Stanley, inasmuch as their continued assignment in their present positions definitely reflects that they are highly capable and merit consideration for any advancement or change of assignment for which the Bureau may desire to consider them.

Also, I will not comment on the Number One Men in the four sections of this Division, namely, Joseph L. Schmit, Internal Security Section, William A. Branigan, Espionage Section, Earl E. Riley, Loyalty Section, and John S. Ammarell, Correlation-Liaison Section. At the present time these men occupy a position equivalent to that of an Assistant Special Agent in Charge and each of them merits consideration for further advancement.

The following are listed in accordance with the instructions set out in referenced SAC Letter and are available for general or special assignment wherever the Bureau may desire to utilize their services:

George H. Scatterday

Mr. Scatterday is presently assigned to the Communist Front Desk in the Internal Security Section. He also assists in handling

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15 JUL 26 1951

#### MEMORANDUM FOR THE DIRECTOR

mail in the office of the Assistant to the Director. He has all the necessary qualifications to operate in an administrative position. Mr. Scatterday makes an excellent appearance, dresses well, and has a friendly disposition. He is one of the best Supervisors in the Internal Security Section. He has a well-rounded knowledge of Bureau policy, is a tireless worker, prepares excellent memoranda, has the ability to handle personnel, and exercises good judgment at all times. Mr. Scatterday has had extensive investigative and supervisory experience. He is capable of handling additional responsibility and is definitely SAC material on a long-term basis.

#### Gerald E. Gotschall

Mr. Gotschall is a very intelligent, capable Agent who has demonstrated an unusual capacity for analysis work and for handling complicated problems. He has executive ability and is one of the top prospects in the Correlation-Liaison Section for development. Mr. Gotschall can be considered SAC material on a long-range basis.

#### Robert J. Lamphere

Mr. Lamphere has been assigned in the Security Division since September 1, 1947. He has done an outstanding job in the supervision of the complex espionage investigations assigned to him. He has a practical approach and the ability to organize and supervise his work using sound judgment. Mr. Lamphere presents a very good personal appearance, is highly intelligent and is an excellent conversationalist. He has the ability to make contacts among all types of people. Mr. Lamphere has the capability for future development as a Special Agent in Charge.

#### Donald E. Moore

Mr. Moore is considered Number Two Man in the Internal Security Section and presently assists in the administration of the Section. As such, he handles policy matters, issues instructions to Supervisors, makes decisions and frequently has acted in the capacity of Section Chief in the absence of both the Section Chief and Number One Man. Mr. Moore is a tall, well built individual, has an excellent personal appearance, meets people well, and has the ability to handle personnel. He has the necessary qualifications of a Bureau administrator, either at the Seat of Government or in the field. He has had extensive field experience, is a good contact man and has an excellent attitude. His general over-all ability as a Supervisor is outstanding. Mr. Moore is definitely potential SAC material.

MEMORANDUM FOR THE DIRECTOR

Charles M. Noone

Mr. Noone is presently assigned as Supervisor in Charge of the Correlation Unit. He has considerable executive ability and has had experience as a Supervisor in the New York Office. He is serious, makes an excellent appearance, and is a good administrator. Mr. Noone should be considered on a long-range basis for development as an ASAC and SAC.

Sterling B. Donahoe

Mr. Donahoe entered on duty with the Bureau on January 6, 1941. He has been in the Security Division since June 20, 1949. He is one of the outstanding Agents in the Security Division. He has far better than average ability and has the necessary desire for advancement. He has demonstrated in his assignments that he has outstanding executive ability. Mr. Donahoe is intelligent, presents an excellent personal appearance, can make contacts with all types of individuals, and is adaptable to all situations. Based on his performance, he definitely has the capability for immediately handling the duties of an ASAC, and with further development the functions of an SAC.

Hugh J. Pharies

Mr. Pharies is an experienced, well-rounded Bureau employee. He makes a rugged, excellent personal appearance, and has an excellent personality. He has been assigned to the Loyalty Section, Security Division, since April 30, 1948, and has handled all phases of the Loyalty Program. He would be particularly adept in the cultivation of proper relationship with police or business officials. He has considerable poise and self-confidence and has clearly demonstrated that he has administrative ability. Prior to his assignment to the Loyalty Section, Mr. Pharies had considerable field experience, both as an investigator and as a supervisor. He is an intelligent, capable Bureau supervisor, and is thoroughly capable of handling additional responsibilities. Mr. Pharies would have no difficulty whatsoever in handling the duties of an ASAC at this time and is good material for development on a long-range basis as an SAC.

Elbert T. Turner

Mr. Turner has been assigned to the Security Division since March 29, 1946. He is above average in personal appearance and intelligence. Throughout his Bureau service he has demonstrated the ability to use sound judgment. He can also make contacts among all

#### MEMORANDUM FOR THE DIRECTOR

types of persons and is adaptable to all situations. In his current assignment, Mr. Turner has demonstrated outstanding administrative ability and I feel that he is perfectly capable of discharging the duties of an ASAC at the present time and has capability for further development as an SAC.

#### Calvin B. Howard

Mr. Howard is presently assigned to the Internal Security Section, supervising work on the Communist Front Desk. He has also assisted in approving correspondence in the office of the Number One Man of the Section. He presents an excellent personal appearance, is intelligent, knows Bureau policy, exercises good judgment, and has an enthusiastic approach to his work. He is well liked by his fellow employees, is a good contact man, and has all the necessary qualifications to act in the capacity of ASAC. Mr. Howard is definitely potential SAC material.

#### Cornelius A. Moynihan

Mr. Moynihan unquestionably has executive and administrative ability. He has served as Night Supervisor of the Security Division and is doing his job well. He has had experience in the New York Office as a supervisor. Mr. Moynihan is potential SAC material.

#### O. Eugene Coleman

Mr. Coleman has been assigned to the Loyalty Section since April 3, 1948. He presents a very businesslike appearance, has a most likable personality, and is a serious, loyal Bureau employee. He has an excellent grasp of Bureau policies and has definitely been an excellent supervisor throughout his assignment in the Loyalty Section. Through Coleman's excellent knowledge of the Loyalty Program, he has been able to assist in all phases of this work. It is noted that prior to Coleman's assignment to the Loyalty Section he had considerable experience in the investigative field, as well as supervisory experience in the Chicago and Savannah Divisions. He is a competent, logical-thinking Bureau employee who would have no difficulty in handling responsibilities of an ASAC at this time and is good material for long-range consideration for development as an SAC.

#### W. Raymond Wannall, Jr.

Mr. Wannall entered on duty on July 27, 1942, and has been assigned to the Security Division since July 24, 1947. He is a considerably above-average Bureau supervisor. His personal appearance

MEMORANDUM FOR THE DIRECTOR

is excellent and his personality commendable. From my observations he is the type of individual who can make contacts among all types of persons and is adaptable to all situations. Mr. Wannall's work is definitely superior and I consider him to have the capabilities for immediate advancement as an ASAC and with development as an SAC.

James F. Bland

Mr. Bland is performing supervisory duties on the Communist Front Desk in the Internal Security Section. He has had a wide variety of field experience, both as an investigator and supervisor. He has a good knowledge of security work, prepares clear, concise and accurate memoranda, exercises good judgment, and has indicated that he definitely has administrative ability. He makes an excellent appearance, meets people well, and is well liked by his fellow employees. Mr. Bland voluntarily performs long overtime duty and definitely has potentialities for development as SAC material.

Leo C. Nulty

Mr. Nulty makes an excellent personal appearance. He is friendly, sincere and obviously intelligent and has demonstrated good judgment in handling his assignments. From my observations of him, I know that he has the ability to make contacts among all types of persons and is adaptable to all situations. In addition, Mr. Nulty served for a number of years, as ASAC in the Salt Lake City Division, by reason of which he has valuable experience. By reason of his performance, he has demonstrated that he has the capability for additional responsibility as ASAC or SAC.

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[redacted] is a very capable supervisor. He has a facility for handling complicated memoranda. He has an outstanding background of knowledge of internal security problems and in fact was a supervisor on these matters in the Baltimore Division. He has a facility for organizing memoranda, for handling squads working on large projects, and for preparing memoranda. [redacted] has executive ability and can be considered on a long-range basis as SAC material.

Robert H. Egan

Mr. Egan has been assigned to the Loyalty Section as a supervisor since March 26, 1948. He has done an outstanding job. He presents a very businesslike appearance, has a serious approach to his work and is one of the most thorough supervisors in the Loyalty

#### MEMORANDUM FOR THE DIRECTOR

Section. He is considerably above average in his ability to supervise loyalty cases. He has an excellent background in both investigative and supervisory work, having served as a field supervisor in the Los Angeles Office prior to assignment to the Seat of Government. Mr. Egan is a solid, well-rounded, conscientious Bureau employee and could operate very successfully as an ASAC. He is excellent material for development on a long-range basis as an SAC.

#### Paul L. Cox

Mr. Cox is currently assigned to the Security Index Unit, Internal Security Section, where he is handling policy matters in connection with the Detcom Program. He has had supervisory experience, both in the field and at the Seat of Government. Mr. Cox makes an excellent, mature personal appearance, has the ability to make contacts among all types of people, and has indicated an ability to handle personnel. He performs an unusually high amount of overtime duty without regard to his personal convenience. He has an excellent knowledge of over-all Bureau policy and is definitely interested in advancing himself in the Bureau's work. Mr. Cox is ASAC material at this time and has all the potentialities for development as an SAC.

#### Arthur J. Marchessault

Mr. Marchessault has been assigned to the Security Division since April 3, 1949. He has an excellent personal appearance and an engaging cooperative personality. He is very intelligent and in the discharge of his responsibilities in this Division has shown excellent judgment. He had valuable experience as ASAC in the Detroit Office and is ambitious to advance in the Bureau's service. He definitely has the ability to make contacts among all types of persons, is enthusiastic and promotes high morale. Because of his past outstanding performance and his present capabilities, Mr. Marchessault should be regarded for future development as an SAC.

#### Meffert W. Kuhrtz

Mr. Kuhrtz presently represents the Bureau in committee work, that is, coordinating committees involving other Government agencies. He is a sound, conscientious Agent. He has had training as a supervisor in the New York Office. His judgment is good and I think he is capable of handling the more complicated problems of the Bureau. Mr. Kuhrtz is ASAC material and has the potential for future development as an SAC.



MEMORANDUM FOR THE DIRECTOR

Wayne W. Klemp

Mr. Klemp is an experienced Bureau Agent who has had extensive field and supervisory experience. He is currently performing supervisory duties in the Special Memoranda Unit of the Internal Security Section. He is a tall individual, makes an excellent personal appearance, has the ability to get along with people, and is a good contact man. Mr. Klemp exercises excellent judgment, knows Bureau policy, and has performed his supervisory duties in an outstanding manner. He has the ability to get to the bottom of a problem with a minimum effort, makes excellent decisions and is a well-rounded Bureau Supervisor. Mr. Klemp possesses the necessary qualifications for development as an SAC on a long-range basis.

Edward S. Sanders

Mr. Sanders is the Secretary of the Interdepartmental Intelligence Conference and a liaison representative. He has been commended by the other members of the IIC for his excellent work as Secretary. He does excellent contact work and has acquired a good knowledge of Bureau policy. Mr. Sanders is ASAC material and has potentialities for development as an SAC on a long-range basis.

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[redacted] has been assigned to the Loyalty Section of the Security Division as a supervisor since February 25, 1948. He has been an excellent supervisor in all respects. He presents a very favorable personal appearance, is a most conscientious, hard working employee and has been outstanding in the supervision of his cases. [redacted] is extremely thorough and his instructions to the field are clear and succinct. It has been particularly noted that [redacted] has the ability to make his own decisions and carry out his responsibilities on his own initiative. Prior to assignment to the Loyalty Section, he had considerable field experience and is thoroughly conversant with various policies and phases of the Bureau's work. [redacted] is a thorough, conscientious Bureau employee who has administrative and supervisory ability. It is felt he merits consideration on a long-range basis for development as an ASAC or SAC.

Samuel George Riley

Mr. Riley began his Bureau career on June 17, 1940. He became a Special Agent on February 23, 1942, and has been assigned

MEMORANDUM FOR THE DIRECTOR

to the Security Division since June 12, 1949. He consistently does an excellent job, handles an above average volume of work, and has the capability for handling any type of assignment. Mr. Riley presents an excellent personal appearance and has a dynamic driving personality. He has exhibited executive ability and based on his performance, I would recommend Mr. Kiley for immediate consideration as an ASAC, and with further development, as an SAC.

Charles T. Brown, Jr.

Mr. Brown has been a supervisor in the Loyalty Section since March 23, 1948. He presents an excellent personal appearance and has an excellent personality. He is a mature, clear thinking and sound Bureau employee who has had considerable experience in the investigative field prior to assignment to the Seat of Government. Mr. Brown is emotionally stable and clearly exhibits poise and confidence. He has demonstrated that he is able to make his own decisions and have the same carried out. He operates generally with very little supervision. Mr. Brown would be excellent in his contacts with police or business officials. It is believed he should be considered for development on a long-range basis as an ASAC or SAC.

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[redacted] is a very personable Agent who makes an unusually favorable impression outside the Bureau. He is presently doing liaison work and has previously had experience on several supervisory desks in the Bureau. His knowledge of Bureau policy and procedures is excellent and I think he is an excellent prospect for development on a long-range basis as an ASAC or SAC.

Herman O. Bly

Mr. Bly is presently a supervisor on the Communist Party, USA Desk in the Internal Security Section. He has an outstanding knowledge of the operations of the Communist Party; has been responsible in the past for handling policy matters involving not only the Party, but the Internal Security Act of 1950. He is an exceptionally hard worker, has initiative, aggressiveness, and is an above average organizer. Mr. Bly has an excellent personal appearance, a good personality and the ability to make friends and contacts. He could serve successfully in any Bureau office and is definitely capable of performing as an ASAC at this time. He possesses the necessary qualifications for development as a future SAC.

MEMORANDUM FOR THE DIRECTOR

Earl F. Lane

Mr. Lane is performing supervisory duties on the Sabotage Desk, Internal Security Section. In this connection, he handles sabotage matters, labor infiltration cases, as well as violations of LMRA and the Federal Train Wreck Statute. He makes an excellent personal appearance, has tact, can handle personnel, and is an alert, intelligent Bureau supervisor. He is desirous of advancing himself in the Bureau's work and has an above average capacity to handle a heavy volume of cases. Mr. Lane has rapidly developed in the Bureau's service, knows how to meet people well, is a good contact man, and a tireless worker. Mr. Lane could successfully act as an ASAC at this time and his potentialities for development as a future SAC are excellent.

Douglas M. Brown

Mr. Brown has been working in the Special Memoranda Unit, Correlation-Liaison Section, since June 10, 1949, and has acquired an excellent knowledge of the general work of the Bureau. He is unusually good at inspiring confidence in new supervisors and clerical employees. He goes about his work in a calm, methodical manner and has demonstrated executive ability. He will be utilized in starting the new Correlation Unit due to his ability to handle clerical personnel. Mr. Brown has potentialities for development as an ASAC and SAC on a long-range basis .

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[redacted] has been a supervisor in the Loyalty Section since February 21, 1948. He presents a very good personal appearance, has a very pleasant personality, and is serious and business-like in his work. He has an excellent knowledge of the Bureau's policies and procedures and has been a most competent supervisor. Prior to his assignment to the Loyalty Section, [redacted] had considerable experience in Communist matters which has materially assisted him in his work in the Loyalty Section. Due to [redacted] knowledge of the work in the Loyalty Section, he has been used in connection with the outgoing signature mail and on occasions has acted as Relief Man for the Number One Man in the Loyalty Section. [redacted] is a conscientious and competent Bureau supervisor and should be considered on a long-range basis for possible material as an ASAC or SAC.

MEMORANDUM FOR THE DIRECTOR

Elmer F. Emrich

Mr. Emrich has been a Bureau Agent since September 24, 1934. He has been assigned to the Security Division since May, 1950. This Agent is easily an above average Bureau supervisor. His attitude is outstanding and he has sufficient background and ability to get results. He has demonstrated that he can make contacts among all types of persons and he is adaptable to varying situations. In my opinion he should be considered for development as an ASAC.

Arthur F. Baier

Mr. Baier is presently assigned to the Internal Security Section where he is performing supervisory duties on the Communist Infiltration of Labor Desk. He makes an excellent personal appearance, has a businesslike, mature approach to Bureau problems and exercises unusually good judgment at all times. He has the necessary initiative, aggressiveness and calmness to operate in an administrative post. At this time, it is believed that Mr. Baier could successfully act as ASAC in one of the Bureau's smaller offices and should be considered on a long-range basis as a potential SAC.

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[redacted] is presently a Relief Supervisor in the Internal Security Section. He is also assisting in the reading and approving of correspondence for the Section and in this connection assists in administration. He has a well-founded knowledge of Bureau policy and procedure and has had considerable field experience in a supervisory capacity. He makes a nice personal appearance, has a good personality, and dresses in excellent taste. [redacted] is above average in intelligence, exercises good judgment, and is capable of handling personnel. He is a hard worker and has demonstrated that he possesses administrative ability. He possesses the necessary qualifications for development as an SAC on a long-range basis.

Marion E. Torrens

Mr. Torrens is assigned to the Security Index Unit, Internal Security Section. He is an experienced Bureau supervisor, has had a wide variety of field experience, is a good contact man, and definitely possesses administrative ability. He possesses the necessary initiative and aggressiveness to act in an administrative capacity, has the ability to reach proper decisions, and carefully analyzes the problems which he handles. He could successfully operate as an ASAC and has potentialities for future development as an SAC.

MEMORANDUM FOR THE DIRECTOR

S. Wesley Reynolds

Mr. Reynolds' outstanding characteristic is his facility for contact work and his broad knowledge of Bureau policies and procedures. He can represent the Bureau in excellent fashion at the highest levels in other agencies or in private industry. He would be an asset to any office. Mr. Reynolds is ASAC and SAC material on a long-range basis.

Cartha D. DeLoach

Mr. DeLoach has demonstrated a capacity for contact work and for sound thinking. He is ambitious, shows a very considerable amount of initiative and a general interest in the Bureau's activities. He has an excellent knowledge of Bureau policy. Mr. DeLoach should be considered on a long-range basis as ASAC material with possibilities for development as an SAC.

Ralph R. Roach

Mr. Roach is a seasoned Bureau Agent and liaison man. His strongest asset is his personable appearance and his facility for handling high-placed contacts. Mr. Roach is ASAC and SAC material on a long-range basis.

Lewis G. Davis

Mr. Davis is an experienced Bureau Supervisor who is presently performing supervisory duties in the Security Index Unit, Internal Security Section. Agent Davis is a methodical individual who carefully scrutinizes all correspondence crossing his desk. He has the capacity for handling a tremendous volume of mail and requires minimum supervision. He is a well built individual, who makes an excellent personal appearance, has a friendly disposition and could successfully operate in an administrative capacity. Mr. Davis has the necessary qualifications for future development as an SAC.

Carroll Doyle

Mr. Doyle is currently assigned to the Internal Security Section. He has had considerable experience in the Special Memoranda Unit and is presently handling matters involving the Plant Informant and American Legion Contact Programs. He has a broad knowledge of Bureau policy, is intelligent, and is regarded as one of the better Supervisors in the Section. He makes a good, substantial appearance,

#### MEMORANDUM FOR THE DIRECTOR

and is alert and forceful in manner. Mr. Doyle approaches his work with enthusiasm, is a tireless worker, and is a clear, logical thinker. He has had considerable experience in police contact work and has also assisted in inspections. It is believed he could successfully operate as ASAC in a small Bureau office at the present time and his potentialities for development as an SAC are good.

#### Francis X. Plant

Mr. Plant began his Bureau career on November 7, 1935. He became a Special Agent on January 26, 1942. While this Agent is comparatively new in the Security Division, he has generally demonstrated outstanding work. He makes an excellent personal appearance, is obviously intelligent, and has a most cooperative personality. He knows Bureau policies and procedures and uses sound judgment in handling his assignments. Unquestionably, based on his past performance, Mr. Plant has the ability to make contacts among all types of persons and is adaptable to all situations. He has administrative and executive ability. It is my opinion that he has the capability for consideration for development as an ASAC and eventually an SAC.

#### William Arthur Stigler

Mr. Stigler has been assigned to the Security Division since February 18, 1948. He makes an excellent personal appearance, is obviously intelligent, and in the discharge of his responsibilities has demonstrated sound practical judgment. He has a very favorable personality, being mature and of a serious temperament. Unquestionably, he has the ability, as demonstrated by his past performance, to make contacts among all types of persons. Mr. Stigler is adaptable to varying situations, and based on his past performance, I believe he has the capability for immediate consideration as an ASAC.

#### James R. Malley

Mr. Malley has been a Supervisor in the Internal Security Section since October 2, 1950. He is presently assisting in the handling of policy matters in connection with the Detcom Program. Agent Malley is an experienced Bureau employee, has a mature, business-like appearance, exercises excellent judgment and is a hard working Agent. He has a unique ability to get along with people. For a number of years, Agent Malley was Supervisor of the Communist Squad in the New York Office. He has had a wide variety of field experience, including assisting in a supervisory capacity in the Kansas City Office.

MEMORANDUM FOR THE DIRECTOR

I feel that Mr. Malley is capable of performing duties as an ASAC at this time and is definitely SAC material. He is capable of handling the most complicated investigative matters.

Frederick C. Zinck

Mr. Zinck is presently performing supervisory duties in the Security Index Unit, Internal Security Section. He has an excellent knowledge of Bureau policy and presently requires minimum supervision and has the capacity for handling a tremendous volume of work. He makes a nice appearance, has a friendly disposition and possesses all of the necessary qualifications as a Bureau administrator. He is alert to protect the Bureau's interests at all times and in view of his wide experience as an investigator and supervisor could successfully operate as an ASAC at this time. Mr. Zinck possesses the necessary qualifications for future development as an SAC.

\* \* \* \* \*

In addition to those listed above, there are a number of other supervisors in the Security Division who have recently been transferred to the Seat of Government and whose work I desire to observe further. Undoubtedly, some of these men will be qualified for advancement in the Bureau's service. In the event they merit consideration for further advancement, I will list them at a future date.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *W.R.G.*

DATE: 9-1-51

FROM : W. R. Glavin *W.R.G.*

SUBJECT:

Tolson	<input checked="" type="checkbox"/>
Ladd	<input checked="" type="checkbox"/>
Clegg	<input checked="" type="checkbox"/>
Glavin	<input checked="" type="checkbox"/>
Nichols	<input checked="" type="checkbox"/>
Rosen	<input checked="" type="checkbox"/>
Tracy	<input checked="" type="checkbox"/>
Harbo	<input checked="" type="checkbox"/>
Belmont	<input checked="" type="checkbox"/>
Mohr	<input type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Nease	<input type="checkbox"/>
Gandy	<input type="checkbox"/>

There is attached hereto the permanent brief of the file of SA J. L. Schmit who has been recommended as Number 1 Man to Mr. Baumgardner, Chief of the Internal Security Unit of the Domestic Intelligence Division by Messrs. Ladd and Belmont.

Approval of the assignment is recommended.

Attachment

WRG:cr

129

1951

*W.R.G.*



July 19, 1951

RECEIVED BY TO FILE

Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Washington, D. C.

Mr. Schmit:

The Bureau is in receipt of the report of the ophthalmological examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on May 10, 1951.

This report reflects that you have defective vision of 20/50 in both eyes, corrected to 20/25 in the right eye and 20/20 in the left eye. As you know, the Bureau's standards require that you have corrected vision of no less than 20/20; therefore, it is desired that you take the most appropriate steps to bring your vision within the requirements and promptly advise the Bureau.

The examiner noted that you have no color perception; however, inasmuch as you have sufficient color perception to identify the basic colors, he did not consider this an incapacitating condition.

The examiner noted a further fact that you have no peripheral vision; however, inasmuch as you have sufficient vision to identify the basic colors, more and direct consultation. The examiner's findings are not considered as an incapacitating condition.

The report of the examiner's ophthalmological report reflects that you are capable of strenuous physical exertion and have no physical defects that would interfere with your participation in training or other work involving the official use of firearms.

For your further information, the ophthalmological examination afforded you in this connection was found to be normal.

RECEIVED BY TO FILE  
JUL 20 1951  
RECEIVED - NEW YORK

John Edgar Hoover  
Director

CC-Mr. Belmont (P & X)  
HLM:jlr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Alben \_\_\_\_\_  
Belmont \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE CHIEF CLERK

DATE: September 25, 1951

FROM : MR. J. L. SCHMITZ *JLS*

SUBJECT:

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_

Reference is made to the Bureau's letter of July 19, 1951, advising the writer of the results of the physical examination afforded on May 10, 1951. This report reflected that I had defective vision which was corrected to 20/25 in the right eye and requested that necessary steps be taken to bring my vision within the requirements as established by the Bureau.

This is to advise that the necessary correction has been made and that the corrected vision of the writer is now 20/20 in both eyes.

JLS:mn

RECORDED - 7  
 OCT 1 1951  
*W. L. ...*

67-116351-130  
 SEP 25 10 35 AM '51  
 RECEIVED  
 KFC:O  
 SEP 26 1951  
*W. L. ...*

*W. L. ...*

**FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE**

**REPORT OF PERFORMANCE RATING**

Name of Employee: JOSEPH L. SCHMIT

Where Assigned: Domestic Intelligence Div., Security Sec., Internal Security Unit  
(Division) (Section, Unit)

Payroll Title: Special Agent -- GS-13

Rating Period: from April 1, 1951 to March 31, 1952

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

JLS

Rated by: J. J. Baumgardner Unit Chief 3-31-52  
Signature Title Date

Reviewed by: Asst. Dir. Ass't. Director 3-31-52  
Signature Title Date

Rating approved by: Assistant Director APR 14 1952  
Signature Title Date

**TYPE OF REPORT**

( ☒ ) Official  
( ☒ ) Annual

( ) Administrative  
( ) 60-day  
( ) Transfer  
( ) Separation from service  
( ) Special

116-1-131  
3

92 APR 17 1952

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

BRIEFING SECTION

F. B. I.

U. S. DEPT. OF JUSTICE

APR 11 6 12 PM '52

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee JOSEPH L. SCHMIT Title Special Agent GS-13  
Rating Period: from 4-1-51 to 3-31-52

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- |   |  |
|---|--|
| <p><u>+</u> (1) Personal appearance.<br/><u>+</u> (2) Personality and effectiveness of his personal contacts.<br/><u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).<br/><u>+</u> (4) Physical fitness (including health, energy, stamina).<br/><u>+</u> (5) Resourcefulness and ingenuity.<br/><u>+</u> (6) Forcefulness and aggressiveness as required.<br/><u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.<br/><u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.<br/><u>+</u> (9) Planning ability and its application to the work.<br/><u>+</u> (10) Accuracy and attention to pertinent detail.<br/><u>+</u> (11) Industry, including energetic consistent application to duties.<br/><u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.<br/><u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.<br/><u>✓</u> (14) Technical or mechanical skills.<br/><u>0</u> (15) Investigative ability and results:<br/>    <u>   </u> (a) Internal security cases<br/>    <u>   </u> (b) Criminal or general investigative cases<br/>    <u>   </u> (c) Fugitive cases<br/>    <u>   </u> (d) Applicant cases<br/>    <u>   </u> (e) Accounting cases<br/><u>0</u> (16) Physical surveillance ability.</p> | <p><u>✓</u> (17) Firearms ability.<br/><u>0</u> (18) Development of informants and sources of information.<br/><u>+</u> (19) Reporting ability:<br/>    <u>0</u> (a) Investigative reports<br/>    <u>0</u> (b) Summary reports<br/>    <u>+</u> (c) Memos, letters, wires<br/>    (Consider: <u>+</u> conciseness; <u>+</u> clarity; <u>+</u> organization;<br/>    <u>+</u> thoroughness; <u>+</u> accuracy; <u>0</u> adequacy and pertinency of leads; <u>+</u> administrative detail.)<br/><u>0</u> (20) Performance as a witness.<br/><u>+</u> (21) Executive ability:<br/>    <u>+</u> (a) Leadership<br/>    <u>+</u> (b) Ability to handle personnel<br/>    <u>+</u> (c) Planning<br/>    <u>+</u> (d) Making decisions<br/>    <u>+</u> (e) Assignment of work<br/>    <u>+</u> (f) Training subordinates<br/>    <u>+</u> (g) Devising procedures<br/>    <u>+</u> (h) Emotional stability<br/>    <u>+</u> (i) Promoting high morale<br/>    <u>+</u> (j) Getting results<br/><u>0</u> (22) Ability on raids and dangerous assignments:<br/>    <u>   </u> (a) As leader<br/>    <u>   </u> (b) As participant<br/><u>+</u> (23) Organizational interest, such as making of suggestions for improvement.<br/><u>+</u> (24) Ability to work under pressure.<br/><u>+</u> (25) Miscellaneous. Specify and rate:<br/>    <u>Capable of additional</u><br/>    <u>responsibility</u></p> |
|---|--|

- A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Supervisor - general security matters
- B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): desk man - No. One Man, Internal Security Unit
- C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)  
(2) Is employee available for special assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)
- D. Has employee had any abnormal sick leave record during rating period? no (If so, explain in narrative comments.)

ADJECTIVE RATING :

SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

JOSEPH L. SCHMIT

Mr. Schmit has been assigned as No. One Man of the Internal Security Unit since May 15, 1949. His long experience in security matters together with his well-rounded knowledge of Bureau policy enables him to successfully direct and organize the supervision of security investigations in a most satisfactory manner.

In his current assignment he approves signature mail, routes incoming correspondence, and makes decisions with regard to policy matters concerning the various investigations supervised in the Internal Security Unit. He has assisted in directing the investigations of our complicated Smith Act cases, including the Smith Act trial at Baltimore which was successfully concluded on April 1, 1952, with six convictions.

On a number of occasions he has acted as Chief of the Unit in my absence. During those periods he demonstrated without question that he possesses more than the average amount of organizational and administrative ability. His keen insight into Communist matters enables him to reach decisions rapidly and accurately. His practical approach to the day-to-day problems which arise and his simple, clear, detailed instructions to the supervisors with respect to those problems makes him a definite asset to the Bureau. He has appeared on panel forums before both In-Service and New Agents' Classes in the absence of the Unit Chief. In this regard his ready answers to the many questions asked of him clearly indicate his thorough understanding of the Bureau's policy as it relates to security matters.

In view of his all-around ability he has from time to time assisted in reading and approving mail in both Mr. Ladd's and Mr. Belmont's offices. He has exercised excellent judgment at all times in connection with those assignments.

*He exhibits an unusual interest in his current assignment and indicative of that interest is the fact that he contributes a great deal of voluntary, unsolocited overtime.*

*Mr. Schmit makes an excellent personal appearance, has a good personality, meets people easily, and is well liked and respected by his fellow employees. He is rated as an excellent dictator by the stenographers in the Unit.*

*Mr. Schmit's physical condition is such that he can function adequately on any type of assignment and he is available for transfer anywhere his services may be needed. I feel he is well qualified at this time to handle the duties of an Assistant Special Agent in Charge. He is definitely SAC material on a long-range basis and at this time his possibilities for further advancement in the Bureau appear to be excellent.*

*STATUS:*

*Upper limits of SATISFACTORY in Grade GS-13.*

*gja*

MR. LADD

January 31, 1952

A. H. BELMONT

SPECIAL AGENT PERSONNEL - ADVANCEMENT  
DOMESTIC INTELLIGENCE DIVISION

Pursuant to instructions contained in SAC Letter #121 dated December 20, 1951, Series 1951, there are listed hereinafter Supervisors in the Domestic Intelligence Division recommended for consideration on a long-range basis for development as administrators and executives in the Bureau.

There are, of course, a number of Supervisors recently transferred to this Division on whom I am not yet able to render comment. While all Supervisors in the Division are being considered for development on a long-range basis, the names listed below are those who at this time appear to merit current consideration on the basis of their work to date. I am not including comments on the Section Chiefs, Mr. L. L. Laughlin and Mr. C. E. Hennrich, and my Number One Man, Mr. W. V. Cleveland; nor on the Unit Chiefs, Messrs. Keay, Baumgardner, Stanley and Branigan, inasmuch as their present assignment reflects that they are definitely capable of assuming responsibility and have the requirements for further advancement.

In addition, I am not listing the Number One Men of the four units, namely, Joseph L. Schmit, John S. Ammarell, O. Eugene Coleman and Sterling B. Donahoe. These men likewise carry considerable responsibility and the fact that they have been designated in their present positions is clear indication that they have the personality and characteristics which merit further consideration for advancement in the Bureau.

With this understanding, the following Supervisors are listed in order with brief comment as to each:

WAYNE W. KLEMP

Mr. Klempe has had extensive field and supervisory experience and he is currently performing supervisory duties in the Special Memoranda Unit of the Internal Security Unit. He makes an excellent personal appearance and has the ability to get along with people. He exercises excellent judgment,

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MEMORANDUM FOR MR. LADD

knows Bureau policy, and has performed his supervisory duties in an outstanding manner. He is considered as a good contact man. He is able to get to the bottom of a problem with a minimum of effort, makes excellent decisions, and is a well-rounded Bureau supervisor. He is available for transfer at any time and possesses the necessary qualifications for development as an SAC on a long-range basis.

JOHN F. DESMOND

Mr. Desmond has been a Supervisor since July 31, 1951, and is presently assigned to the Special Memoranda Desk of the Correlation-Liaison Unit. He previously had two years experience as ASAC at Anchorage. Mr. Desmond has had a wide background of experience in the Bureau and his work reflects this. He is an earnest, conscientious Agent who does well with any job assigned to him. He is available for assignment wherever the Bureau desires. Mr. Desmond is ASAC material and has the potential for development as an SAC on a long-range basis.

CALVIN B. HOWARD

Mr. Howard is presently assigned as Number Two Man in the Internal Security Unit. In this capacity he approves correspondence and acts as Number One Man when the latter is absent. On occasion he has also acted as Chief of the Unit. Mr. Howard has exercised good judgment in handling his present assignment. He handles policy matters, issues instructions to Supervisors, and makes decisions involving the various security cases which are supervised in the Internal Security Unit. He possesses the necessary qualifications to operate as a Bureau administrator, either at the Seat of Government or in the field. He is available for general or special assignment, has an excellent attitude towards his work, and his over-all ability as a Supervisor is entirely satisfactory. He has the potential for development as an ASAC and as an SAC on a long-range basis.

EARL F. LANE

Mr. Lane is presently performing supervisory duties on the Sabotage Desk in the Internal Security Unit. He handles

MEMORANDUM FOR MR. LADD

sabotage matters, labor infiltration cases, and violations of the Labor Management Relations Act and the Federal Train Wreck Statute. Mr. Lane also acts as relief supervisor in the office of Mr. D. M. Ladd, the Assistant to the Director, where he has performed in a most satisfactory manner. He makes an excellent personal appearance, is able to handle personnel, is tactful, and is an alert, intelligent Bureau Supervisor desirous of advancing himself in the Bureau's service. Mr. Lane handles a large volume of work. He has developed rapidly in the Bureau's service, is able to meet people well, is a good contact man, and is a tireless worker. At this time he could perform successfully as an ASAC and has all the necessary qualifications for development as an SAC. He is available for assignment wherever the Bureau desires to utilize his services.

JAMES F. BLAND

Mr. Bland is assigned to supervisory duties on the Communist Front Desk in the Internal Security Unit. He has had varied experience in the field, both as an investigator and supervisor. He has a good knowledge of security work. His memoranda are clear, concise and accurate. He exercises good judgment and has indicated that he also definitely possesses administrative ability. Mr. Bland makes an excellent personal appearance, has the ability to meet people well, and is well liked by his fellow workers. He is available for general or special assignment at any time; he performs an unusual amount of overtime; and he has all the necessary qualifications for development as an SAC.

W. RAYMOND WANNALL, JR

Mr. Wannall has been assigned to the Domestic Intelligence Division since July 24, 1947. He is definitely above average in administrative ability and has been designated as a Supervisor in Charge in the Espionage Unit. Mr. Wannall has an excellent knowledge of Bureau policies and procedures. His judgment is sound and he possesses the capabilities for advancement as an ASAC, and with further development, as an SAC. He is available for assignment wherever the Bureau desires to send him.

MEMORANDA FOR MR. LADD

ROBERT J. LAMPHERE

Mr. Lamphere has been assigned to the Domestic Intelligence Division since September 1, 1947. He has an extensive background in espionage work, displays a well-rounded knowledge of Bureau policies and procedures, and is a tireless worker. He is Supervisor in Charge of a group handling very complex investigations and has demonstrated a definite ability to organize and supervise his own work, as well as that of others. Mr. Lamphere makes a very good personal impression and utilizes a high degree of intelligence and sound judgment in the supervision of his work. He has done an outstanding job and has the capability for further development as a Special Agent in Charge. He is available for assignment wherever the Bureau desires his services.

ROBERT H. EGAN

Mr. Egan has been a Special Agent since May 12, 1941, and has been assigned to the Loyalty Unit as a Supervisor since March 26, 1948. He presents a very businesslike appearance, has a most serious approach and outlook toward his work, and has done an outstanding job as a Supervisor. He is a valuable, well-rounded, experienced Bureau employee. One of Egan's greatest assets is his ability to handle a large volume of work, yet he retains the facility of analyzing each set of facts. He is well above average as a Supervisor in the Loyalty Unit and could operate very successfully as an ASAC. His attitude, conscientiousness and loyalty to the Bureau are excellent. He is excellent material for development on a long-range basis as an SAC. He is available for assignment anywhere the Bureau desires his services.

ELBERT T. TURNER

Mr. Turner has been assigned to the Domestic Intelligence Division since March 29, 1946. He has had extensive supervisory experience in the field and at the Bureau. He is at present time

MEMORANDUM FOR MR. LADD

Supervisor in Charge of a group handling complex espionage matters. Mr. Turner has the exceptional ability to recognize, accept and discharge responsibility. He exercises sound judgment, has a keen, analytical mind, and utilizes a well-rounded knowledge of Bureau policies and procedures to get things done. He is definitely capable of handling the duties of an ASAC and I feel he is definitely potential SAC material. Mr. Turner is available for assignment wherever the Bureau may desire his services.

ARTHUR J. MARCHESSAULT

Mr. Marchessault has been assigned to the Domestic Intelligence Division since April 3, 1949. He was previously assigned as ASAC in the Detroit Office. He presents an excellent appearance, is adaptable to all types of contact work, and exhibits a high degree of enthusiasm in his work. He has shown excellent judgment in discharging his responsibilities. Because of his background and present capabilities, he should be considered for further development as an SAC. Mr. Marchessault is available for assignment wherever the Bureau may need his services.

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[redacted] is currently assigned to the Internal Security Unit, where he supervises the following type cases: Neutrality Matters, Sedition, Violations of Federal Injunctions, Treason and related statutes. He is also supervising the cases of three of the seven Communist fugitives. In addition, he is supervising a special harboring case which is being worked up against the individuals who assisted Gus Hall, one of the Communist fugitives, in his attempted escape through Mexico. [redacted] is an aggressive, resourceful supervisor who uses initiative and good judgment in handling his current assignments. He has a thorough knowledge of Bureau policy and has the ability to arrive at logical conclusions in connection with the problems

MEMORANDUM FOR MR. LADD

which confront him in his day-to-day duties. He organizes his work well, is a good dictator, and handles a large volume of work accurately. He makes an excellent personal appearance. [redacted] has a warm personality, and meets people well. [redacted] physical condition is such that he can function properly on any assignment and he is available for transfer wherever his services are needed. He possesses the necessary qualifications for development as an SAC on a long-range basis.

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J. WRIGHT BROWN

Mr. Brown has been a Supervisor at the Bureau since June 28, 1950, and is now Supervisor in Charge of the Special Memoranda Desk. He was previously a field office supervisor in the Los Angeles Division. He acts as the Number Two Man in the Correlation-Liaison Unit. He has exhibited considerable executive ability, is adaptable, and is available to serve wherever his services are needed. Mr. Brown could function as an ASAC and is potential material for development as an SAC on a long-range basis.

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[redacted]  
[redacted] has been a Special Agent since August 10, 1942, and has been assigned to the Loyalty Unit as a Supervisor since February 25, 1948. He presents a very favorable personal appearance, has a very good personality, and is the type of Bureau representative who would make excellent contacts with outside officials. He is one of the Loyalty Unit supervisors who have done an excellent job throughout the very difficult Loyalty Program and his work has materially assisted in the handling of this Program. [redacted] thinks logically, analyzes material thoroughly, and his instructions to the field have been clear and succinct. He definitely has the ability to operate on his own initiative and carries out his responsibilities with very little supervision. He has had considerable experience both in the investigative field and as a Bureau supervisor and would have no difficulty in handling the position of ASAC. [redacted] is loyal and conscientious and has definitely demonstrated

MEMORANDUM FOR MR. LADD

administrative and supervisory ability. He should be considered on a long-range basis for development as an SAC. Mr. Walsh is available for assignment wherever the Bureau may desire to utilize his services.

LOUIS G. TURNER

Mr. Turner has been a Supervisor since February 26, 1951, and is presently Supervisor in Charge of the squad working on requests received from the McCarran Committee. He is a very personable Agent who has shown a facility for organizing and handling a squad of this type. He seems to have a sound knowledge of Bureau policies, is able to get along with other personnel, and can initiate needed action. Mr. Turner is ASAC material and has the potential for development as an SAC on a long-range basis. He is available for assignment wherever his services are desired by the Bureau.

SAM J. PAPICH

Mr. Papich has been a Supervisor since January 7, 1950, and is presently assigned to the Foreign Liaison Desk in the Correlation-Liaison Unit. He has previously represented the Bureau successfully as a Legal Attache. Mr. Papich has considerable initiative, good judgment and is an excellent candidate for the position of Legal Attache because of his language ability, previous experience, and known ability. He would also make a good ASAC. Mr. Papich possesses potentialities for further development as an SAC. He is available for assignment wherever the Bureau desires to use his services.

ELMER F. EMRICH

Mr. Emrich has been assigned to the Domestic Intelligence Division since May 22, 1950. He entered on duty with the Bureau

MEMORANDUM FOR MR. LADD

on September 24, 1934, and has a broad background of investigative and supervisory experience. He is presently supervising complex espionage investigations and has handled a number of cases which have been successfully prosecuted. He exhibits an intense enthusiasm in the work of the Bureau. Mr. Emrich's record shows that he is a good contact man. On the basis of his capabilities, it is believed that he could definitely function as an ASAC, and with further development as an SAC. He is available for assignment wherever the Bureau may desire to utilize his services.

EDWARD B. REDDY

Mr. Reddy is currently assigned to the supervision of Smith Act cases in the Internal Security Unit. In this connection, he is supervising a number of cases which are being considered for prosecution under the Smith Act. His supervision of these cases reflects careful planning and thought, deep enthusiasm and interest, and he is considered to be one of the better Supervisors in the Unit at this time. In his day-to-day handling of the work which crosses his desk, Mr. Reddy has consistently exhibited sound judgment. He accepts responsibility readily and requires a minimum of supervision. He makes a good personal appearance, has a warm personality, makes friends easily, and is well liked by his fellow employees. Mr. Reddy is available for transfer at any time and possesses the necessary qualifications for development as an ASAC and SAC on a long-range basis.

CARROLL DOYLE

Mr. Doyle is presently assigned to the Internal Security Unit where he is handling matters involving the Plant Informant and American Legion Contact Programs. He has also had considerable experience in the Special Memoranda Unit. He has a broad knowledge of Bureau policy, is intelligent, and is regarded as one of the better supervisors in the Unit. He makes a neat

MEMORANDA FOR MR. LADD

appearance, is alert and forceful in manner. Mr. Doyle is an enthusiastic, tireless worker and is a clear and logical thinker. He is available for transfer at any time, has had considerable experience in police contact work, and has also assisted in inspections. At this time he could perform successfully as an ASAC in a small office and his potentialities for development as an SAC are good.

DOUGLAS M. BROWN

Mr. Brown has been a supervisor since June 10, 1951, at the Bureau and is presently Supervisor-in-Charge of the Correlation Desk, Correlation-Liaison Unit. He makes a good appearance and a good impression, and seems to be unusually adept in the training and handling of clerical personnel. Mr. Brown is a good administrator and has a sound knowledge of Bureau policies. He is available for assignment anywhere in the Bureau. Mr. Brown could function as an ASAC and is potential material for the position of SAC on a long-range basis.

MEFFERT W. KUHRTZ

Mr. Kuhrtz presently represents the Bureau in committee work, that is, coordinating committees involving other Government agencies. He is a sound, sincere, conscientious Agent. He has had training as a supervisor in the New York Office. His judgment is good and I think he is capable of handling the more complicated problems of the Bureau. Mr. Kuhrtz is ASAC material and has the potential for future development as an SAC. He is available for assignment wherever the Bureau may desire his services.

S. WESLEY REYNOLDS

Mr. Reynolds' outstanding characteristic is his facility for contact work and his broad knowledge of Bureau policies and procedures. He can represent the Bureau in



MEMORANDUM FOR MR. LADD

excellent fashion at the highest levels in other agencies or in private industry. He would be an asset to any office. Mr. Reynolds is ASAC and SAC material on a long-range basis. He is available for assignment wherever the Bureau may desire his services.

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[REDACTED] is a very personable Agent who makes an unusually favorable impression outside the Bureau. He is presently doing liaison work and has previously had experience on several supervisory desks in the Bureau. His knowledge of Bureau policy and procedures is excellent and I think he is an excellent prospect for development on a long-range basis as an ASAC or SAC. [REDACTED] is available for assignment wherever the Bureau may desire his services.

LEWIS G. DAVIS

Mr. Davis is an experienced Bureau supervisor who is currently assigned to the Security Index Desk where he is handling policy matters in connection with the over-all Security Index Program. He is a methodical individual who carefully scrutinizes all correspondence coming across his desk. He is able to handle a tremendous volume of mail with minimum supervision. He makes an excellent personal appearance, has a friendly disposition, and could perform successfully in an administrative capacity. Mr. Davis is available for transfer at any time and has the necessary qualifications for development as an SAC on a long-range basis.

[REDACTED]

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[REDACTED] is currently assigned to the Correspondence Desk in the Internal Security Unit. In this assignment he reads and approves correspondence and assists in the administration of

MEMORANDUM FOR MR. LADD

the Unit. He is rated as the Number Three Man in the Internal Security Unit. He has a well-rounded knowledge of Bureau Policy in a supervisory capacity. He makes a nice personal appearance, has a good personality, and dresses in excellent taste. [ ] is above average in intelligence, exercises good judgment, and is capable of handling personnel. He is a hard worker and has demonstrated that he possesses administrative ability. He is available for transfer at any time and possesses the necessary qualifications for development as an SAC on a long-range basis.

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MARION E. TORRENS

Mr. Torrens is presently assigned to the Security Index Desk in the Internal Security Unit. He is an experienced Bureau supervisor, having had varied field experience, is a good contact man, and definitely possesses administrative ability. He has the ability to act in an administrative capacity, is able to reach proper decisions and carefully analyzes the problems which come across his desk. He is available for transfer at any time, could perform successfully as an ASAC, and has all the qualifications for development as an SAC on a long-range basis.

[ ]

[ ] has been a Special Agent since September 22, 1941 and has been assigned as a supervisor in the Domestic Intelligence Division since June 19, 1950. He has been in the Loyalty Unit since February 28, 1951. [ ] presents a very good personal appearance, is a very serious but likeable Bureau employee. He has had considerable experience, both in criminal and security work, and prior to his assignment to the Bureau as a supervisor, his services were utilized on the desks of the ASAC and SAC in the Charlotte Division. [ ] is a hard worker and one who has no hesitancy whatsoever in utilizing a large amount of his own time to carry out his assignments. There is absolutely no question concerning his loyalty to the Bureau. Since his assignment to the Loyalty Unit as a supervisor,

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MEMORANDUM FOR MR. LADD

he has definitely demonstrated that he has supervisory and administrative ability, and I feel he would have no difficulty in handling the duties of ASAC. It is believed he should be considered on a long-range basis as SAC material. [ ] is available for assignment wherever the Bureau may need his services.

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b7C

PAUL L. COX

Mr. Cox is presently assigned to the Security Index Unit of the Internal Security Unit handling policy matters in connection with the Emergency Detention Program. He has had supervisory experience, both in the field and at the Seat of Government, makes an excellent, mature personal appearance, has the ability to make contacts among all types of people, and has indicated the ability to handle personnel. Mr. Cox has an excellent knowledge of over-all Bureau policy and is definitely interested in advancing himself in the Bureau's service. Mr. Cox performs an unusually high amount of overtime duty without regard to his personal convenience. He handles a tremendous volume of work and is available for assignment wherever his services might be needed. Mr. Cox has all the potentialities for development as an SAC.

HERMAN O. BLY

Mr. Bly is presently performing supervisory duties on the Communist Party-USA Desk in the Internal Security Unit. He has an outstanding knowledge of the operations of the Communist Party and has been responsible in the past for handling policy matters involving not only the Party but the Internal Security Act of 1950. Mr. Bly has also acted as Supervisor in Charge of the supervisors assigned to the Smith Act cases. In connection with these important and involved cases, Mr. Bly has performed in a satisfactory manner. He is an exceptionally hard worker, has initiative, and is an above average organizer. Mr. Bly

MEMORANDUM FOR MR. LADD

makes an excellent personal appearance, has a good personality, and has the ability to make friends and contacts. He is capable of performing as an ASAC at this time. He is available for transfer at any time and possesses the necessary qualifications for development as an SAC.

FREDERICK C. ZINCK

Mr. Zinck is presently performing supervisory duties on the Security Index Desk of the Internal Security Unit. He has an excellent knowledge of Bureau policy, requires minimum supervision, and handles a large volume of work. He makes a pleasing appearance, has a friendly disposition, and possesses all of the qualifications necessary for a Bureau administrator. He is alert to protect the Bureau's interest at all times and because of his wide experience as an investigator and supervisor could operate successfully as an ASAC at this time. He is available for transfer at any time and has the qualifications for future development as an SAC.

CHARLES T. BROWN

Mr. Brown has been a Special Agent in the Bureau since August 25, 1941, and has been assigned to the Seat of Government, Loyalty Unit, as a supervisor since March 23, 1948. He makes an excellent personal appearance and has a fine personality. He is an experienced Bureau employee who is mature, thinks logically, and has a sound understanding of the Bureau's policies and procedures. He has been an excellent supervisor throughout the difficult Loyalty Program. One of Brown's main assets is his ability to handle special problems with clear logical thinking and on his own initiative. He is the type of individual who would make excellent contacts with police officers or other outside officials. Mr. Brown is a competent, loyal Bureau employee who should be considered for development on a long-range basis as an ASAC or SAC. He is available for assignment wherever the Bureau may require his services.

MEMORANDUM FOR MR. LADD

[REDACTED]

[REDACTED] has been a Special Agent in the Bureau since June 21, 1943, and has been assigned to the Loyalty Unit as a supervisor since February 21, 1948. He presents a very good personal appearance and has a pleasant personality. He is serious and businesslike and has demonstrated he has a good knowledge of the Bureau's procedures both from an investigative and administrative point of view. [REDACTED] has done excellent work throughout his assignment to the Loyalty Program. Prior thereto he had considerable experience in Communist matters in the field. He handles outgoing signature mail from the Loyalty Unit and also acts as a relief man for the Number One Man of this Unit. [REDACTED] is a competent Bureau supervisor and should be considered on a long-range basis as ASAC and SAC material. He is available for assignment wherever the Bureau may desire his services.

b6  
b7C

FRANCIS X. PLANT

Mr. Plant has been assigned to the Domestic Intelligence Division since June 4, 1950. He makes an excellent personal appearance and is above average in his ability as a supervisor. He has exhibited sound judgment in his handling of intricate espionage investigations. He displays an enthusiastic and intelligent approach to his work. Mr. Plant has an excellent knowledge of the work of the Bureau. From my observations he has the capability for development as an ASAC and eventually as an SAC. He is available for assignment wherever his services may be needed by the Bureau.

RECEIPT FOR GOVERNMENT PROPERTY

CC-5a

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

1-11-52

I certify that I have received the following Government property for official use:

~~REMOVED~~

*for*  
SUPERVISOR'S MANUAL # 73

(issued Jan. 2, 1952)

RETURNED

SUPERVISOR'S MANUAL # 73

(issued Aug. 21, 1950)

**ALPHABETICAL**

NOT F

13 MAR 5 1952

**READ**

*136*  
The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

*136*  
MAR 11 1952

*208*

W.R.G.

PER *EB*

Very truly yours

*J. L. Schmit*

J. L. Schmit, SA

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

November 27, 1951

I certify that I have <sup>returned</sup>~~received~~ the following

Government property for official use:

Manual of Instructions #7544  
(Three volumes)

Rules and Regulations #955

ALPHABETICAL

READ

134 The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

FILE  
WEG  
PER *DEK*  
11-29-51

Very truly yours,

Joseph L. Schmit  
*Joseph L. Schmit*

59 DEC 11 1951

3330

Department of Justice  
RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

Prepared by: *[initials]*  
Checked by: *[initials]*  
Filed by: *[initials]*

Date April 14, 1952

To: The Administrative Assistant Attorney General  
Attention: Efficiency Awards Committee

From: Federal Bureau of Investigation  
(Division, Bureau or Office)

Subject: Superior Accomplishment Award  
Title VII Classification Act of 1949

The following recommendation is presented for your consideration:

Name: Mr. Joseph E. Condit Division: \_\_\_\_\_  
Position title: Special Agent Grade: GS-13 Salary: \$6000 per annum  
Last salary increase: promoted from \$5000 Date: 1-31-51 Amount: \$1000 per annum  
for salary to \$6000 per annum in Grade GS-13.  
Last superior accomplishment award: None Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Description of superior accomplishment. Include following information:

(a) What the standards are for this employee's type of work or what is normally expected in the position; (b) What this employee did; (c) How the work he did exceeded the standards, or how the idea or method or device is expected to improve service, or how the special act or service exceeds the normal requirements of his job.

GROUP A

It is recommended that employee be awarded an advancement from GS-13 per annum to GS-14 per annum in Grade GS-14, in view of his outstanding and sustained work performance over an extended period of time which has demonstrated him as far above average. Mr. Condit is assigned as a Liaison Officer in the Internal Security Unit of the Domestic Infiltration Section and his long experience in supervising and directing the investigation of confidential security matters, the details of which cannot be disclosed, together with his well rounded knowledge of Bureau policies and wide knowledge of particular value. His judgment and analytical ability are outstanding and he has taken a personal interest far beyond the normal requirements of his position. In addition to his other duties Mr. Condit assisted in directing the investigation of the

JW:dmp  
67-116851

COMM - FBI

APR 16 1952

MAILED 20

Recommended:

Efficiency Awards Committee

Admin. Assistant Attorney General

Date

Date

Approved:

J. Edgar Hoover

Head of Division or Bureau

Attorney General

Date

SUPERIOR ACCOMPLISHMENT AWARD

92-APR 25 1952



To: The Administrative Decisions Attorney General  
Attentive Efficiency Award Committee

Mr. [redacted] has been assigned to the trial of  
[redacted] where the [redacted] were completed on April 1, 1950.

In a number of occasions he has acted as Chief of the Internal  
Security Unit in the absence of the Unit Chief and during these  
periods he has demonstrated without any question that he possesses  
more than the average amount of organizational and administrative  
ability. He has insight into highly confidential matters enables  
him to reach decisions accurately and rapidly. His practical  
approach to the day-to-day problems which arise and his clear and  
detailed instructions with respect to the various problems make him  
a definite asset to the Bureau. It is considered Mr. [redacted]'s out-  
standing services, general value and the inspiring example he sets  
for his fellow workers are without doubt ample and sufficient  
justification to warrant recognition through the award of a superior  
accomplishment award.



United States Department of Justice  
Federal Bureau of Investigation  
Washington, D. C.



Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name VIRGINIA K. Schmit Relationship WIFE Date 4-14-52

Address 4709 S. 30th ST., ARLINGTON, VA.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name VIRGINIA K. Schmit Relationship WIFE Date 4-14-52

Address AS ABOVE

Very truly yours,  
Joseph L. Schmit  
Joseph L. Schmit  
Special Agent

78 *RLH*  
APR 18 1952  
APR 15 1952 *JS*

100-116851  
100-116851  
100-116851

*Chap*

April 14, 1952

Mr. Joseph L. Schmitt  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Schmitt:

I am writing to advise you that you have been recommended for a promotion from \$560 per annum to \$700 per annum in Grade GS-13 as an award for superior accomplishment. The effective date of this increase will follow approval by the Committee on Superior Accomplishment Awards concerning which you will be advised later.

It has been a pleasure to recommend this promotion in view of the outstanding and extremely important services performed by you over an extended period of time as a Supervisor in the Internal Security Unit of the Domestic Intelligence Division. Your keen insight and practical approach to the many problems which have arisen in connection with internal security matters have made your services of particular value. I desire to take this opportunity to express personally my sincere appreciation and commendation of your fine work performance.

Sincerely yours,

MAILED FROM D. C.  
TIME 11:00  
DATE 4-16-52  
BY 25-77-6

*J. Edgar Hoover*  
100-116851-133  
*W. J. Cavanaugh*

- Tolson
- Ladd
- Nichols
- Belmont
- Clegg
- Glavin
- Harbo
- Rosen
- Tracy
- Mohr
- Tele. Rm.
- Nease
- Gandy

100-116851-133  
Mr. Belmont (PERSONAL ATTENTION)

100-116851-133  
Mr. J. I. Cavanaugh

CC: Movement Section

JW:dmd  
67-116851

92 APR 25 1952

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 4-9-52

FROM : H. L. Edwards

SUBJECT: JOSEPH L. SCHMIT  
 Internal Security Unit  
 Security Section  
 Domestic Intelligence Division  
 AWARD FOR SUPERIOR ACCOMPLISHMENT

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_

By memorandum to Mr. Belmont Mr. Baumgardner has recommended that Mr. Schmit, No. One Man in the Internal Security Unit, be considered for a meritorious increase in salary for the above average manner in which he has carried out his assignment over a period of time. Mr. Belmont concurred and stated that he, Belmont, considers Agent Schmit to be outstanding as to judgment, analytical ability and as an example to supervisors.

Mr. Baumgardner advised that Mr. Schmit has been assigned as No. One Man since 5-15-49. His long experience in security matters together with his well-rounded knowledge of Bureau policy enables him to successfully direct and organize the supervision of security investigations in a most satisfactory manner. In his assignment as No. One Man he reads and approves signature mail, routes incoming correspondence, and makes decisions with regard to policy matters in the Internal Security Unit. In addition to his other duties he assisted in directing the investigations of the Bureau's complicated Smith Act cases, including the Smith Act trial at Baltimore where six communists were convicted on April 1, 1952.

Mr. Baumgardner stated that on a number of occasions Mr. Schmit has acted as Chief of the Unit in the absence of the Unit Chief and during these periods demonstrated without any question that he possesses more than the average amount of organizational and administrative ability. His keen insight into Communist matters enables him to reach decisions accurately and rapidly. His practical approach to the day-to-day problems which arise and his simple detailed instructions to the supervisors with respect to those problems makes him a definite asset to the Bureau. In view of his all-around ability he has from time to time been called to assist in reading and initialing mail in both Mr. Ladd and Mr. Belmont's offices and in this connection has exercised excellent judgment at all times.

JUSTIFICATION

It is believed that Mr. Schmit's performance conforms with one of the standards for Superior Accomplishment which provides as

67-11-101-1341

APR 25 1952

Memorandum to Mr. Glavin - continued

follows:

"Sustained work performance for a period of at least 3 months of such nature that it merits special recognition for superior accomplishment over and above the normal requirements of the employee's position, provided that his current performance rating is not less than "Satisfactory."

RECORD AS BUREAU EMPLOYEE

A review of Mr. Schmit's personnel file reflects he entered on duty as a Special Agent on 1-6-41 in grade CAF-9, \$3200 per annum. He has been assigned to the Dallas, New York and Oklahoma City Office and was transferred to the Domestic Intelligence Division at the Seat of Government on 7-18-47. He was reallocated to grade CAF-13, \$7432.20 per annum on 7-24-49 and his present salary in grade GS-13 is \$8560 per annum as the result of one increase in basic salaries and an increase under the UPA effective 1-21-51. On 3-31-51 Mr. Baumgardner rated him in the upper limits of Satisfactory.

A PERMANENT BRIEF OF HIS PERSONNEL FILE IS ATTACHED.

RECOMMENDATION

Inasmuch as it appears Agent Schmit's performance during the past year has been outstanding and deserving of recognition, it is recommended that he be afforded a within grade salary increase in grade GS-13 from \$8560 to \$8760 per annum.

Attachment

*Letter to empl.  
justification to Dept  
4-14-52  
JLL/amp*

*Rec appeal*

*J 4/10*

*I agree  
4/10 L*

*I agree  
JLL  
4/10*

*OK  
H.*

*I agree  
JLL  
4/10*

*JLL  
EJP*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *Ar*

FROM : MR. F. J. BAUMGARDNER *8/*

SUBJECT: JOSEPH L. SCHMIT  
NO. ONE MAN  
Internal Security Unit  
Security Section  
DOMESTIC INTELLIGENCE DIVISION

DATE: April 8, 1952

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

## PURPOSE:

To recommend that Mr. Schmit be considered for a meritorious increase in salary in view of the intelligent, above-average manner in which he is carrying out his present assignment as No. One Man of the Internal Security Unit.

## DETAILS:

Mr. Schmit has been assigned as No. One Man of the Internal Security Unit since May 15, 1949. His long experience in security matters together with his well-rounded knowledge of Bureau policy enables him in his capacity as No. One Man of the Internal Security Unit to successfully direct and organize the supervision of security investigations in a most satisfactory manner. He is considerably above average in intelligence and has both an LL.B degree and an accounting degree.

In his present assignment he reads and approves signature mail, routes incoming correspondence, and makes decisions with regard to policy matters in connection with the various investigations handled in the Internal Security Unit. In addition to his other duties he assisted in directing the investigations of our complicated Smith Act cases, including the Smith Act trial at Baltimore where six Communists were convicted on April 1, 1952.

On a number of occasions he has acted as Chief of the Unit in the absence of the Unit Chief. During those periods he demonstrated without any question that he possesses more than the average amount of organizational and administrative ability. His keen insight into Communist matters enables him to reach decisions accurately and rapidly. He has appeared on panel forums before both In-Service and New Agents' Classes in the absence of the Unit Chief. In this regard his ready answers to the many questions asked of him clearly indicate his thorough understanding of the Bureau's policy as it relates to security matters. His practical approach to the day-to-day problems which arise and his simple detailed instructions to the supervisors with respect to those problems makes him a definite asset to the Bureau.

In view of his all-around ability he has from time to time been called to assist in reading and initialing mail in both Mr. Ladd's and Mr. Belmont's offices. In connection with those assignments he has exercised excellent judgment at all times.

92 APR 26 1952  
FJB:mn

*Rec'd Mr. Ladd  
4/15/52 - PL*

He has exhibited an unusual amount of interest in his present assignment and indicative of this interest there is set forth below his voluntary overtime record since January 1, 1952:

January	2 hours 4 minutes
February	2 hours 25 minutes
March	1 hour 52 minutes

His physical condition is such that he can function adequately on any type of assignment and he is available for special or general assignment anywhere his services are needed. He presents an excellent personal appearance, has a pleasing personality, and is well liked and respected by the employees in the Unit.

In view of the above average manner in which Mr. Schmit has carried out his current assignment over a period of time, it is recommended that he be considered for a meritorious increase in salary at this time.

**ACTION:**

In the event you approve, it is suggested that this memorandum be routed to the Administrative Division for appropriate consideration.

*I consider him to be outstanding  
as to judgement, analytical ability and as an example  
to supervisors*



Checked by *[initials]*  
Filed by *[initials]*

May 20, 1952

Mr. Joseph L. Schmitt  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Schmitt:

With reference to the Bureau's letter of April 14, 1952, advising you were being recommended for promotion from GS560 per annum to GS760 per annum in Grade GS 13, I am writing to advise you that this promotion will become effective May 26, 1952.

Sincerely yours,

John Edgar Hoover  
Director

CC: Mr. Belmont (PERSONAL ATTENTION)

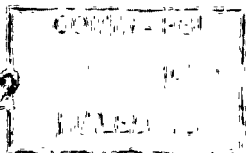
Mr. Cavanaugh

Movement Section

JW/dlm  
67-116851

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

89 JUN 5 1952



RECORDED-107

136

*[Handwritten signatures and initials]*



1. Agency and organizational designations U.S. Department of Justice Federal Bureau of Investigation	2. Pay roll period	3. Block No.	4. Slip No. 27
5. Employee's name (and social security account number when appropriate) J. J. J. J. J.	6. Grade and salary GS 13 (35)		

### PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F. I. C. A.		NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										

10. Remarks:	11. Appropriation(s)	12. Prepared by
		13. Audited by

☐ Periodic step-increase  
 ☐ Pay adjustment  
 ☐ Other step-increase

14. Effective date 12/1/50	15. Date last equivalent increase 12/1/50	16. Old salary rate \$7.71	17. New salary rate \$8.71	18. Performance rating is satisfactory or better.  (Signature or other authentication)
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19. LWOP data (Fill in appropriate spaces covering LWOP during following periods:  
 Period(s): 12/1/50 to 12/1/50

(Check applicable box in case of excess LWOP)  
☐ In pay status at end of waiting period.  
☐ In LWOP status at end of waiting period.

☒ No excess LWOP. Total excess LWOP 12/1/50 to 12/1/50

STANDARD FORM NO. 1126d—Revised  
 Form prescribed by Comp. Gen., U. S.  
 Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY

Department of Justice  
RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

Date April 12, 1952

To: The Administrative Assistant Attorney General  
Attention: Efficiency Awards Committee

From: Federal Bureau of Investigation  
(Division, Bureau or Office)

Subject: Superior Accomplishment Award  
Title VII Classification Act of 1949

Mr. Kilguss  
Mr. Butts  
Accts. Branch  
Personnel Br.  
Services Br.  
Records Br.  
Procurement Sec.

ASSISTANT ATTORNEY GENERAL  
The following recommendation is presented for your consideration:

Name: Mr. Joseph L. Schmit

Division:

Position title: Special Agent

Grade: GS 13 Salary: \$8560 per annum

Last salary increase: Promoted from \$7600 Date: 1-21-51 Amount: \$200 per annum to \$7800 per annum in Grade GS 13.

Last superior accomplishment award: None Date: Amount:

Description of superior accomplishment. Include following information:

(a) What the standards are for this employee's type of work or what is normally expected in the position; (b) What this employee did; (c) How the work he did exceeded the standards, or how the idea or method or device is expected to improve service, or how the special act or service exceeds the normal requirements of his job.

GROUP A

It is recommended this employee be afforded an advancement from \$8560 per annum to \$8760 per annum in Grade GS 13, in view of his outstanding and sustained work performance over an extended period of time which has distinguished him as far above average. Mr. Schmit is assigned as a Supervisor in the Internal Security Unit of the Domestic Intelligence Division and his long experience in supervising and directing the investigation of confidential security matters, the details of which cannot be disclosed, together with his well rounded knowledge of Bureau policy have made his services of particular value. His judgment and analytical ability are outstanding and he has taken a personal interest far beyond the normal requirements of his position. In addition to his other duties Mr. Schmit assisted in directing the investigations of the

Recommended:

Efficiency Awards Committee

Admin. Assistant Attorney General

Date

Date

Approved:

Head of Division or Bureau

Deputy Attorney General

Date

JUN 5 1952

RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

RECORDED

137

Edgar Hoover

Deputy Attorney General

27 file

To: The Administrative Assistant Attorney General  
Attention: Efficiency Awards Committee

Bureau's complicated Smith Act cases including the trial at Baltimore where six Communists were convicted on April 1, 1952.

On a number of occasions he has acted as Chief of the Internal Security Unit in the absence of the Unit Chief and during these periods he has demonstrated without any question that he possesses more than the average amount of organizational and administrative ability. His keen insight into highly confidential matters enables him to reach decisions accurately and rapidly. His practical approach to the day-to-day problems which arise and his clear and detailed instructions with respect to the various problems make him a definite asset to the Bureau. It is considered Mr. Schmit's outstanding services, general value and the inspiring example he sets for his fellow workers are without doubt ample and sufficient justification to warrant recognition through the medium of a superior accomplishment award.

TO : MR. LADD *✓*

FROM: A. H. BELMONT

DATE: June 9, 1952

*○*  
JOSEPH L. SCHMIT  
GS-13  
EOD 1-6-41

Mr. Schmit has been assigned to the Internal Security Unit since July 18, 1947. He is currently performing as No. One Man of the Internal Security Unit and has indicated a desire to receive consideration for advancement in the Bureau's work. He is available for any assignment.

It should be noted that Mr. Schmit's current assignment is comparable to that of an Assistant Special Agent in Charge of a field office. He is thoroughly conversant with Bureau policy and procedure and has acted in charge of the Internal Security Unit in the absence of the Chief. During the times he has acted for the chief of the Internal Security Unit he has clearly demonstrated that he possesses both administrative and executive ability.

Mr. Schmit is definitely an above average Bureau employee and without any question could function adequately as an Assistant Special Agent in Charge at this time.

*100-100-100-100*

67-116251	138
SEARCHED <i>✓</i>	
SERIALIZED <i>✓</i>	
INDEXED <i>✓</i>	
JUL 17 1952	
FEDERAL BUREAU OF INVESTIGATION	

*all*  
89 JUL 23 1952

*311*  
*100*

1. Agency and organizational designations U.S. Department of Justice Federal Bureau of Investigation	2. Pay Period JUL 1952	3. Block No. 1507	4. Slip No.
--	---------------------------	----------------------	-------------

5. Employee's name (and social security account number when appropriate) MR. JAMES E. COLETT	6. Grade and Salary GS 13 \$5760
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### PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME	GROSS PAY	RET.	TAX	BOND	F. I. C. A.	NET PAY
7. Previous normal								
9. New normal								
9. Pay this period								

10. Remarks:	11. Appropriation(s)	12. Prepared by J. E. COLETT
		13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date 7-23-52	15. Date last equivalent increase 1-21-51	16. Old salary rate \$5760	17. New salary rate \$6360	18. Performance rating is satisfactory or better. (Signature or other authentication)
-------------------------------	--	-------------------------------	-------------------------------	--

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s): 3 JUL 23 1952	(Check applicable box in case of excess LWOP) <input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.
---	--

STANDARD FORM NO. 1126—Revised  
Form prescribed by Comp. Gen., U. S.  
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP—PERSONNEL COPY



RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

I certify that I have received the following Government property for official use:

*pc*  
~~returned~~  
INSPECTOR'S MANUAL # 133  
(Issued April 7, 1952)

RETURNED

/ INSPECTOR'S MANUAL # 326 ✓  
(Issued May 21, 1945)

CHECK ONE: Destroyed in Field Office  
Returned to Bureau

FILE

R E A D

ALPHABETICAL

NOT RECORDED

FEB

WRG

*[Signature]*

*141*  
The Government property which you hereby acknowledge  
is charged to you and you are responsible for taking  
care of it and returning it when its use has been  
completed. DO NOT MARK OR WRITE ON IT OR MUTILATE  
IT IN ANYWAY.

Very truly yours,

*Joseph L. Schmit*  
Joseph L. Schmit, SA

70 JUL 1 1952

Walt

**TOP SECRET**

Mr. John S. Auerell, Jr.

Mr. Victor P. Kasy  
Mr. O. George Medler, Jr.  
Mr. Joseph L. Rohrer

Sincerely yours,

**John Edgar Hoover**  
**Director**

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JW/dl

67-116851



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON 25, D. C.

3-185  
JW  
REPORT NO. 4

Name: MR. JOSEPH L. SCHMIT

Nature of Action: Superior Accomplishment Step Increase

Effective date: May 25, 1952

CIVIL SERVICE  
OR OTHER LEGAL  
AUTHORITY

Part 25, Sec. 25.16

	From	To	Appropriation
Position	Special Agent	Same	REGULAR
Grade and Salary	GS 13, \$8560 per annum	GS 13, \$8760 per annum	Date of Birth 4-29-16
Bureau or Other Unit			
Headquarters			
Departmental or Field	Field	Field	

Approved by the Attorney General: May 15, 1952

Last salary increase: Promoted from \$7600 per annum to \$7800 per annum in Grade GS 13, effective January 21, 1951.

Last superior accomplishment: None

Attachment: Justification for Civil Service Commission

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JW/dl  
67-116851

Sincerely yours,

J. Edgar Hoover  
John Edgar Hoover  
Director

REPORT TO U. S. CIVIL SERVICE COMMISSION

Prepared by: *slt*  
Checked by: *slt*  
Filed by: *slt*

July 17, 1952

Mr. Joseph L. Schmitt  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Schmitt:

I am indeed pleased to advise you that you are being promoted from the position of Special Agent, \$8760 per annum in Grade GS 13, to the position of Special Agent, \$9600 per annum in Grade GS 14, effective July 30, 1952.

For your information, this promotion is temporary in accordance with Public Law #843, approved September 27, 1950.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

CC: Mr. Belmont (Personal Attention)  
CC: Mr. Cavanaugh  
CC: Movement Section

JW:slt

67-116851

158911-79

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JUL 17 10 22 AM '52  
U.S. DEPT. OF JUSTICE  
RECEIVED DIRECTOR

MAILED 8  
JUL 17 1952  
COMM - FBI

1331  
89 JUL 24 1952

JUL 17 9 22 AM '52  
RECEIVED READING ROOM  
F B I  
U.S. DEPT. OF JUSTICE

*[Handwritten signature]*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: July 14, 1952

FROM : H. L. Edwards

SUBJECT: SA JOSEPH SCHMIT  
 #1 Man  
 Internal Security Section  
 Domestic Intelligence Division  
 Not on Probation

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_

REALLOCATION

SA Schmit was appointed an Agent on 1-6-41 and is presently in Grade GS-13 at \$8760 per annum having been reallocated to that grade on 7-24-49. He has been serving as a Supervisor in the Domestic Intelligence Division since 7-18-47 and has been #1 Man of the Internal Security Section in that Division since 5-15-49.

During the inspection of the Security Division in November, 1950, Mr. Harbo said SA Schmit made a good impression during the interview, appeared enthusiastic, and gave the impression that he could handle paper work with dispatch. He was considered well suited for his assignment and had the capacity for further development along Administrative lines.

On 12-2-50 he received a letter of censure in connection with the handling of a communication received from former Senator Tydings requesting investigation of two employees of a Shorthand Reporting firm engaged in recording the proceedings of the Senate Committee. It was noted that the action taken by the Bureau in respect to this request differed from that taken on a previous request along the same lines although no basis existed for such a differentiation, and this error apparently occurred because the previous communication had not been located prior to taking action on the second request. SA Schmit had been consulted in this matter and had concurred.

On 1-31-52 Mr. Belmont submitted this Agent's name for consideration on a long-range basis for development.

During March, 1952, his daily average overtime was one hour and fifty-three minutes. On 3-31-52 Mr. Baumgardner rated him Satisfactory and said he successfully directed and organized the supervision of Security Investigations in a most satisfactory manner. On a number of occasions he had acted as Chief of the Section in Mr. Baumgardner's

RECORDED - 45

OC  
 JIC:ple

89 JUL 24 1952

111-140

3 JUL 23 1952

File

(Memo to Mr. Glavin - continued)

absence. He had exercised good judgement at all times in connection with reading and approving mail in both Mr. Ladd's and Mr. Belmont's offices, and Mr. Baumgardner felt he was well qualified to handle the duties of an ASAC. He was definitely considered to be SAC material on a long-range basis.

On 5-25-52 he received a meritorious increase in salary in view of the outstanding and extremely important services performed by him over an extended period of time which had distinguished him as far above average.

In June, 1952, Mr. Belmont submitted his name in connection with the Bureau's advancement program and stated he had indicated a desire to receive consideration for advancement in the Bureau work; he was available for any assignment; he was entirely familiar with Bureau policy and procedure and had acted in charge of the Internal Security Section in the absence of the Chief, demonstrating that he possessed both administrative and executive abilities. He was definitely above average and without doubt could function adequately as an ASAC.

With regard to the current inspection of the Domestic Intelligence Division, Inspector Naughten has advised that no information has developed reflecting unfavorably upon Schmit's performance of his duties.

RECOMMENDATION:

It is recommended that SA Schmitt be reallocated to Grade GS-14 at \$9600 per annum.

A PERMANENT BRIEF OF SCHMIT'S PERSONNEL FILE IS ATTACHED.

Letter to  
Englewood adv.  
7/17/52  
Jag:ack

Amended  
7-17-52  
Jag:ack

I agree  
7-14  
✓

I agree  
Jag  
7/14

I agree  
7/14

OK  
H.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

CC-270  
(1-1-50)

NAME SCHMIT, Joseph Luke AGE 36 YEARS, 3 MONTHS  
NATIVITY (state of birth) So. Dak. MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 1  
FAMILY HISTORY Father deceased-arthritis  
Mother deceased-heart

HISTORY OF ILLNESS OR INJURY None except children diseases.

HEAD AND FACE N

EYES: PUPILS (size, shape, reaction to light and distance, etc.) N

DISTANT VISION RT. 20/200, corrected to 20/20 Wears glasses

LT. 20/200, corrected to 20/20

COLOR PERCEPTION AOC 1940-Missed 8-9-10-12-14-19-20-23-24-27-29-40-41-

(state edition of Stilling's plates or Lamps used) 42-43-44

DISEASE OR ANATOMICAL DEFECTS Defective vision (corrected NCD)

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15'

DISEASE OR DEFECTS None

NOSE Rt. deviated septum NCD

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES N

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS Lg. cryptic tonsils.

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH #1

NONVITAL TEETH

PERIAPICAL DISEASE

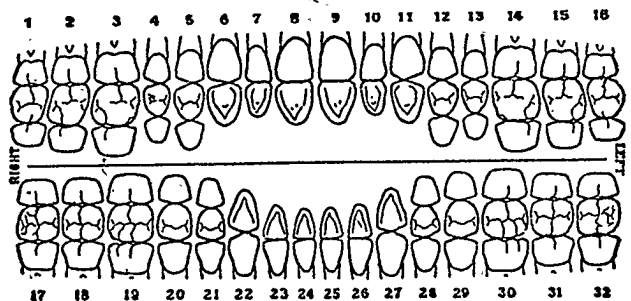
MARKED MALOCCLUSION

PYORRHEA ALVEOLARIS

TEETH REPLACED BY BRIDGES

DENTURES

REMARKS



CDR. D.C. U.S.N.

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Good

TEMPERATURE N

CHEST AT EXPIRATION 36 1/2

HEIGHT 67

CHEST AT INSPIRATION 39 1/2

WEIGHT 160

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 33 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE None

SKIN, HAIR, AND GLANDS N

NECK (abnormalities, thyroid gland, trachea, larynx) N

SPINE AND EXTREMITIES (bones, joints, muscles, feet) 3° pes planus asymptomatic. NCD

75 AUG 8 1952

THORAX (size, shape, movement, rib cage, mediastinum) N  
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. N  
X-Ray Neg. #29292 C  
CARDIO-VASCULAR SYSTEM N  
HEART (note all signs of cardiac involvement) N  
ECG Normal

PULSE: BEFORE EXERCISE 96 BLOOD PRESSURE: SYSTOLIC 148  
AFTER EXERCISE 106 REC'D - CH. CLK. DIASTOLIC 90  
THREE MINUTES AFTER 90 F.B.I.  
CONDITION OF ARTERIES N CHARACTER OF PULSE Reg.  
CONDITION OF VEINS N HEMORRHOIDS None

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) N

FBI  
U.S. DEPT. OF JUSTICE

GENITO-URINARY SYSTEM N  
URINALYSIS: SP. GR. 1.010 ALB. N SUGAR N MICROSCOPICAL N  
VENEREAL DISEASE None

NERVOUS SYSTEM  
(organic or functional disorders)  
ROMBERG Neg. INCOORDINATION (gait, speech) None  
REFLEXES, SUPERFICIAL N DEEP (knee, ankle, elbow) N TREMORS None  
SEROLOGICAL TESTS Kahn Neg. BLOOD TYPE "A" 1 Rh Positive  
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) None

SMALLPOX VACCINATION: DATE OF LAST VACCINATION \_\_\_\_\_  
TYPHOID PROPHYLAXIS: NUMBER OF COURSES \_\_\_\_\_  
DATE OF LAST COURSE \_\_\_\_\_

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE \_\_\_\_\_

SUMMARY OF DEFECTS Defective vision (corrected) NCD; Lg. cryptic tonsils.  
NCD; 3° pes planus NCD.

CAPABLE OF PERFORMING DUTIES INVOLVING arduous PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS  
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS Yes (yes or no)  
(when no is given state cause) \_\_\_\_\_

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) \_\_\_\_\_

DATE OF EXAMINATION July 17, 1952  
EMPLOYEE'S INITIALS \_\_\_\_\_

b6 -  
b7C

## U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON 25, D. C.STANDARD FORM 50  
UNITED STATES  
CIVIL SERVICE COMMISSION  
OCTOBER 1946FORM APPROVED  
BUDGET BUREAU NO. 50-RO64Prepared by: *[Signature]*  
Checked by: *[Signature]*  
Filed by: *[Signature]*

## NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. - MISS - MRS. - FIRST - MIDDLE INITIAL - LAST) <i>Mr. Joseph L. Schmit</i>		2. DATE OF BIRTH <i>5-23-16</i>	3. JOURNAL OR ACTION No. <i>F.B.I./508</i>	4. DATE <i>7-10-50</i>
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) <i>REMOVAL</i>		6. EFFECTIVE DATE <i>7-10-50</i>	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY <i>Section 110 of the Supplemental Provisions of the 1950 Civil Service Law, effective 11-1-51.</i>	
FROM		TO		
8. POSITION TITLE <i>Special Agent</i>		9. SERVICE, GRADE, SALARY <i>GS-13</i>		
10. ORGANIZATIONAL DESIGNATIONS <i>1975 P.O. Office</i>		11. HEADQUARTERS		
12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE NONE <input type="checkbox"/> 5 PT. <input type="checkbox"/> 10 POINT <input type="checkbox"/> WWII <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> DISAB. <input type="checkbox"/> WIFE <input type="checkbox"/> WIDOW <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/>		
15. SEX <input type="checkbox"/> M <input type="checkbox"/> F	16. RACE <input type="checkbox"/> W <input type="checkbox"/> N <input type="checkbox"/> O	17. APPROPRIATION S. & E., FBI FROM: TO:		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) <input type="checkbox"/> YES <input type="checkbox"/> NO
19. DATE OF OATH (ACCESSIONS ONLY)		20. LEGAL RESIDENCE		
REMARKS  <i>[Handwritten signature]</i>  This notification is to remove in accordance with the 1950 Civil Service Law, effective 11-1-51, the provisions of the Internal Security Act of 1950, as amended, which are hereby applied with effect from the date of this notification to the removal of the subject from the position of Special Agent in Charge, New York City, pursuant to Section 110 of the Supplemental Provisions of the 1950 Civil Service Law, effective 11-1-51.				
77 AUG 7 1950				
SIGNATURE OR OTHER AUTHENTICATION <i>[Signature]</i>				

Joseph L. Schmit - No. 1 Man, Internal  
Security Unit  
EOD: 1/6/41 GS-14 \$9600  
Assigned: Domestic Intelligence Div.

July 21, 1952

Mr. Tolson	✓
Mr. Ladd	
Mr. Nichols	
Mr. Belmont	
Mr. Clegg	
Mr. Glavin	✓
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Laughlin	
Mr. Mohr	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

John Edgar Hoover, Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

I have just received your letter of July 17, 1952, advising me of my promotion as a Special Agent to Grade GS-14. I did want to take this opportunity to express to you personally my deep and sincere appreciation for this increase in salary.

You may be assured that I shall continue to make every effort to merit this increase as well as the confidence which you have placed in me.

Again may I express my sincere thanks.

Sincerely,

*Joseph L. Schmit*  
Joseph L. Schmit  
Special Agent

67-	RECORD RECORDED-12
12 JUL 22 1952	
FEDERAL BUREAU OF INVESTIGATION	

*OK*  
DIRECTOR

112  
96 JUL 24 1952



MR. BELMONT

October 24, 1952

DIRECTOR, FBI

JOSEPH L. SCHMIT  
SPECIAL AGENT

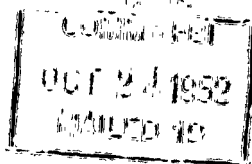
The above-captioned Special Agent is now approved by the Bureau as an Administrative Firearms Man. He was given this training at Quantico, Virginia.

In this capacity, he is authorized to conduct field firearms training for Special Agents.

cc: Movement Section

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Alden \_\_\_\_\_  
Belmont \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HLS:hcc



August 6, 1952

~~PERSONAL AND CONFIDENTIAL~~

Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Schmit:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on July 17, 1952.

This report reflects that you have defective vision of 20/200 in both eyes, corrected to 20/20 which shows a decided decrease in your vision since the time of your last physical examination.

It is also noted that you have a color vision deficiency which has been noted previously and for which the examiner made no recommendations.

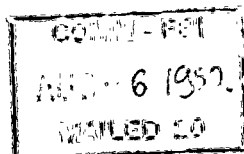
The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your further information, the electrocardiogram afforded you was found to be normal.

Sincerely yours,

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_



CC-Mr. Belmont ( P & C )

JVB:cnm

75 AUG 8 1952

✓ B

8-5513

aw

Dear

Your headquarters are being changed, public business permitting, from <sup>to</sup> effective upon your arrival there on or after this date.

This change is made for official reasons and not primarily for your convenience or benefit, or at your request. You will be allowed your necessary expenses of transportation and a per diem in lieu of subsistence of \$9.00 in connection therewith, such expenses to include the transportation of your immediate family as provided for in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

You are authorized to use a privately owned automobile in connection with your transfer and you will be reimbursed at the rate of seven cents per mile not to exceed the cost of common carrier by the most direct route, plus incidental expenses in connection therewith, of all persons officially traveling in that vehicle. Should your dependents travel by privately owned automobile separate and apart from you, mileage at seven cents per mile is authorized under the same conditions as above.

The transportation of your household goods and personal effects will be paid in accordance with regulations contained in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

Mr. Ladd  
Mr. E. C. Nichols  
Mr. Clegg  
Mrs. Clark  
DJB:ceg

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Rosen  
Tracy  
Laughlin  
Mohr  
Winterrowd  
Tele. Rm.  
Holloman  
Gandy

Very truly yours,

John Edgar Hoover  
Director

143

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

2-28/53

I certify that I have received the following Government property for official use:  
~~returned~~

New Commission Card with case # 1459

RETURNED

Old Commission Card with case # 1459

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

FILE

WRG

FEB

Very truly yours,

*Joseph L. Schmit*  
Joseph L. Schmit  
Special Agent

89 MAR 10 1953



3-122

UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to  
File No.

WASHINGTON 25, D. C.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name VIRGINIA K. Schmit Relationship WIFE Date 11-14-52  
Address 4709 S. 30th St., ARLINGTON, VA.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME VIRGINIA K. Schmit Relationship WIFE Date 11-14-52  
Address AS ABOVE

66 NOV 17 1952

NOV 17 1952

3/9ac

Very truly yours,  
JOSEPH L. Schmit  
Joseph L. Schmit  
Special Agent

March 20, 1953

MEMORANDUM FOR MR. TOLSON

On March 18, 1953, I saw Special Agent Joseph L. Schmit, of the Domestic Intelligence Division, who has been designated as Assistant Special Agent in Charge at Denver.

Mr. Schmit makes a generally fair appearance.

I outlined to him very generally some of the problems which we have recently had in our Denver Field Division with personnel and the need for a firm but fair handling of our personnel attached to the Denver Office, stressing the fact that there must not be any gossiping among the employees; any employees having any legitimate grounds for complaint or criticism or desirous of making any suggestions should make them to the appropriate official of the Bureau who could handle the same and in doing so there would be no disciplinary action taken, but that if employees indulged in criticism and vicious scandal-mongering among themselves that they will be separated from the service.

I also discussed with him some of the general problems facing the Bureau; namely, the matter of delinquency; the need for thoroughness and completeness in the conduct of our investigations; the need for increasing our informant coverage in both the subversive and criminal fields; the need for more intensive investigative initiative and originality and less paper reporting; the necessity for close supervision of all Resident Agencies; and the meticulous adherence to rules of proper conduct, both officially and privately.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Very truly yours,

*J. E. H.*  
John Edgar Hoover  
Director

144

MR. LADD

March 27, 1953

DIRECTOR, FBI

JOSEPH L. SCHMIT  
IN-SERVICE TRAINING  
3/9 - 3/20/53

The above-named Special Agent attended the above General In-Service Training Course at the Seat of Government and attained the following grades:

Notebook	E
Examination	-
Double Action Course	96
Practical Pistol Course	92
Shotgun (Skeet)	9/25
.30 Rifle	88
Machine Gun	94

The firearms grades with the exception of the Shotgun Course have been entered on his field firearms training record.

cc: Joseph L. Schmit  
Domestic Intelligence Division

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Alden \_\_\_\_\_  
Belmont \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HLS:ks

KS



RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

CC-5a

3 - 27-53

I certify that I have received the following Government property for official use:

~~returned~~

New Commission Card with case # 131  
ASAC

RETURNED

Old Commission Card with case # 1459 ✓

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

*File*  
*3/10/53*  
*mb*  
*Joseph L. Schmit*

Joseph L. Schmit  
Special Agent

89 MAR 30 1953



OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 3/13/53

FROM : J. P. MOHR

SUBJECT : PERSONNEL CHANGE

There is a vacancy in the position of ASAC in the Denver Division caused by the resignation of ASAC Samuel G. Riley. Special Agent Supervisor Joseph L. Schmit, who is presently #1 Man of the Internal Security Section, Domestic Intelligence Division, is being recommended to fill this vacancy.

There is attached a permanent brief of Mr. Schmit's file which reflects he entered on duty as a Special Agent on January 6, 1941. He is 36 years of age, married and has one child. He is a legal resident of Dallas, Texas and his offices of preference are Dallas and Oklahoma City. He has a Bachelor of Laws Degree. He has served in a number of divisional offices and has been a Supervisor at the Seat of Government in the Domestic Intelligence Division since July 18, 1947. He has an excellent record in the Bureau's service and he has been recommended for advancement. He has also indicated he is ambitious to advance. He was afforded a meritorious increase in salary in May 1952 in view of the outstanding and extremely important services performed by him as a Supervisor in the Internal Security Unit of the Domestic Intelligence Division which had distinguished him as far above average.

I think Mr. Schmit has personal qualifications for the position of ASAC in the Bureau. He is far above average in intelligence and he has demonstrated in the past that he has excellent ability to perform the Bureau's work. Mr. Schmit is short in stature, being 5'7" tall and weighing 160 pounds. The impression he creates during an interview and on contact is very favorable.

RECOMMENDATION

It is recommended that Mr. Schmit be designated ASAC of the Denver Division with no change in grade or salary.

JPM:DW

DIRECTOR'S NOTATION, "OK." H.

MAR 15 1953

**FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE**

REPORT OF PERFORMANCE RATING

*Unit 1000  
reprocessed*

Name of Employee: JOSEPH L. SCHMIT

Where Assigned: Domestic Intelligence Internal Security  
(Division) (Section, ~~WMA~~)

Payroll Title: Special Agent - GS-14

Rating Period: from April 1, 1952 to April 3, 1953

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*JLS*

Rated by: *J. H. Baumgardner* Section Chief 4-3-53  
Signature Title Date

Reviewed by: *C. R. Belmont* Assistant Director 4-3-53  
Signature Title Date

Rating approved by: *W. R. Glavin* Assistant Director, APR 3 1953  
Signature Federal Bureau of Investigation Title Date

TYPE OF REPORT  
RECORDED 26

(x) Official  
(x) Annual

(g) Administrative  
( ) 60-day  
(x) Transfer  
( ) Separation from service  
( ) Special

89 APR 8 1953

102

7-116851-145  
101  
3-10-11-10

## NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee JOSEPH L. SCHMIT Title Special Agent GS-14  
 Rating Period: from 4-1-52 to 4-3-53

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
0 No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- |  |  |
|--|--|
| <p><u>+</u> (1) Personal appearance.<br/> <u>+</u> (2) Personality and effectiveness of his personal contacts.<br/> <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).<br/> <u>+</u> (4) Physical fitness (including health, energy, stamina).<br/> <u>+</u> (5) Resourcefulness and ingenuity.<br/> <u>+</u> (6) Forcefulness and aggressiveness as required.<br/> <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.<br/> <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.<br/> <u>+</u> (9) Planning ability and its application to the work.<br/> <u>+</u> (10) Accuracy and attention to pertinent detail.<br/> <u>+</u> (11) Industry, including energetic consistent application to duties.<br/> <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.<br/> <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.<br/> <u>✓</u> (14) Technical or mechanical skills.<br/> <u>0</u> (15) Investigative ability and results:<br/>           ___ (a) Internal security cases<br/>           ___ (b) Criminal or general investigative cases<br/>           ___ (c) Fugitive cases<br/>           ___ (d) Applicant cases<br/>           ___ (e) Accounting cases<br/> <u>0</u> (16) Physical surveillance ability.</p> | <p><u>✓</u> (17) Firearms ability.<br/> <u>0</u> (18) Development of informants and sources of information.<br/> <u>+</u> (19) Reporting ability:<br/>           <u>0</u> (a) Investigative reports<br/>           <u>+</u> (b) Summary reports<br/>           <u>+</u> (c) Memos, letters, wires<br/>           (Consider: <u>+</u> conciseness; <u>+</u> clarity; <u>+</u> organization;<br/>           <u>+</u> thoroughness; <u>+</u> accuracy; <u>0</u> adequacy and pertinency of leads; <u>+</u> administrative detail.)<br/> <u>0</u> (20) Performance as a witness.<br/> <u>+</u> (21) Executive ability:<br/>           <u>+</u> (a) Leadership<br/>           <u>+</u> (b) Ability to handle personnel<br/>           <u>+</u> (c) Planning<br/>           <u>+</u> (d) Making decisions<br/>           <u>+</u> (e) Assignment of work<br/>           <u>+</u> (f) Training subordinates<br/>           <u>+</u> (g) Devising procedures<br/>           <u>+</u> (h) Emotional stability<br/>           <u>+</u> (i) Promoting high morale<br/>           <u>+</u> (j) Getting results<br/> <u>0</u> (22) Ability on raids and dangerous assignments:<br/>           ___ (a) As leader<br/>           ___ (b) As participant<br/> <u>+</u> (23) Organizational interest, such as making of suggestions for improvement.<br/> <u>+</u> (24) Ability to work under pressure.<br/> <u>✓</u> (25) Miscellaneous. Specify and rate:<br/>           <u>+</u> Dictation ability<br/>           <u>✓</u> Automobile driving ability<br/>           <u>✓</u> capable of additional responsibility</p> |
|--|--|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): supervisor - general security matters

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): desk man - No. One Man, Internal Security Section

C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? no (If so, explain in narrative comments.)

ADJECTIVE RATING : SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

JOSEPH L. SCHMIT

During this entire rating period Mr. Schmit has been assigned as No. One Man of the Internal Security Section. He is currently under transfer to the Denver Office as Assistant Special Agent in Charge. In this capacity he has assisted the Section Chief in directing and organizing the supervision of security investigations. His long experience in security matters together with his excellent over-all knowledge of Bureau policy and procedure has made him a most valuable man in this assignment.

In carrying out his duties he approves signature mail in the Internal Security Section, routes incoming correspondence, gives instructions to supervisors, and makes decisions regarding policy matters concerning the various investigations supervised in the Internal Security Section. He is considerably above average in intelligence and his practical approach and keen insight into security matters enables him to reach decisions accurately and rapidly. On a number of occasions he has acted as Chief of the Section in my absence and has demonstrated without question that he possesses both administrative and executive ability. He has the confidence and respect of the supervisors and his clear instructions regarding the work handled in the Internal Security Section has made him a definite asset to the Bureau. He has appeared on panel forums both before In-Service and New Agents' Classes in the absence of the Section Chief and his ready answers to the many questions asked of him clearly indicate his thorough understanding of the Bureau's policy as it relates to security matters.

In view of his outstanding judgment and analytical ability, he has from time to time been called upon to assist in reading and initialing mail in both Mr. Belmont's and Mr. Ladd's offices. He has served most satisfactorily in those assignments.

By letter dated May 20, 1952, he was advised that he was being afforded a superior accomplishment award to become effective May 25, 1952. He was promoted to Grade GS-14, effective July 20, 1952. He was approved to conduct field firearms training for Special Agents on October 24, 1952.

Mr. Schmit is anxious to progress in the Bureau's work, is qualified to handle the most complicated investigations, appears to be in excellent physical condition, and is available for transfer wherever his services may be needed. He is extremely interested in the Bureau's work and as evidence of his interest has consistently contributed a considerable amount of voluntary overtime work without regard for his personal convenience.

This man makes an excellent personal appearance, has an engaging personality, and enjoys the confidence and respect of his fellow employees. He has performed in an all-around excellent manner at all times in his current assignment. I feel that he can definitely be considered as potential SAC material on a long-range basis.

At this time he is entitled to the rating of SATISFACTORY in Grade GS-14.

*JH*

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

4-3-53

I certify that I have received the following Government property for official use:  
returned

Zipper Brief case

FILE  
WRG  
FEB 29 1953

R E A D

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY. 84

NOT RECORDED-17

Very truly yours,

Joseph L. Schmit  
Joseph L. Schmit, SA

APR 6 1953

RECEIPT FOR GOVERNMENT PROPERTY  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

4-3-52

I certify that I have ~~received~~ the following Government property for official use:  
returned

Stenographers Manual #261  
Supervisors Manual 73  
Key to Room 1248

FILE

WRG

FEB 11 1952

84 READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MULTILATE IT IN ANY WAY.

Very truly yours,  
*Joseph L. Schmit*  
Joseph L. Schmit, SA



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *AB*

FROM : MR. F. J. BAUMGARDNER *FJB*

SUBJECT: JOSEPH L. SCHMIT  
Assistant Special Agent in Charge  
DENVER

DATE: April 3, 1953

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont ☒ \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

As you are aware, Special Agent Schmit was recently designated Assistant Special Agent in Charge to the Denver Office. I have noted from a check of his personnel file that he has not previously been designated as an approved Bureau speaker. *NJF*

Mr. Schmit has been assigned to the Internal Security Section in the Domestic Intelligence Division for approximately six years and during the course of that time he has made numerous lectures and appearances before Conferences, In-Service Classes, and New Agents' Classes. I have had the opportunity to observe him and he is, in my opinion, well qualified to operate as a Bureau speaker in every respect. In view of the foregoing, it is recommended that he be designated as an approved Bureau speaker and that this memorandum serve for that purpose. *Baumgardner*

## ACTION:

If you approve, this memorandum should be routed to Assistant to the Director E. B. Nichols for appropriate action.

RECORDED-11

67-116351	146
SEARCHED _____	
INDEXED _____	
12 APR 8 1953	
FEDERAL BUREAU OF INVESTIGATION	

*Schmit added to approved speaker list & movement notified 4-6-53-724*

FJB:mn

39 APR 10 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TRACK

DATE: April 7, 1953

FROM : *Quinn Tamm*

**SUBJECT:** CONFERENCE WITH ASAC SCHMIT

I had a conference with Mr. J. L. Schmit who has been designated as ASAC, Denver, Colorado. I thoroughly covered with Mr. Schmit the problems confronting the Identification Division today discussing with him in detail the use by Police Departments of additional record sheet, Bureau Form 1-1.

I also discussed with him the method used by the Identification Division in answering fingerprint cards by Form 1-16. I covered with him the policy of the Bureau in answering fingerprint cards with reference to employees in commercial industry and also civilian defense.

QT/jl

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

89 APR 16 1953

*Bi*

17. RATING OR SPECIALTY		TIME IN THIS CAPACITY: TOTAL	LAST SIX MONTHS
CLINICAL EVALUATION	NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.)		

NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.)

14. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively)			REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES
○.—Restorable teeth	X.—Missing teeth	(6 X 8).—Fixed bridge, brackets to include abutments	
/.—Nonrestorable teeth	XXX.—Replaced by dentures		

LABORATORY FINDINGS	
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48. EKG	49. BLOOD TYPE AND RH	50. OTHER TESTS
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16-62288-1

MEASUREMENTS AND OTHER FINDINGS																													
51. HEIGHT <b>5-7</b>		52. WEIGHT <b>164</b>		53. COLOR HAIR <b>Black</b>		54. COLOR EYES <b>Brown</b>		55. BUILD: SLENDER <input type="checkbox"/> MEDIUM <input type="checkbox"/> HEAVY <input checked="" type="checkbox"/> OBESE <input type="checkbox"/>		56. TEMP. <b>N</b>																			
57. BLOOD PRESSURE (Arm at heart level)						58. PULSE (Arm at heart level)																							
SITTING SYS. <b>144</b> DIAS. <b>80</b>		RECUM- BENT SYS. DIAS.		STANDING (5 min.) SYS. DIAS.		SITTING <b>88</b>		AFTER EXERCISE <b>100</b>		2 MIN. AFTER RECU MBENT AFTER STANDING 3 MIN.																			
59. DISTANT VISION				60. REFRACTION				61. NEAR VISION																					
RIGHT 20/ <b>200</b>		CORR. TO 20/ <b>25</b>		BY <b>S.</b>		CX		CORR. TO		BY																			
LEFT 20/ <b>200</b>		CORR. TO 20/ <b>20</b>		BY <b>S.</b>		CX		CORR. TO		BY																			
62. HETEROPHORIA: (Specify distance) ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. PC																													
63. ACCOMMODATION RIGHT <b>N</b> LEFT <b>N</b>				64. COLOR VISION (Test used and result) <b>AOC 1940 N</b>				65. DEPTH PERCEPTION (Test used and score) UNCORRECTED CORRECTED																					
66. FIELD OF VISION <b>N</b>				67. NIGHT VISION (Test used and score)				68. RED LENS		69. INTRAOCULAR TENSION																			
70. HEARING		71. AUDIOMETER								72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score)																			
RIGHT WV <b>15/15</b> SV <b>/15</b>		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>250 266</td> <td>500 512</td> <td>1000 1044</td> <td>2000 2048</td> <td>4000 4096</td> <td>8000 8192</td> </tr> <tr> <td>RIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>LEFT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								250 266	500 512	1000 1044	2000 2048	4000 4096	8000 8192	RIGHT						LEFT							
250 266	500 512	1000 1044	2000 2048	4000 4096	8000 8192																								
RIGHT																													
LEFT																													

73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY

Usual child's diseases.  
Broken wrist (right)  
No serious illnesses.

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

59. Defective vision, corrected to 20/20, left; 20/25 right, NCD.

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)						76. PHYSICAL PROFILE					
						P	U	L	H	E	S
77. EXAMINEE (Check) <input checked="" type="checkbox"/> IS QUALIFIED FOR <b>Strenuous exertion and use of firearms.</b> <input type="checkbox"/> IS NOT						PHYSICAL CATEGORY					
						A	B	C	E		
78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER											
79. TYPED OR PRINTED NAME OF PHYSICIAN						SIGNATURE <b>S</b>					
80. TYPED OR PRINTED NAME OF PHYSICIAN						SIGNATURE					
81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)						SIGNATURE <b>S</b>					
82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY						SIGNATURE					
						NUMBER OF ATTACHED SHEETS					

Prepared by: *[Signature]*  
Checked by: *[Signature]*  
Filed by: *[Signature]*

May 18, 1953

Special Agent in Charge  
Federal Bureau of Investigation  
Denver, Colorado

~~PERSONAL AND CONFIDENTIAL~~

RE: Joseph L. Schmit  
Assistant Special Agent in Charge

Dear Sir:

There are transmitted herewith the field personnel file and duplicate property card of the above employee who is presently assigned to your office. The firearms record card is being prepared and will be forwarded under separate cover.

The following additional information is furnished you covering his assignment as a Supervisor at the Seat of Government:

Present Grade and Salary: GS 14, \$9600 per annum

Assignment: 7/18/47 - Supervisor in Domestic Intelligence Division at the Seat of Government.

Promotions: UPA to \$6384 per annum in Grade CAF 12 effective 4/18/48.  
BSI to \$6714 per annum in Grade CAF 12 effective 7/11/48.  
Allocated to \$7432.20 per annum in Grade CAF 13 effective 7/24/49.  
BSI to \$7600 per annum in Grade GS 13 effective 10/30/49.  
UPA to \$7800 per annum in Grade GS 13 effective 1/21/51.  
BSI to \$8560 per annum in Grade GS 13 effective 7/8/51.  
Superior Accomplishment Award to \$8760 per annum in Grade GS 13 effective 5/25/52.  
Allocated to \$9600 per annum in Grade GS 14 effective 7/20/52.

Performance Ratings: Very Good 9/18/47  
Excellent 3/31/49  
Excellent 11/18/49

Mr. Tolson\_\_\_\_\_  
Mr. Ladd\_\_\_\_\_  
Mr. Nichols\_\_\_\_\_  
Mr. Belmont\_\_\_\_\_  
Mr. Clegg\_\_\_\_\_  
Mr. Glavin\_\_\_\_\_  
Mr. Harbo\_\_\_\_\_  
Mr. Rosen\_\_\_\_\_  
Mr. Tracy\_\_\_\_\_  
Mr. Gearty\_\_\_\_\_  
Mr. Mohr\_\_\_\_\_  
Mr. Winterrowd\_\_\_\_\_  
Tele. Room\_\_\_\_\_  
Mr. Holloman\_\_\_\_\_  
Mr. Sizoo\_\_\_\_\_  
Miss Gandy\_\_\_\_\_

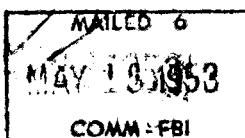
cc:

Mr. Clegg

It is desired that a firearms record card be forwarded as requested.

67-116851

715221



149

*[Signature]*

Special Agent in Charge  
Denver, Colorado

Excellent	1/24/50
Satisfactory	3/31/51
Satisfactory	3/31/52
Satisfactory	4/3/53

Specialized Bureau Training School: Inspectors' Aide  
Training - 11/4/48

Date of Last Naval Physical Examination: 3/30/53

Date of Last In-Service Training: 3/9/53 through 3/20/53

Very truly yours,

John Edgar Hoover  
Director

Enclosures (2)

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. LADD *pl*

DATE: March 27, 1953

*gtd* FROM : DIRECTOR, FBISUBJECT: JOSEPH L. SCHMIT  
IN-SERVICE TRAINING  
3/9 - 3/20/53

The above-named Special Agent attended the above General In-Service Training Course at the Seat of Government and attained the following grades:

Notebook	E
Examination	-
Double Action Course	96
Practical Pistol Course	92
Shotgun (Skeet)	9/25
.30 Rifle	88
Machine Gun	94

The firearms grades with the exception of the Shotgun Course have been entered on his field firearms training record.

cc: Joseph L. Schmit  
Domestic Intelligence Division

69 APR 24 1953

THREE

RECORDED  
*By*

TO: MR. E. M. LADD

March 20, 1953

FROM: MR. A. M. BELMONT

SUBJECT: PERSONNEL ADVANCEMENT

In accordance with instructions contained in SAC Letter No: 53-12, there are attached write-ups on supervisory personnel of the Domestic Intelligence Division, with comments as to the Agents in question. The write-ups are split into two parts--one pertaining to Agents below Grade GS-13 and the other relative to Agents in Grade GS-13 and above.

I have not commented on the No. One man in each of the four Sections--namely, Joseph L. Schmit (Internal Security), Sterling B. Donahoe (Espionage), John S. Ammarell (Liaison), and O. Eugene Coleman (Loyalty)--inasmuch as these supervisors are currently occupying a position which I consider equal in importance to that of an Assistant Special Agent in Charge in the field. Each of these four men I consider qualified for advancement, but I do feel that they are performing a valuable function here at the Seat of Government.

AHB:LL  
Attachment

59  
89 APR 20 1953





FD-67  
(5-19-47)

UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

Denver, Colorado

April 13, 1953

In Reply, Please Refer to  
File No.

AIR MAIL

Director, FBI

Dear Sir:

NOTICE OF ARRIVAL OR DEPARTURE OF  
EMPLOYEES ON SPECIAL OR COURT ASSIGNMENTS;  
ALSO NOTICE OF ARRIVAL OR DEPARTURE OF EMPLOYEES ON TRANSFER

NAME JOSEPH L. SCHMIT

OFFICE OF ASSIGNMENT Denver

NATURE OF ASSIGNMENT Transfer

ARRIVED 7:30 A.M., 4/13/53  
(Time and Date)

REPORTED FOR DUTY (necessary only for arrivals on transfer):  
8:00 A.M., 4/13/53

DEPARTED \_\_\_\_\_

DESTINATION \_\_\_\_\_

Following information to be furnished only when an employee  
arrives your office on transfer:

PERSON TO BE NOTIFIED IN CASE OF AN EMERGENCY:

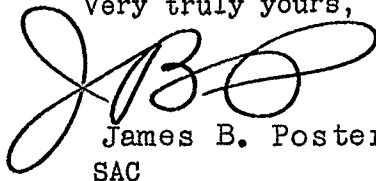
NAME Mrs. L. N. Burch

ADDRESS 1726 Forest Parkway, Denver, Colo.

RELATIONSHIP Sister

JBP:hg

Very truly yours,

  
James B. Poster,  
SAC

47  
89 APR 16 1953

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 13, 1953

FROM : SAC, Denver

SUBJECT: JOSEPH L. SCHMIT  
ASAC  
DENVER OFFICE

ASAC JOSEPH L. SCHMIT will be residing temporarily at  
1726 Forest Parkway, telephone number DEXter 7054.

JLS:hg

1-1  
89 APR 16 1953

April 13, 1953

~~CONFIDENTIAL~~

Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Schmit:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on March 30, 1953.

This report reflects that you have defective vision of 20/200 in both eyes, corrected to 20/20 in the left eye but only 20/25 in the right eye. As you are aware, the Bureau requires that you have corrected vision of no less than 20/20 in both eyes. It is therefore suggested that you make the necessary arrangements to have your vision corrected to 20/20 in the right eye and advise the Bureau when this has been done.

For your information, the electrocardiogram afforded you was found to be normal.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

CC-Mr. Belmont  
WBH:mfc

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_



# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

Name of Employee: JOSEPH L. SCHMIT

Where Assigned: Denver  
(Division) (Section, Unit)

Payroll Title: Assistant Special Agent in Charge, GS-14

Rating Period: from April 13, 1953 to June 13, 1953

ADJECTIVE RATING: Satisfactory  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

JS

Rated by: James B. Lester Special Agent in Charge 6/13/53  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating approved by: R. Glavin Assistant Director, JUN 23 1953  
Signature Title Date  
Federal Bureau of Investigation

### TYPE OF REPORT

- ( ) Official  
( ) Annual

67- 116 851-150	
(x) Administrative	17
(x) 60-day	
( ) Transfer	
( ) Separation from service	
( ) Special	

157  
8 JUN 23 1953

NARRATIVE COMMENTS

JUN 26 1977

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee JOSEPH L. SCHMIT Title Assistant Special Agent in Charge  
 Rating Period: from 4/13/53 to 6/13/53

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- |   |   |
|---|---|
| <u>✓</u> (1) Personal appearance.   | <u>✓</u> (17) Firearms ability.   |
| <u>+</u> (2) Personality and effectiveness of his personal contacts.  | <u>✓</u> (18) Development of informants and sources of information.   |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  | <u>✓</u> (19) Reporting ability:  |
| <u>✓</u> (4) Physical fitness (including health, energy, stamina).  | <u>✓</u> (a) Investigative reports  |
| <u>+</u> (5) Resourcefulness and ingenuity.   | <u>✓</u> (b) Summary reports  |
| <u>✓</u> (6) Forcefulness and aggressiveness as required.   | <u>✓</u> (c) Memos, letters, wires  |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.   | (Consider: <u>   </u> conciseness; <u>   </u> clarity; <u>   </u> organization; <u>   </u> thoroughness; <u>   </u> accuracy; <u>   </u> adequacy and pertinency of leads; <u>   </u> administrative detail.) |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.   | <u>✓</u> (20) Performance as a witness.   |
| <u>✓</u> (9) Planning ability and its application to the work.  | <u>✓</u> (21) Executive ability:  |
| <u>✓</u> (10) Accuracy and attention to pertinent detail.   | <u>✓</u> (a) Leadership   |
| <u>+</u> (11) Industry, including energetic consistent application to duties.   | <u>+</u> (b) Ability to handle personnel  |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>✓</u> (c) Planning   |
| <u>✓</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.   | <u>✓</u> (d) Making decisions   |
| <u>✓</u> (14) Technical or mechanical skills.   | <u>✓</u> (e) Assignment of work   |
| <u>✓</u> (15) Investigative ability and results:  | <u>✓</u> (f) Training subordinates  |
| <u>✓</u> (a) Internal security cases  | <u>✓</u> (g) Devising procedures  |
| <u>✓</u> (b) Criminal or general investigative cases  | <u>✓</u> (h) Emotional stability  |
| <u>✓</u> (c) Fugitive cases   | <u>+</u> (i) Promoting high morale  |
| <u>✓</u> (d) Applicant cases  | <u>✓</u> (j) Getting results  |
| <u>○</u> (e) Accounting cases   | <u>✓</u> (22) Ability on raids and dangerous assignments:   |
| <u>✓</u> (16) Physical surveillance ability.  | <u>+</u> (a) As leader  |
|   | <u>✓</u> (b) As participant   |
|   | <u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.   |
|   | <u>✓</u> (24) Ability to work under pressure.   |
|   | <u>✓</u> (25) Miscellaneous. Specify and rate:  |
|   | <u>✓</u> <u>ASAC</u>  |
|   | <u>✓</u> <u>Bureau Speaker</u>  |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk Man

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING: Satisfactory

Outstanding, Satisfactory, Unsatisfactory

Denver, Colorado  
June 13, 1953

JOSEPH L. SCHMIT - ASSISTANT SPECIAL AGENT IN CHARGE  
SPECIAL EFFICIENCY REPORT

This is a special efficiency report on Assistant Special Agent in Charge JOSEPH L. SCHMIT, who assumed the duties of ASAC in the Denver Office on April 13, 1953.

Mr. SCHMIT makes an excellent personal appearance. He has a mature personality, creates a very favorable impression upon his initial contact, and has the faculty of growing on one. He dresses neatly, conservatively, and is well-groomed at all times. He has an excellent approach, is a good conversationalist, is cooperative, and is extremely well-liked by employees, who in the short period that he has been assigned in this division as ASAC, have come to respect him and his ability.

Mr. SCHMIT has an excellent attitude, is loyal, dependable, enthusiastic, and definitely willing to equitably share the work-load. He is amenable to suggestion, has both feet on the ground, and during the period that he has been assigned as ASAC has impressed me as being capable in administration, supervision, and handling of personnel.

He is apparently in excellent physical condition. He is possessed of sufficient force and aggressiveness to adequately discharge his responsibility as ASAC. He has immediately taken hold and in the past sixty days has made remarkable progress in his knowledge of the administration of this division.

He has used excellent judgment and has displayed commonsense ability in arriving at proper conclusions. He is possessed of initiative and willingly accepts responsibility and discharges the same without supervision. He plans his work well and has an excellent knowledge of the Bureau's manuals, procedures and policies.

He is accurate and pays attention to pertinent details.

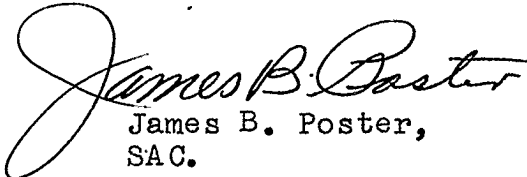
JBP:hg

Mr. SCHMIT is energetic, industrious and can produce an above average amount of work with a minimum of effort.

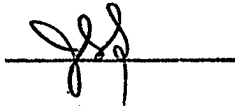
He has impressed me as being basically sound and has definitely impressed the personnel of this division in the same way. He handles personnel excellently, and firmly, and yet obtains excellent cooperation from them. He is capable of making decisions, is emotionally stable, is an excellent influence on the morale of the office, and has exhibited considerable interest in the training of personnel.

I consider Mr. SCHMIT capable of leading a group of Agents on raids and dangerous assignments. His mental makeup is such that he is able to work coolly under pressure and in my opinion can handle any type of assignment in a capable manner.

I am of the opinion that this man has above average administrative and supervisory ability, and is Special Agent in Charge material.

  
James B. Poster,  
SAC.

Initials:





OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, DENVER (135-6)  
SUBJECT: SECURITY SQUAD - SPECIAL AGENTS  
AEA VIOLATIONS - DENVER OFFICE

DATE: June 3, 1953

~~CONFIDENTIAL~~

In view of the changes in personnel assignment, it is recommended that the list of authorized Agents for Atomic Energy Act Security Investigations be corrected from our letter of January 9, 1952. The complete list will now be as follows:

SAC JAMES B. POSTER  
ASAC JOSEPH L. SCHMIT  
SA LEE O. TEAGUE  
SA EUGENE J. COBLE  
SA [REDACTED]  
SA KENNETH J. BRIDENSTINE  
SA [REDACTED]  
SA ARTHUR S. REEDER  
SA [REDACTED]

b6  
b7C

Since the transfer of former SAC GEORGE C. BURTON, his name has been deleted, and the name of former ASAC SAMUEL G. RILEY also has been deleted, as well as one of the former Resident Agents at Boulder WILLIAM E. ROBINSON, who is now Resident Agent At Ft. Collins, Colorado.

It will be noted that the name of SA [REDACTED] has been retained on this list. He is a Resident Agent at Grand Junction, Colorado, where the AEC has an installation.

As soon as approval is given by the Bureau for this revised list, the names will be furnished to [REDACTED] of the AEC, located at the Rocky Flats Atomic Energy Plant near Boulder, Colorado.

LOT:KH  
cc - 117-0

168  
JUL 29 1953

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: May 29, 1953

FROM : SAC, Denver

SUBJECT: JOSEPH L. SCHMIT (Employee)  
PERSONNEL STATUS CHANGEDenver (Division)ADDRESS AND PHONE CHANGE:Present phone: DExter 7111, Denver, Colorado (City)Present address: 3053 ElmMARITAL STATUS:

Married to \_\_\_\_\_

On \_\_\_\_\_ at \_\_\_\_\_

Remarks:

BIRTHS:

Girl named \_\_\_\_\_ Boy named \_\_\_\_\_

Born on \_\_\_\_\_ at \_\_\_\_\_

To employee and \_\_\_\_\_

This is their \_\_\_\_\_ child.

Remarks:

JLS:hg

NOT RECORDED-1

89 JUN 8 1953

For Grace

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: June 17, 1953

FROM :

SAC, Denver

~~CONFIDENTIAL~~SUBJECT: JOSEPH L. SCHMIT  
SPECIAL AGENT

ReBulet 6/15/53, requesting advice as to what arrangements ASAC SCHMIT has made to have his vision corrected in right eye to 20/20.

This is to advise that ASAC SCHMIT has had the necessary correction made, and the glasses which he now has fully corrects both eyes to 20/20.

JLS:HLH

RECORDED-97

67-111-151
Searched .....
Indexed .....
JUN 19 1953
FBI - DENVER

88 JUN 24 1953

# Office Memorandum • UNITED STATES GOVERNMENT

TO : SAC, DENVER (Your file )

DATE: June 15, 1953

FROM : Director, FBI

~~CONFIDENTIAL~~

SUBJECT: JOSEPH L. SCHMIT  
SPECIAL AGENT

- ( ) Rebutlet \_\_\_\_\_.
- ( ) Reurlet \_\_\_\_\_.
- ( ) Submit reply promptly.
- ( ) Schedule necessary physical examination and surep promptly.
- ( ) Advise Bureau re physical condition.
- ( ) Advise Bureau of present weight without clothing.
- (X) Advise Bureau what arrangements Agent has made to  
have vision in right eye corrected to 20/20.

WBH/jod

JUN 15 1953

CONFIDENTIAL

*[Handwritten signature]*  
July 31, 1953

Mr. Joseph L. Schmitt  
Federal Bureau of Investigation  
United States Department of Justice  
Denver, Colorado

Dear Mr. Schmitt:

I want you to know of my sincere appreciation for your commendable direction of the investigation of the extortion case involving [redacted]

b6  
b7c

The close, personal supervision you afforded this case was undoubtedly one of the major factors in the exemplary manner in which it was handled and solved. Your manifest admirable initiative and judgment and you can well be proud of the part you had in the highly satisfactory results.

Sincerely yours,

cc: SAC, Denver (PAC)

WST:rk

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*[Handwritten initials and marks]*  
JUL 22 1953  
U.S. DEPT. OF JUSTICE

RECEIVED - DIRECTOR  
U.S. DEPT. OF JUSTICE  
JUL 22 11 30 AM '53  
JUL 22 9 55 AM '53

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: October 5, 1953

FROM : SAC Denver

~~CONFIDENTIAL~~

SUBJECT: JOSEPH L. SCHMIT, ASAC (Employee)  
PERSONNEL STATUS CHANGE  
DENVER (Division)

*Woods*ILLNESS:

Nature of illness: Accident ( ), Operation (xx), Injury ( ),  
Disease ( ).

Confined at: Hospital (xx), Residence ( )

Extent of and description Will be hospitalized approx. 10 days.

Date 10-1-53

Remarks: The above pertains to ASAC SCHMIT's wife.  
The residence address of ASAC SCHMIT is 3053 Elm,  
Denver, Colorado.

DEATHS:

Father, Mother \_\_\_\_\_

Wife \_\_\_\_\_

Son, Daughter \_\_\_\_\_

Date of death \_\_\_\_\_ at \_\_\_\_\_

Remarks:

JBP/jj

RECORDED-55

67-112251-153	
Search	.....
Num	.....
1 OCT 8 1953	
FBI	.....

20 OCT 13 1953

156

April 8, 1954

MEMORANDUM FOR MR. TOLSON

On March 19, 1954, I saw Assistant Special Agent in Charge Joseph L. Schmit of the Denver Field Division. Mr. Schmit makes a generally good personal appearance and I would rate him at least average.

I discussed with Mr. Schmit the drop in the statistical record in the Denver Office as pertains to fugitives, recoveries of automobiles, and fines, savings and recoveries.

Very truly yours,

*J. Edgar Hoover*  
John Edgar Hoover  
Director

JEH:mpd

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

APR 15 1954

154  
12

SAC, DENVER

3/22/54

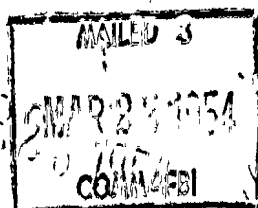
DIRECTOR, FBI

SCHEIDT, J. I.  
SECURITY CONFERENCE  
3/18 and 19/54

The above-named employee of your division was in attendance at the above-named conference which was held at the Seat of Government.

CCC:jag

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Gearty \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



*[Handwritten signature]*



# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 3/16/54

FROM : SAC, Denver

~~CONFIDENTIAL~~

SUBJECT: JOSEPH L. SCHMIT (Employee)  
PERSONNEL STATUS CHANGE

ASAC, DENVER (Division)

ADDRESS AND PHONE CHANGE:

Present phone: DExter 2652, Denver, Colorado (City)

Present address: \_\_\_\_\_

This change should be noted on the Mailing List of Field Divisions.

MARITAL STATUS:

Married to \_\_\_\_\_

On \_\_\_\_\_ at \_\_\_\_\_

Remarks:

BIRTHS:

Girl named \_\_\_\_\_ Boy named \_\_\_\_\_

Born on \_\_\_\_\_ at \_\_\_\_\_

To employee and \_\_\_\_\_

This is their \_\_\_\_\_ child.

Remarks:

JLS:HLH

41 MAR 23 1954 43

NOT RECORDED

*Handwritten signature/initials*

*noted  
packaged*

*Handwritten notes:*  
campaign  
Mr. Foster  
Rm 5545  
Mrs. Fields  
Rm 5633

D. M. Ladd

A. H. Belmont

S. L. Schmitt

SECURITY - ESPINOGE CONFERENCE  
MARCH 18 AND 19, 1954.

My memorandum to you dated December 30, 1953, recommended that we hold another two-day conference with selected representatives of field offices handling the major portion of the Bureau's security work during March, 1954. This matter was considered by the Executives Conference on January 5, 1954, and subsequently approved by the Director.

There is attached for approval a list of field supervisors, ASACs and SACs from 23 field offices designated to attend the conference. The list includes the Legal Attache in Mexico and the Bureau's Liaison Agent in Canada. These field offices were selected because they handle the major portion of the Bureau's security work. In addition, a number of the offices cover active Communist underground organizations, active espionage operations or there are located within the divisions Soviet espionage targets. It is believed that the field supervisors, the ASACs and SACs listed are the field men directly responsible for implementing Bureau policy in security work and that they are, therefore, the logical field representatives to attend this conference which is designed to discuss Bureau policy, field and Bureau problems and to consider the recommendations and suggestions for improvement of the Bureau's security work.

The Legal Attache in Mexico and Bethel in Canada were included because of the importance of these border countries in the U. S. internal security field. It is noted that the Legal Attache in Mexico had already been scheduled for conferences beginning March 17 and In-Service training beginning March 22, 1954. It is believed he should attend this conference and be held over an additional two days for other conferences previously scheduled for March 18 and 19. The San Diego office was included primarily because of problems and work relating to matters handled by the Legal Attache in Mexico.

It is noted that the attached list reflects when the field representatives scheduled for this two-day conference were last at the Bureau and also reflects whether or not they have been scheduled for conferences or In-Service during 1954, as indicated by the Administrative Division. It is noted that several of the personnel listed have been scheduled to come into the Bureau during the latter part of March or April, 1954.

Attachment

1-43

cc-Mr. Glavin

-Mr. Harbo

-Mr. Holloman

(67)

1954

ORIGINAL FILED IN 67-51-10-11

Mr. Watson of the Training and Inspection Division has advised that Room 5231 of the Justice Department Building will be available for this two-day conference. The appropriate letters to the field representatives transmitting the proposed agenda for the two-day conference are attached for approval.

RECOMMENDATION:

It is recommended that the attached letters to the field transmitting the proposed agenda for the conference and listing the field personnel to attend be approved.

Letters sent out

2/16/54

ETT

TOLSON

All SAs due for In-Service  
are being adv. they will be  
retained comm. 3-22 instr.  
prep. 2/17/54

PAC

ALBANY	SAC D. K. Brown	Scheduled for In-Service	4-19-54
ALBUQUERQUE	SAC D. A. BRYCE	Last at Bureau	11-23-53
BALTIMORE	ASAC R. J. LALLY	Last at Bureau	10-26-53
BOSTON	Supervisor [redacted] [redacted]	Last at Bureau	5-18-53
BUFFALO	SAC, H. C. Boswell	Last at Bureau	10-26-53
CHICAGO	SAC W. G. Banister	Last at Bureau	1-16-54
CLEVELAND	Supervisor Arthur W. Pejeau	Last at Bureau	7-20-53
DENVER	ASAC J. L. Schmit	Last at Bureau	3-9-53
DETROIT	Supervisor [redacted] [redacted]	Last at Bureau	8-18-52
LOS ANGELES	Supervisors Philip J. Reilly and John J. Thompson	Last at Bureau Last at Bureau	7-20-53 2-4-52
MILWAUKEE	Supervisor Clark E. Lovrien	Last at Bureau	1-18-54
MINNEAPOLIS	Supervisor Arthur C. Meier	Last at Bureau	10-29-51
NEWARK	Supervisor to designated by SAC		
NEW HAVEN	Supervisor John W. Powell	Last at Bureau	7-20-53
NEW ORLEANS	ASAC [redacted]	Last at Bureau	2-18-52
NEW YORK	Supervisor Thomas J. McAndrews	Last at Bureau	1-4-54
	ASAC A. J. Marchessault	Last at Bureau	4-23-53
PHILADELPHIA	Supervisor N. S. Harzenstein	Last at Bureau	10-29-51
PITTSBURGH	Supervisor [redacted] [redacted]	Last at Bureau	2-25-52

ENCLOSURE

PORTLAND	SAC G. C. Burton	Scheduled for 2-day conference	3-29-54
SAN DIEGO	SAC G. N. Willis	Scheduled for In-Service	2-23-54
SAC FRANCISCO	Supervisors Harry F. Clifford and Richard G. Fletcher, Jr.	Last at Bureau	7-20-53
		Last at Bureau	7-20-53
ST. LOUIS	Supervisor Edmund C. Welton	Last at Bureau	4-7-52
WFO	Supervisor [redacted] and Supervisor [redacted]	Supervisor Communist matters to be designated by SAC	b6 b7C
MEXICO	[redacted]	Scheduled for conferences 3-17, 18, 19-54, and In-Service	3-22-54
CANADA	Glenn Bethel	Last at Bureau	7-13-53

1. Agency and organizational designations <b>U.S. Department of Justice Federal Bureau of Investigation</b>					2. Pay roll period		3. Block No.		4. Slip No. <b>1163</b>	
5. Employee's name (and social security account number when appropriate) <b>WILLIAM J. FENNER</b>					6. Grade and salary <b>GS 14 \$5500</b>					
<b>PAY ROLL CHANGE DATA</b>										
	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX.....	BOND	F. I. C. A.		NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										
10. Remarks:					11. Appropriation(s)			12. Prepared by		
								13. Audited by		
<input type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase.....										
14. Effective date <b>1-17-51</b>	15. Date last equivalent increase <b>1-7-50</b>	16. Old salary rate <b>5200</b>	17. New salary rate <b>5500</b>	18. Performance rating is satisfactory or better.						
				(Signature or other authentication)						
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):					(Check applicable box in case of excess LWOP)					
Period(s): <b>1-17-51 to 1-10-51</b>					<input type="checkbox"/> In pay status at end of waiting period.					
<input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP .....					<input type="checkbox"/> In LWOP status at end of waiting period.					
					Initials of Clerk					
STANDARD FORM NO. 1126d—Revised Form prescribed by Comp. Gen., U. S. Nov. 8, 1950, General Regulations No. 102										
<b>PAY ROLL CHANGE SLIP—PERSONNEL COPY</b>										



3-122

UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to  
File No.

WASHINGTON 25, D. C.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent, of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent. I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name VIRGINIA K. Schmit Relationship WIFE Date 11-24-53  
Address 3053 ELM ST., DENVER, COLORADO

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

NAME VIRINIA K. Schmit Relationship WIFE Date 11-24-53  
Address AS Above

4 DEC 9 1953

DEC 8 1953

Very truly yours,  
JOSEPH L. Schmit  
*Joseph L. Schmit*  
Special Agent

17. RATING OR SPECIALTY		TIME IN THIS CAPACITY: TOTAL	LAST SIX MONTHS
CLINICAL EVALUATION		NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.)	

Item 39 - One accessory nipple, both sides.

(Continue in item 73)

**Class I**

16-62258-1

in March on call 4-19-54 with/pep



MEASUREMENTS AND OTHER FINDINGS											
51. HEIGHT <b>67"</b>		52. WEIGHT <b>167 lbs.</b>		53. COLOR HAIR <b>Black</b>		54. COLOR EYES <b>Brown</b>		55. BUILD: <input type="checkbox"/> SLENDER <input checked="" type="checkbox"/> MEDIUM <input type="checkbox"/> HEAVY <input type="checkbox"/> OBESE		56. TEMP. <b>98.4</b>	
57. BLOOD PRESSURE (Arm at heart level)						58. PULSE (Arm at heart level)					
SITTING		SYS. <b>130</b> DIAS. <b>82</b>		RECUMBENT		SYS. DIAS. 		STANDING (3 min.)		SYS. DIAS. 	
								APR 15 84		4 58 PM '54	
								2 MIN. AFTER		86	
								RECUMBENT		AFTER STANDING 3 MIN.	
59. DISTANT VISION				60. REFRACTION				61. NEAR VISION			
RIGHT 20/		CORR. TO 20/		BY - 3.00 S. - 2.25 D		BY - 3.00 S. - 2.25 D		CORR. TO J 1-14		BY plus 1.50	
LEFT 20/		CORR. TO 20/		BY - 2.75 S.		BY - 2.75 S.		CORR. TO J 1-14		BY plus 1.50	
62. HETEROPIORIA: (Specify distance) ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. PC PD											
Normal											
63. ACCOMMODATION				64. COLOR VISION (Test used and result)				65. DEPTH PERCEPTION (Test used and score)			
RIGHT		LEFT		Lantern test - Normal				Normal			
Normal		Normal									
66. FIELD OF VISION				67. NIGHT VISION (Test used and score)				68. RED LENS			
Normal								69. INTRAOCULAR TENSION			
								Normal			
70. HEARING		71. AUDIOMETER						72. PSYCHOLOGICAL AND PSYCHOMOTOR (Tests used and score)			
		250		500		1000		2000		3000	
		250		512		1024		2048		4096	
RIGHT WV 15 /15 SV 15 /15											
LEFT WV 15 /15 SV 15 /15											
		RIGHT									
		LEFT									
73. NOTES (Continued) AND SIGNIFICANT OR INTERVAL HISTORY											

(Use additional sheets of plain paper if necessary)

74. SUMMARY OF DEFECTS AND DIAGNOSES (List diagnoses with item numbers)

**Item 31 - Bilateral indirect inguinal hernia, minimal on right, slight on left (See Surgical Clinic consultation attached.**

**Item 36 - 2nd degree pes planus.**

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (Specify)

**None**

77. EXAMINEE (Check)

☒ IS

☐ IS NOT

QUALIFIED FOR

**Special Agent - FBI**

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

76. PHYSICAL PROFILE

P	U	L	H	E	S
1	1	1	1	1	1

PHYSICAL CATEGORY

A	B	C	E
1			

79. TYPED OR PRINTED NAME OF PHYSICIAN

**JOSEPH N. TORI, Capt. MC.**

SIGNATURE

*Joseph N. Tori*

80. TYPED OR PRINTED NAME OF PHYSICIAN

SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (Indicate which)

SIGNATURE

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY

SIGNATURE

NUMBER OF ATTACHED SHEETS

CLINICAL RECORD

CONSULTATION SHEET

REQUEST

TO: Surg. Clinic

FROM: (Requesting ward, unit, or activity)  
Male Exam Room

DATE OF REQUEST  
24 Mar. 54

REASON FOR REQUEST (Complaints and findings)

Pt. has bilateral inguinal hernia - slight on left minimal on right (bulge with straining) is being examined for Federal Position (Annual Phys).

Please evaluate.

PROVISIONAL DIAGNOSIS

Annual Physical

DOCTOR'S SIGNATURE

APPROVED

PLACE OF CONSULTATION

☐ BEDSIDE ☐ ON CALL

☐ EMERGENCY

☐ ROUTINE

CONSULTATION REPORT

24 March 54.

No actual hernia sac outlined, but does have dilated rings and strongly transmitted impulses, especially on the right.



(Continued on reverse side)

SIGNATURE AND TITLE

DATE

IDENTIFICATION NO.

ORGANIZATION

PATIENT'S LAST NAME—FIRST NAME—MIDDLE NAME

SCHMIT, Joseph L.

REGISTER NO.

WARD NO.

Male E R

FAH

(NAME OF HOSPITAL OR OTHER MEDICAL FACILITY)

CONSULTATION SHEET

Standard Form 513

ATTACHMENT TO STANDARD FORM 88  
(Revised July 21, 1952)

Report of Medical Examination

FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER:

The following portions of the attached examination report form need not be completed:

2	67
3	68
11	69
14	71 (unless other
17	examination indi-
62	cates desirable)
65	72

Item 48, the electrocardiogram, is not required unless the examinee is over 35 years of age or unless other examination indicates such is desirable.

If the examinee is an applicant, the Chest X ray and blood type and Rh factor (Items 46 and 49) are not necessary unless the facilities for affording same are readily available to the examiner.

FOR ALL EXAMINEES, WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee <sup>IS</sup> XXXXXXXX qualified for strenuous physical  
(is or is not)  
exertion. (Designate which)

FOR ALL MALE EMPLOYEES OR APPLICANTS:

The medical examiner is requested to answer the following:

Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

NO.

If answer is "yes" please specify.

IT IS ESSENTIAL THAT ALL STATEMENTS IN ITEMS 59, 61, 64 AND 70 PERTAINING TO VISUAL ACUITY, COLOR VISION AND HEARING BE COMPLETED IN DETAIL.

Nature of Medical Examiner)  
24 March 1954

(Date)

b6  
b7C

ENCLOSURE

67-116 155

# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

Name of Employee: JOSEPH L. SCHMIT

Where Assigned: DENVER  
(Division) (Section, Unit)

Payroll Title: ASSISTANT SPECIAL AGENT IN CHARGE - GS-14

Rating Period: from April 1, 1953 to March 31, 1954

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

JLS

Rated by: James B. Foster SPECIAL AGENT IN CHARGE March 31, 1954  
Signature Title Date

Reviewed by: W. J. Glavin ASSISTANT DIRECTOR APR 26 1954  
Signature Title Date

Rating approved by: W. J. Glavin ASSISTANT DIRECTOR APR 26 1954  
Signature Title Date

### TYPE OF REPORT

(x) Official  
(x) Annual

( ) Administrative  
( ) 60-day  
( ) Transfer  
( ) Separation from service  
( ) Special

RECORDED-56

167  
89 APR 27 1954

67-11	156
Searched	Number
APR 20 1954	

JLS

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee JOSEPH L. SCHMITTitle Assistant  
Special Agent in ChargeRating Period: from 4-1-53 to 3-31-54

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- |   |   |
|---|---|
| <u>+</u> (1) Personal appearance.   | <u>✓</u> (17) Firearms ability.   |
| <u>+</u> (2) Personality and effectiveness of his personal contacts.  | <u>✓</u> (18) Development of informants and sources of information.   |
| <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  | <u>+</u> (19) Reporting ability:  |
| <u>+</u> (4) Physical fitness (including health, energy, stamina).  | <u>+</u> (a) Investigative reports  |
| <u>+</u> (5) Resourcefulness and ingenuity.   | <u>+</u> (b) Summary reports  |
| <u>+</u> (6) Forcefulness and aggressiveness as required.   | <u>+</u> (c) Memos, letters, wires  |
| <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.   | (Consider: <u>   </u> conciseness; <u>   </u> clarity; <u>   </u> organization; <u>   </u> thoroughness; <u>   </u> accuracy; <u>   </u> adequacy and pertinency of leads; <u>   </u> administrative detail.) |
| <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.   | <u>✓</u> (20) Performance as a witness.   |
| <u>+</u> (9) Planning ability and its application to the work.  | <u>✓</u> (21) Executive ability:  |
| <u>+</u> (10) Accuracy and attention to pertinent detail.   | <u>✓</u> (a) Leadership   |
| <u>+</u> (11) Industry, including energetic consistent application to duties.   | <u>+</u> (b) Ability to handle personnel  |
| <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <u>+</u> (c) Planning   |
| <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.   | <u>+</u> (d) Making decisions   |
| <u>✓</u> (14) Technical or mechanical skills.   | <u>+</u> (e) Assignment of work   |
| <u>+</u> (15) Investigative ability and results:  | <u>+</u> (f) Training subordinates  |
| <u>+</u> (a) Internal security cases  | <u>+</u> (g) Devising procedures  |
| <u>+</u> (b) Criminal or general investigative cases  | <u>+</u> (h) Emotional stability  |
| <u>+</u> (c) Fugitive cases   | <u>+</u> (i) Promoting high morale  |
| <u>+</u> (d) Applicant cases  | <u>+</u> (j) Getting results  |
| <u>+</u> (e) Accounting cases   | <u>✓</u> (22) Ability on raids and dangerous assignments:   |
| <u>+</u> (16) Physical surveillance ability.  | <u>+</u> (a) As leader  |
|   | <u>+</u> (b) As participant   |
|   | <u>+</u> (23) Organizational interest, such as making of suggestions for improvement.   |
|   | <u>+</u> (24) Ability to work under pressure.   |
|   | <u>+</u> (25) Miscellaneous. Specify and rate:  |
|   | <u>+</u> Dictator   |
|   | <u>+</u> Automobile driver  |
|   | <u>+</u> Speaker  |
|   | <u>+</u> ASAC   |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk Man

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING : SATISFACTORY

Outstanding, Satisfactory, Unsatisfactory

Denver, Colorado  
March 31, 1954

JOSEPH L. SCHMIT - ASSISTANT SPECIAL AGENT IN CHARGE  
ANNUAL EFFICIENCY REPORT

Assistant Special Agent in Charge JOSEPH L. SCHMIT has been assigned to the Denver Division in the capacity of ASAC since April 13, 1953. Prior to this time he was assigned as supervisor at the Seat of Government.

Mr. SCHMIT makes an excellent personal appearance. He has a mature, pleasing personality, excellent approach, and creates a favorable impression upon his initial contacts which impression continues to grow. He dresses neatly, in good taste, and is very well groomed at all times. He is a good conversationalist and has made many excellent contacts among local law enforcement officials and the public in general in this Division. He is cooperative, loyal, enthusiastic, and is extremely well liked by the employees who respect him and his ability.

ASAC SCHMIT has exhibited resourcefulness, ingenuity, initiative, forcefulness and aggressiveness in discharging his duties as Assistant Special Agent in Charge of this office. He plans his work extremely well and accepts and discharges responsibility without supervision. He is accurate, pays attention to pertinent detail and produces an above average volume of work in a minimum of time. He has put in considerable overtime and has equitably shared the work load in this office. He willingly accepts any assignment.

ASAC SCHMIT has an excellent knowledge of the Bureau's rules, regulations, policies and procedures and has the ability to apply them. He is excellent in dictation and his paper work requires a very minimum of supervision. He is well experienced investigator and has a tremendous knowledge of security work. He is above average in firearms ability and is qualified to lead a group of agents on raids and dangerous assignments. He has performed satisfactorily as a witness.

ASAC SCHMIT is possessed of executive, administrative, and supervisory ability and is far above average. The initiative and resourcefulness which he has displayed in connection with his assignment as Assistant Special Agent in Charge in the Denver Division has caused the personnel of this Division to highly respect his leadership. He is able to handle personnel in a firm manner, to command their respect and to obtain the utmost from them. He makes decisions quickly and has exercised excellent judgment in this respect. He assigns work extremely well and has afforded excellent training to the agents working under his supervision. He is constantly striving to devise new efficient procedures and has made a number of suggestions which resulted in the improvement of the Denver Office.

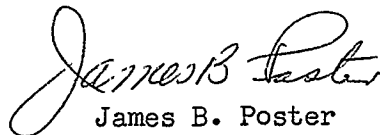
He is emotionally stable, can work extremely well under pressure and has been successful in promoting a high standard of morale in this Division.)

ASAC SCHMIT has been utilized on numerous occasions on speaking engagements and has handled these assignments extremely well and I have received a number of commendatory remarks concerning the handling of these assignments.

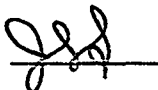
ASAC SCHMIT was commended by the Director by letter dated July 21, 1953, for his direction of the investigation in the extortion case involving ELMER FREDERICK HANSEN.

ASAC SCHMIT is cognizant of the importance of the Bureau's informant program. The supervision of both the criminal informant program and the security informant program are on his desk and he has done an excellent job in supervising the program in this division.

In my opinion ASAC SCHMIT is qualified at this time to act as Special Agent in Charge in a Bureau field office.

  
James B. Poster  
SAC

Initials:



JBP:ekw

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 ATTN: FBI Laboratory

DATE: 5/6/54

FROM : SAC, Denver (9-607)

PERSONAL AND CONFIDENTIAL

SUBJECT: UNKNOWN SUBJECT:

[REDACTED]

- VICTIMS

EXTORTION

Mr. Boardman  
 Mr. Nichols  
 Mr. Belmont  
 Mr. Glavin  
 Mr. Harbo b6  
 Mr. Rosen b7C  
 Mr. Tamm  
 Mr. Mohr  
 Mr. Winterrowd  
 Tele. Room  
 Mr. Holloman  
 Miss Gandy

184533

ReBulet dated 5/4/54, Laboratory File D-184149 HO.

In accordance with the Bureau's instructions in relet, the handwriting and handprinting specimens of [REDACTED] and [REDACTED] have been submitted by separate letter to the Laboratory under date of 5/5/54.

It has been ascertained that ASAC J. L. SCHMIT approved the letter of transmittal to the Bureau, dated 4/27/54. The letter of transmittal was prepared by stenographer [REDACTED]

This letter has been discussed with ASAC SCHMIT, and he advised me that at the time he approved the letter of 4/27/54, the enclosure was attached to the Laboratory, but he inadvertently failed to notice that the handwriting specimens of [REDACTED] and [REDACTED] were not in the enclosure envelope. ASAC SCHMIT stated he is fully aware of the necessity of closely checking enclosures to the Laboratory, and sincerely regrets this error. He has assured me that every precaution will be taken in the future to prevent a reoccurrence.

I have also discussed this matter with stenographer [REDACTED] and she advised me that she prepared the letter of transmittal, and is fully aware of the necessity of closely checking enclosures being sent to the Laboratory. She has advised she will be doubly cautious in the future and take extreme care to be certain that this does not happen again. 157

Both of these employees sincerely regret the necessity of having the Laboratory call this error to the attention of this office, and I feel that my discussion with them is adequate. Consequently, no further administrative action is recommended.

JBP:HLH

*no administrative action except copy in file*  
 J. L. Schmitt and

PERSONAL  
 THREE



CERTIFICATE

Joseph L. Schmit  
Name (Please type or print)

DENVER  
Office or Division

1. Are you now or have you ever been a member of, contributed to, affiliated or associated with, any organization listed on the attachment to this certificate?

No

Answer "Yes" or "No"

2. If your answer is "Yes" state the name of the organization, dates of membership and extent of participation. An explanation regarding membership in any of these organizations may be attached hereto on a separate sheet of paper, if you desire to explain the circumstances of your membership.

Name

Address

From

To Office Held

CERTIFICATION

I hereby certify that the above information is correct and complete to the best of my knowledge and belief. I make this statement with the understanding that it will be used by the Department of Justice in carrying out the provisions of Executive Order 10450 and with knowledge that any false statement or omission of material fact may be sufficient cause for my dismissal or rejection of my application, and, further, may be cause for punishment as a violation of law including Section 1001, Title 18, U. S. Code.

4-14-54

(Date)

Joseph L. Schmit  
(Usual Signature)

Attachment 40

67-NOT RECORDED-2

March 23, 1954

ORGANIZATIONS DESIGNATED BY THE ATTORNEY GENERAL OF THE  
UNITED STATES PURSUANT TO EXECUTIVE ORDER 10450.

Abraham Lincoln Brigade  
Abraham Lincoln School, Chicago, Illinois  
Action Committee to Free Spain Now  
Alabama People's Educational Association (See Communist  
Political Association)  
American Association for Reconstruction in Yugoslavia, Inc.  
American Branch of the Federation of Greek Maritime Unions  
American Christian Nationalist Party  
American Committee for European Workers' Relief (See Socialist  
American Committee for Protection of Foreign Born Workers Party)  
American Committee for the Settlement of Jews in Birobidjan, Ind.  
American Committee for Spanish Freedom  
American Committee to Survey Labor Conditions in Europe  
American Committee for Yugoslav Relief, Inc.  
American Council for a Democratic Greece, formerly known as  
the Greek American Council; Greek American Committee  
for National Unity  
American Council on Soviet Relations  
American Croatian Congress  
American Jewish Labor Council  
American League Against War and Fascism  
American League for Peace and Democracy  
American Lithuanian Workers Literary Association (also known  
as Amerikos Lietuviu Darbininku Literaturos Draugija)  
American National Labor Party  
American National Socialist League  
American National Socialist Party  
American Nationalist Party  
American Patriots, Inc.  
American Peace Crusade  
American Peace Mobilization  
American Poles for Peace  
American Polish League  
American Polish Labor Council  
American Rescue Ship Mission (a project of the United  
American Spanish Aid Committee)  
American-Russian Fraternal Society  
American Russian Institute, New York, also known as the  
American Russian Institute for Cultural Relations with  
the Soviet Union  
American Russian Institute, Philadelphia  
American Russian Institute of San Francisco  
American Russian Institute of Southern California, Los Angeles

American Slav Congress  
 American Women for Peace  
 American Youth Congress  
 American Youth for Democracy  
 Armenian Progressive League of America  
 Associated Klans of America  
 Association of Georgia Klans  
 Association of German Nationals (Reichsdeutsche Vereinigung)  
 Association of Lithuanian Workers  
 (also known as Lietuviu Darbininku Susivienijimas)  
 Ausland-Organization der NSDAP, Overseas Branch of Nazi Party  
 Baltimore Forum  
 Black Dragon Society  
 Boston School for Marxist Studies, Boston, Massachusetts  
 Bulgarian American People's League of the United States of America  
 Bridges-Robertson-Schmidt Defense Committee  
 California Emergency Defense Committee  
 California Labor School, Inc., 321 Divisadero Street,  
 San Francisco, California  
 Carpatho-Russian People's Society  
 Central Council of American Women of Croatian Descent,  
 Also known as Central Council of American Croatian Women,  
 National Council of Croatian Women  
 Central Japanese Association (Beikoku Chuo Nipponjin Kai)  
 Central Japanese Association of Southern California  
 Central Organization of the German-American National  
 Alliance (Deutsche-Amerikanische Einheitsfront)  
 Cervantes Fraternal Society  
 China Welfare Appeal, Inc.  
 Chopin Cultural Center  
 Citizens Committee to Free Earl Browder  
 Citizens Committee for Harry Bridges  
 Citizens Committee of the Upper West Side (New York City)  
 Citizens Emergency Defense Conference  
 Citizens Protective League  
 Civil Rights Congress and its affiliated organizations,  
 including:  
     Civil Rights Congress for Texas  
     Veterans Against Discrimination of Civil Rights  
     Congress of New York  
 Columbians  
 Comite Coordinador Pro Republica Espanola  
 Committee to Aid the Fighting South  
 Committee for Constitutional and Political Freedom  
 Committee to Defend Marie Richardson  
 Committee for the Defense of the Pittsburgh Six  
 Committee for a Democratic Far Eastern Policy  
 Committee for Nationalist Action  
 Committee for the Negro in the Arts  
 Committee for Peace and Brotherhood Festival in Philadelphia  
 Committee for the Protection of the Bill of Rights  
 Committee to Uphold the Bill of Rights

Committee for World Youth Friendship and Cultural Exchange  
 Commonwealth College, Mena, Arkansas  
 Communist Party, U. S. A., its subdivisions, subsidiaries  
 and affiliates.  
 Communist Political Association, its subdivisions, subsidiaries  
 and affiliates, including:  
     Alabama People's Educational Association  
     Florida Press and Educational League  
     Oklahoma League for Political Education  
     People's Educational and Press Association of Texas  
     Virginia League for People's Education  
 Congress of American Revolutionary Writers  
 Congress of American Women  
 Connecticut Committee to Aid Victims of the Smith Act  
 Connecticut State Youth Conference  
 Council on African Affairs  
 Council of Greek Americans  
 Council for Jobs, Relief and Housing  
 Council for Pan-American Democracy  
 Croatian Benevolent Fraternity  
 Dai Nippon Butoku Kai (Military Virtue Society of Japan  
     or Military Art Society of Japan)  
 Daily Worker Press Club  
 Daniels Defense Committee  
 Dante Alighieri Society (between 1935 and 1940)  
 Dennis Defense Committee  
 Detroit Youth Assembly  
 Emergency Conference to Save Spanish Refugees (founding  
     body of the North American Spanish Aid Committee)  
 Families of the Baltimore Smith Act Victims  
 Families of the Smith Act Victims  
 Federation of Italian War Veterans in the U. S. A., Inc.  
     (Associazione Nazionale Combattenti Italiani,  
     Federazione degli Stati Uniti d'America)  
 Finnish-American Mutual Aid Society  
 Florida Press and Educational League (See Communist  
     Political Association)  
 Frederick Douglass Educational Center  
 Freedom Stage, Inc.  
 Friends of the New Germany (Freunde des Neuen Deutschlands)  
 Friends of the Soviet Union  
 Garibaldi American Fraternal Society  
 George Washington Carver School, New York City  
 German-American Bund (Amerikadeutscher Volksbund)  
 German-American Republican League  
 German-American Vocational League (Deutsche-Amerikanische  
     Berufsgemeinschaft)  
 Harlem Trade Union Council  
 Hawaii Civil Liberties Committee

Heimuska Kai, also known as Nokubei Heieki Ghusa Kai,  
 Zaiabel Nihonjin, Heiyaku Gimusha Kai, and Zaipei Heimusha  
 Kai (Japanese residing in America Military Conscripts  
 Association)  
 Hellenic-American Brotherhood  
 Hinode Kai (Imperial Japanese Reservists)  
 Hinomaru Kai (Rising Sun Flag Society -- a group of Japanese  
 War Veterans)  
 Hokubei Zaigo Shoke Dan (North American Reserve Officers  
 Association)  
 Hollywood Writers Mobilization for Defense  
 Hungarian-American Council for Democracy  
 Hungarian Brotherhood  
 Independent Socialist League  
 Industrial Workers of the World  
 International Labor Defense  
 International Workers Order, its subdivisions, subsidiaries  
 and affiliates  
 Japanese Association of America  
 Japanese Overseas Central Society (Kaigai Dobo Chuo Kai)  
 Japanese Overseas Convention, Tokyo, Japan, 1940  
 Japanese Protective Association (Recruiting Organization)  
 Jefferson School of Social Science, New York City  
 Jewish Culture Society  
 Jewish People's Committee  
 Jewish People's Fraternal Order  
 Jikyoku Iinkai (The Committee for the Crisis)  
 Joint Anti-Fascist Refugee Committee  
 Joint Council of Progressive Italian-Americans, Inc.  
 Joseph Weydemeyer School of Social Science, St. Louis,  
 Missouri  
 Kibei Seinen Kai (Association of U. S. Citizens of Japanese  
 Ancestry who have returned to America after studying in Japan)  
 Knights of the White Camellia  
 Ku Klux Klan  
 Kyffhaeuser, also known as Kyffhaeuser League (Kyffhaeuser  
 Bund), Kyffhaeuser Fellowship (Kyffhaeuser Kameradschaft)  
 Kyffhaeuser War Relief (Kyffhaeuser Kriegshilfswerk)  
 Labor Council for Negro Rights  
 Labor Research Association, Inc.  
 Labor Youth League  
 League of American Writers  
 Lictor Society (Italian Black Shirts)  
 Macedonian-American People's League  
 Mario Morgantini Circle  
 Maritime Labor Committee to Defend Al Lannon  
 Massachusetts Minute Women for Peace  
 Maurice Braverman Defense Committee

Michigan Civil Rights Federation  
 Michigan School of Social Science  
 Nanka Teikoku Gunyudan (Imperial Military Friends Group  
 or Southern California War Veterans)  
 National Association of Mexican Americans (also known as  
 Asociacion Nacional Mexico-Americana)  
 National Blue Star Mothers of America (not to be confused with  
 the Blue Star Mothers of America organized in February 1942)  
 National Committee for the Defense of Political Prisoners  
 National Committee for Freedom of the Press  
 National Committee to Win the Peace  
 National Conference on American Policy in China and the  
 Far East (a conference called by the Committee for a  
 Democratic Far Eastern Policy)  
 National Council of Americans of Croatian Descent  
 National Council of American-Soviet Friendship  
 National Federation for Constitutional Liberties  
 National Labor Conference for Peace  
 National Negro Congress  
 National Negro Labor Council  
 Nationalist Action League  
 Nationalist Party of Puerto Rico  
 Nature Friends of America (since 1935)  
 Negro Labor Victory Committee  
 New Committee for Publications  
 Nichibei Kogyo Kaisha (The Great Fujii Theatre)  
 North American Committee to Aid Spanish Democracy  
 North American Spanish Aid Committee  
 North Philadelphia Forum  
 Northwest Japanese Association  
 Ohio School of Social Sciences  
 Oklahoma Committee to Defend Political Prisoners  
 Oklahoma League for Political Education (See Communist  
 Political Association)  
 Original Southern Klans, Incorporated  
 Pacific Northwest Labor School, Seattle, Washington  
 Palo Alto Peace Club  
 Partido del Pueblo of Panama (operating in the Canal Zone)  
 Peace Information Center  
 Peace Movement of Ethiopia  
 People's Drama, Inc.  
 People's Educational Association (Incorporated under name  
 Los Angeles Educational Association, Inc.), also known as  
 People's Educational Center, People's University,  
 People's School  
 People's Educational and Press Association of Texas  
 People's Institute of Applied Religion  
 People's Radio Foundation, Inc.  
 Philadelphia Labor Committee for Negro Rights  
 Philadelphia School of Social Science and Art  
 Photo League (New York City)  
 Political Prisoners' Welfare Committee

Polonia Society of the IWO  
 Progressive German-Americans, also known as Progressive  
 German-Americans of Chicago  
 Proletarian Party of America  
 Protestant War Veterans of the United States, Inc.  
 Provisional Committee of Citizens for Peace, Southwest Area  
 Puertorriquenos Unidos (Puerto Ricans United)  
 Quad City Committee for Peace  
 Revolutionary Workers League  
 Romanian-American Fraternal Society  
 Russian American Society, Inc.  
 Sakura Kai (Patriotic Society, or Cherry Association--  
 composed of veterans of Russo-Japanese War)  
 Samuel Adams School, Boston, Massachusetts  
 Santa Barbara Peace Forum  
 Schappes Defense Committee  
 Schneiderman-Darcy Defense Committee  
 School of Jewish Studies, New York City  
 Seattle Labor School, Seattle, Washington  
 Serbian-American Fraternal Society  
 Serbian Vidoudan Council  
 Shinto Temples  
 Silver Shirt Legion of America  
 Slavic Council of Southern California  
 Slovak Workers Society  
 Slovenian-American National Council  
 Socialist Workers Party, including American Committee  
 for European Workers' Relief  
 Socialist Youth League  
 Sokoku Kai (Fatherland Society)  
 Southern Negro Youth Congress  
 Suiko Sha (Reserve Officers Association, Los Angeles)  
 Tom Paine School of Social Science, Philadelphia, Pennsylvania  
 Tom Paine School of Westchester, New York  
 Tri-State Negro Trade Union Council  
 Ukrainian-American Fraternal Union  
 Union of American Croatsians  
 Union of New York Veterans  
 United American Spanish Aid Committee  
 United Committee of Jewish Societies and Landsmanschaft  
 Federations, also known as Coordination Committee of  
 Jewish Landsmanschaften and Fraternal Organizations  
 United Committee of South Slavic Americans  
 United Harlem Tenants and Consumers Organization  
 United May Day Committee  
 United Negro and Allied Veterans of America  
 Veterans of the Abraham Lincoln Brigade

Veterans Against Discrimination of Civil Rights Congress  
of New York (See Civil Rights Congress)  
Virginia League for People's Education (See Communist  
Political Association)  
Voice of Freedom Committee  
Walt Whitman School of Social Science, Newark, New Jersey  
Washington Bookshop Association  
Washington Committee to Defend the Bill of Rights  
Washington Committee for Democratic Action  
Washington Commonwealth Federation  
Washington Pension Union  
Wisconsin Conference on Social Legislation  
Workers Alliance (since April 1936)  
Workers Party, including Socialist Youth League  
Yiddisher Kultur Farband  
Young Communist League  
Yugoslav-American Cooperative Home, Inc.  
Yugoslav Seamen's Club, Inc.



# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

*7/21/54*

Name of Employee: JOSEPH L. SCHMIT

Where Assigned: DENVER  
(Division) (Section, Unit)

Payroll Title: ASSISTANT SPECIAL AGENT IN CHARGE GS-14

Rating Period: from April 1, 1954 to July 16, 1954

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*JLS*

Rated by: James B. Foster Special Agent in Charge 7-16-54  
Signature Title Date

Reviewed by: \_\_\_\_\_  
Signature Title Date

Rating approved by: J. P. Mohr Assistant Director JUL 26 1954  
Signature Title Date

### TYPE OF REPORT

RECORDED-24

( ) Official

( ) Annual

(X) Administrative

( ) 60-day

(XX) Transfer of SAG 13 JUL 22 1954

( ) Separation from service

( ) Special

*52*  
**89 JUL 28 1954**

*[Signature]*

NARRATIVE COMMENTS

JUL 28 1956

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee JOSEPH L. SCHMIT Title ASSISTANT SPECIAL AGENT IN CHARGE GS-14  
 Rating Period: from 4-1-54 to 7-16-54

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- |   |  |
|---|--|
| <p><u>+</u> (1) Personal appearance.<br/> <u>+</u> (2) Personality and effectiveness of his personal contacts.<br/> <u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).<br/> <u>+</u> (4) Physical fitness (including health, energy, stamina).<br/> <u>+</u> (5) Resourcefulness and ingenuity.<br/> <u>+</u> (6) Forcefulness and aggressiveness as required.<br/> <u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.<br/> <u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.<br/> <u>+</u> (9) Planning ability and its application to the work.<br/> <u>+</u> (10) Accuracy and attention to pertinent detail.<br/> <u>+</u> (11) Industry, including energetic consistent application to duties.<br/> <u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.<br/> <u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.<br/> <u>✓</u> (14) Technical or mechanical skills.<br/> <u>+</u> (15) Investigative ability and results:<br/> <u>+</u> (a) Internal security cases<br/> <u>+</u> (b) Criminal or general investigative cases<br/> <u>+</u> (c) Fugitive cases<br/> <u>+</u> (d) Applicant cases<br/> <u>+</u> (e) Accounting cases<br/> <u>+</u> (16) Physical surveillance ability.</p> | <p><u>✓</u> (17) Firearms ability.<br/> <u>✓</u> (18) Development of informants and sources of information.<br/> <u>+</u> (19) Reporting ability:<br/> <u>+</u> (a) Investigative reports<br/> <u>+</u> (b) Summary reports<br/> <u>+</u> (c) Memos, letters, wires<br/>         (Consider: ___ conciseness; ___ clarity; ___ organization; ___ thoroughness; ___ accuracy; ___ adequacy and pertinency of leads; ___ administrative detail.)<br/> <u>✓</u> (20) Performance as a witness.<br/> <u>✓</u> (21) Executive ability:<br/> <u>✓</u> (a) Leadership<br/> <u>+</u> (b) Ability to handle personnel<br/> <u>+</u> (c) Planning<br/> <u>+</u> (d) Making decisions<br/> <u>✓</u> (e) Assignment of work<br/> <u>+</u> (f) Training subordinates<br/> <u>+</u> (g) Devising procedures<br/> <u>+</u> (h) Emotional stability<br/> <u>+</u> (i) Promoting high morale<br/> <u>+</u> (j) Getting results<br/> <u>✓</u> (22) Ability on raids and dangerous assignments:<br/> <u>✓</u> (a) As leader<br/> <u>+</u> (b) As participant<br/> <u>+</u> (23) Organizational interest, such as making of suggestions for improvement.<br/> <u>+</u> (24) Ability to work under pressure.<br/> <u>+</u> (25) Miscellaneous. Specify and rate:<br/> <u>+</u> Dictator<br/> <u>+</u> Automobile driver<br/> <u>+</u> Speaker<br/> <u>+</u> ASAC</p> |
|---|--|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk man

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING : SATISFACTORY  
 Outstanding, Satisfactory, Unsatisfactory

Denver, Colorado  
July 16, 1954

JOSEPH L. SCHMIT - ASSISTANT SPECIAL AGENT IN CHARGE  
SPECIAL EFFICIENCY RATING

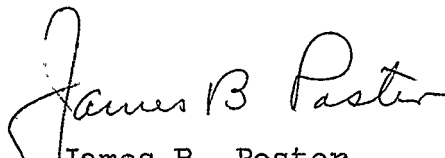
This special efficiency rating is being submitted in view of the transfer of the SAC from the Denver Division.

During the period covered by this report, many outside commitments made it necessary for me to be absent from the office for a considerable part of the time. During this period ASAC SCHMIT has run the office in a most excellent manner. He is highly respected by the personnel of this office. He has their full cooperation, has the ability to handle personnel firmly and yet retain their confidence and good will.

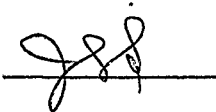
ASAC SCHMIT has exhibited resourcefulness, ingenuity, initiative, forcefulness and aggressiveness in the discharge of his duties during the period covered by this report.

His progress has been excellent and in my opinion he is qualified at this time to act as Special Agent in Charge in a Bureau field office.

ASAC SCHMIT is entitled to a satisfactory rating.

  
James B. Poster  
SAC

Initials:



JBP:ekw

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: May 19, 1954

FROM : SAC, DENVER

PERSONAL AND CONFIDENTIAL

SUBJECT: JOSEPH L. SCHMIT. ASAC (Employee)  
PERSONNEL STATUS CHANGEDENVER (Division)ADDRESS AND PHONE CHANGE:After midnight, May 22, 1954  
Present phone: Dexter 3-2652 Denver (City)

Present address: \_\_\_\_\_

MARITAL STATUS:

Married to \_\_\_\_\_

On \_\_\_\_\_ at \_\_\_\_\_

Remarks:

BIRTHS:

Girl named \_\_\_\_\_ Boy named \_\_\_\_\_

Born on \_\_\_\_\_ at \_\_\_\_\_

To employee and \_\_\_\_\_

This is their \_\_\_\_\_ child.

Remarks:

JBP:ekw

MAY 26 1954

3/26/54  
JBP:ekw

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, F.B.I. DATE: August 2, 1954  
 Attention: Assistant Director A. H. BELMONT

FROM : SAC, DENVER

SUBJECT: COMPROS, DENVER DIVISION  
 IS - C

P & X

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Mohr	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

PURPOSE: Recommendation of Outstanding Performance

b6  
b7C

ASAC JOSEPH L. SCHMIT

The records of the Bureau will reveal that I arrived as incoming SAC of the Denver Division on July 19, 1954. On July 20, 1954, SA [redacted] while on annual leave in Estes Park, Colorado, observed subject [redacted] who had been missing for many months. The Denver office closely followed the whereabouts of [redacted] and the following week prosecutive steps were taken by the Department. On August 1 and 2, 1954, all seven subjects of the Denver phase of instant case were apprehended, six within the Denver Division and one within the Los Angeles Division. This case has been supervised by ASAC JOSEPH L. SCHMIT since December, 1953.

Immediately upon the location of subject [redacted] ASAC SCHMIT briefed me on the case and its ramifications. As arrests grew more imminent, I followed every action of the steps taken by this office very closely with ASAC SCHMIT. I was very much impressed by the detailed knowledge in his possession concerning all subjects and his ability to properly dispatch and control the Agents. He exhibited very fine supervisory ability in handling this case and his judgment was excellent. He devoted all of his time both day and night working toward the successful conclusion of the matter. ASAC SCHMIT worked extremely hard and his efforts were productive. We consulted on all the investigative and policy steps taken and I found his decisions to be excellent. ASAC SCHMIT impressed me as a very capable employee, thoroughly loyal to the Bureau and in view of his very fine work in the COMPROS case, I wish to urgently recommend that the Bureau acknowledge his outstanding performance with a letter of commendation and a meritorious raise.

I am submitting by separate letter further recommendations concerning other personnel of this office who functioned in a highly satisfactory manner in connection with the apprehension of the six subjects within this territory.

CWB:ekw

136  
AUG 20 1954

116-551-159  
16 AUG 1954

116-551-159  
AUG 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 8/6/54

FROM : SAC, Denver

ATTENTION: LEAVE SECTIONSUBJECT: ASAC JOSEPH L. SCHMIT  
Denver Division

Attached please find Form S.F. 71, executed in duplicate, for ASAC JOSEPH L. SCHMIT for Annual Leave starting 3:30 PM, 8/4/54, and ending 5:30 PM, 8/20/54. Prior Bureau approval was received telephonically from the Bureau by ASAC SCHMIT before his departure on Annual Leave.

CWB:HLH

Attach.(2)

Addendum: Address while on leave c/o

b6  
b7CPer leave slip.  
rlw/macNOT RECORDED  
13 AUG 12 195467  
29 AUG 16 1954

Prepared by: *[Signature]*  
Checked by: *[Signature]*  
Filed by: *[Signature]*

August 17, 1954

Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Denver, Colorado

~~CONFIDENTIAL AND COMMERCIAL~~

Dear Mr. Schmit:

This is to advise you that you have been recommended for a promotion from \$9800 per annum to \$10,000 per annum in Grade GS 14 as an award for superior accomplishment. The effective date of this promotion will follow approval by the Committee on Superior Accomplishment Awards concerning which you will be advised later.

It has afforded me great pleasure to recommend this promotion in view of your splendid supervision of the investigation and apprehension of a number of Smith Act subjects in the Denver Division. I am aware of the many difficulties which were encountered during the investigation of this case, particularly during the days immediately preceding the apprehensions. It is encouraging to note that under your guidance and direction the Bureau was able to follow the activities of the subjects and to apprehend them at the appointed time without incident.

You have certainly demonstrated exceptional judgment, foresight and initiative in your handling of the many ramifications of this case and it is obvious that you have followed every aspect of it with meticulous care and attention to detail. Your performance has brought considerable credit to the Bureau and it is indeed a pleasure to commend you in this manner for the high quality of your services and your sincere devotion to duty.

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Harbo \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

MAILED 3  
AUG 18 1954  
COMM - FBI

RECORDED

Sincerely,  
J. Edgar Hoover

CC: SAC, Denver (Personal Attention)  
CC:   
CC: Movement Section  
JW:vlm

M.A. Jones

b6  
b7c



Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, F.B.I.

FROM : Inspector JOHN H. WILLIAMS

SUBJECT: ~~X~~ DENVER INSPECTION  
Started July 19, 1954  
CONFIDENTIAL EXPENDITURES

DATE: July 27, 1954

Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Rosen \_\_\_\_\_

During the course of the Denver inspection, the confidential expenditures made by the staff of that office were examined. During the time since July 29, 1953, and the present date, SAC JAMES B. POSTER claimed reimbursement for expenditures amounting to \$417.00. which expenditures are being questioned and a fuller explanation than that contained in the files being requested. An itemized statement of these expenditures is being set out hereinafter. All expenditures of this nature from the time of his arrival in Denver in December, 1953, to July, 1954, when he departed were checked.

Attached hereto are copies of the blue slips which went to the Bureau with SAC POSTER's expense vouchers for payment. Likewise, memoranda supporting the expenditures are attached.

Each expenditure is numbered from one to 23 in order that ready reference can be made to them. The copy of the blue slip which went in with the expense voucher and the memorandum of justification for the expenditure carry the corresponding number.

Likewise, it was noted during a review of the confidential expenditures that ASAC JOSEPH L. SCHMITT paid out and claimed the amount of \$15.00. on April 9, 1954. Copy of the blue slip which was submitted with his expense voucher for that month is attached hereto together with a copy of the memorandum of justification.

The tabulation referred to above with reference to SAC POSTER's disbursements and claims are as follows:

cc - Mr. Mohr

JHW:ekw

Attachments - 48

FOR PERC FILE OF

SAC JAMES POSTER

97-51816-332

SEARCHED INDEXED

SERIALIZED FILED

AUG 17 1954

FBI - DENVER

NO.	PAID TO	AMOUNT	DATE OF EXPENDITURE	DENVER FILE NO. & SERIAL	RECLAIMED ON VOUCHER	
					MONTH	ITEM NO.
					1953	
1	Cosgrif Hotel, Craig Colorado	\$27.50	7-29-53	33-59-1034	July	1
2	Costello Grill, Salida Colorado	11.00	8-4-53	33-59-1057	August	1
3	Wolhurst Club, Denver, Colorado	20.00	8-13-53	15-808-62	August	2
4	Townsend Hotel, Casper Wyoming	22.50	8-18-53	15-808-60	August	3
5	Noble Hotel, Lander Wyoming	29.00	8-20-53	15-808-58	August	4
6	Brown Palace Hotel Denver, Colo.	31.50	8-27-53	33-59-1052	August	5
7	Holland House, Hotel Golden, Colorado	12.50	9-3-53	15-808-88	September	1
8	Ferris Hotel Rawlins, Wyo.	19.50	9-21-53	15-808-90	September	2
9	Washakie Hotel Worland, Wyo.	16.50	9-23-53	15-808-92	September	3
10	Townsend Hotel, Casper, Wyo.	18.50	9-28-53	15-808-94	September	4
11	Plains Hotel Cheyenne, Wyo.	25.50	9-30-53	15-808-96	September	5
12	Durango Hotel Durango, Colo.	10.50	10-7-53	15-808-101	October	1

NO.	PAID TO	AMOUNT	DATE OF EXPENDITURE	DENVER FILE NO.& SERIAL	RECLAIMED ON VOUCHER MONTH	ITEM NO.
13	New Albany Hotel Pueblo, Colo.	\$19.50	10-13-53	15-808-105	October	2
14	Albany Hotel Denver, Colo.	22.50	10-15-53	15-808-103	October	3
15	Plains Hotel Cheyenne, Wyo.	12.50	10-29-53	33-59-1080	October	4
16	Plains Hotel Cheyenne, Wyo.	7.50	1-4-54	80-186-41	1954 January	1
17	LaCourt Hotel Grand Junction Colorado	8.50	2-1-54	33-59-1152	February	1
18	DeSoto Hotel Savannah, Ga.	27.50	2-18-54	1-187-77	February	2
19	LaCourt Hotel Grand Junction, Colorado	11.50	3-8-54	33-59-1170	March	1
20	Wagon Wheel Canon City Colorado	7.50	3-16-54	33-59-1169	March	2
21	Shirley Savoy Hotel, Denver Colorado	37.50	4-9-54	33-59-1183A	April	1
22	Costello Hotel Salida, Colo.	9.50	5-18-54	33-59-1191A	May	1
23	Noble Hotel Lander, Wyo.	8.50	5-26-54	33-59-1192A	May	2

TOTAL 417.00

It is requested that ASAC SCHMIT's comments be set out below with reference to his claim of \$15.00. on April 9, 1954.

The comments of SAC CHARLES W. BROWN are requested as to whether he has claimed any reimbursements similar to those noted in this memorandum.

Two copies of this memorandum are being forwarded to SAC POSTER at Milwaukee in order that his comments for justification of the claims of these expenditures can be made. They should be set out below and the memorandum forwarded to the Bureau, attention of the Training and Inspection Division.

ASAC SCHMIT: The Inspector's comments have been noted. The following is set forth with reference to the claim of \$15.00 on 4/9/54, which was submitted on my April expense voucher to the Bureau. This \$15.00, which was submitted by blue slip as a confidential item, was necessarily expended by me in connection with the annual conference of law enforcement officers held on that date in Denver. At that time discussions were held with a number of officers on general crime conditions and special conferences on ITSP. I thereafter invited a number of officers to dinner with me, and the total bill was slightly over \$15.00, excluding my personal dinner. I paid this bill in cash to further police relations, and felt that it was highly desirable I do so, and since it was in connection with official business, I felt that it was a reimbursable item in view of the amount.

This was discussed with SAC POSTER as to the manner in which this should be handled as a confidential item, and accordingly it was handled in the manner as reflected in the Bureau's records. I also wish to state that I have on numerous occasions since my assignment to the Denver Division made similar expenditures of smaller amounts wherein it was necessary for me to maintain and develop good will among police officers to pick up dinner checks. This is the only instance; that is, the \$15.00 item on 4/9/54, wherein reimbursement was requested of the Bureau.

SAC BROWN: I, of course, have had many expenditures in amounts comparable to that set forth above but have made no claim for reimbursement.

SAC POSTER: I have noted foregoing comments.

The expenditures enumerated herein were made by me as indicated on official business. I estimate, conservatively, during the past nine years in my capacity as SAC I have spent of my own funds approximately \$5,000, an average of over \$500 per year, on expenditures of this nature. These expenditures have been made in connection with my official contacts with law enforcement officers, public officials and businessmen. The amounts mentioned herein are the only portion of these funds that I have ever submitted to the Bureau for reimbursement.

The expenditures enumerated herein were made as a result of my extending invitations to various people to meet with me on official business to discuss matters of mutual interest. I feel that these expenditures are comparable to funds spent in the development of confidential informants, security informants, confidential sources of information and special service contacts and, as such, made claim for reimbursement and for that reason on my own initiative submitted them.

The average law enforcement officer earns a salary far below mine. Since I was the initiator of the various groups and since the meetings were in furtherance of better relations with the Bureau I felt that the best interests of the Bureau were served by my making expenditures and, in view of these facts, I did so.

It has been necessary to meet in this manner from time to time with various officials in the past. It will be necessary to do so in the future, which I shall continue to do as I have in the past; however, in the future I shall defray expenditures of this nature when necessary out of my own personal funds.

ADDENDUM: 8-10-54

INSPECTOR JOHN H. WILLIAMS: This matter has been handled by  
separate memorandum by Assistant  
Director John P. Mohr. See copy  
of this memorandum for SAC Poster's answer.

8/16/54  
Copies of Blue Slips &  
justification memos  
detached & destroyed  
as too bulky & of  
no permanent value  
JHW

Name:

JOSEPH L. SCHMIT

Assistant Special Agent in Charge

EOD:

1-6-41

Grade GS-14

\$9,800

Nonveteran

SAC BROWN:

As the Inspector is aware, I have been in the Denver Division only ten days, thus limiting my observations of ASAC Schmit. Based upon the short duration of my knowledge of his performance, I have been very favorably impressed. He presents a very good personal appearance, has a very pleasant personality and appears to be in excellent physical condition.

He appears to have excellent administrative and supervisory ability and definitely SAC material.

RATING: Satisfactory.

INSPECTOR WILLIAMS:

Mr. Schmit assumed duties as ASAC at the Denver Office April 13, 1953. Five of the 11 errors of substance found during the inspection were on his supervisory desk, and in one of these the error was attributed to him. In the case entitled "James Lionel Hinson, was. - Fugitive, TFIS" (Denver file 15-795; Bufile 15-26675), Charlotte was origin. During the period from November 23, 1953, until January 12, 1954, six reports emanated from the Denver Office. This was an excessive number of reports and charged as a delinquency. ASAC Schmit explained this by stating that each report emanated from a Resident Agency which was far removed from the office and far removed from the other Resident Agencies having other leads. He pointed out that he was thoroughly cognizant that all investigative effort in a field division, where at all possible, should be compiled in one report. However, he advised in this fugitive case he desired that the investigative results go forward as soon as possible so he allowed the reports to go out even though it resulted in multiple reporting.

A review of other cases supervised by ASAC Schmit indicated this was an isolated instance and that he is aware of the fact all investigative effort should be compiled in a single report wherever possible. It is recommended no further action be taken in this matter.

4  
Denver Inspection  
Inspector Williams  
July 29, 1954  
JLS:hlh

3-11-54  
2-11-54

A review of the confidential expenditures for the Denver Office reflected one voucher and one blue slip going forward from ASAC Schmit wherein he claimed reimbursement but did not couch his explanation in such words to make it clearer to the supervising officer at the Bureau that the expenditure was made for specific information relating to specific data obtained. (Comment is being made on this in the letter going forward to him concerning the inspection report.)

During the inspection of the Denver Office and while the Inspector was there, a bank robbery occurred in Denver. ASAC Schmit was acting in charge of the office. The robbery was solved within two days and all subjects were arrested. ASAC Schmit handled the investigation and the personnel under him in an excellent fashion.

Also, during the inspection, the Agents of the Denver Office under ASAC Schmit's direction arrested six Smith Act subjects. Two of these were persons whose whereabouts had been unknown. They were located during the time the inspection was being conducted. ASAC Schmit handled this matter in an excellent fashion.

(He makes a good appearance, is a very good speaker and has sufficient force to handle personnel. He is an extremely hard worker and a strict disciplinarian.)

(I feel he is progressing very satisfactorily and consideration should be given to assigning him to additional responsibilities after he has received additional experience as an ASAC.)



[REDACTED] WAS.  
FUGITIVE  
IPIS  
DENVER FILE NO. 15-795  
SUPFILE 15-26675

INSPECTOR WILLIAMS: This is a pending case, Charlotte origin, assigned to SA WALLACE G. HAGUE and supervised by ASAC SCHMIT. This case has been pending in this office intermittently since January 6, 1953, and the last time it was reopened was on June 22, 1954.

This is a fugitive case in which investigation has been conducted simultaneously by several resident agents within the division as well as agents assigned to headquarters city. During the period from November 23, 1953 to January 12, 1954, the following pending reports were submitted by the Denver Office:

<u>DATE</u>	<u>PREPARED BY</u>
11/23/53	SA [REDACTED]
12/7/53	SA [REDACTED]
12/14/53	SA KENNETH J. BRIDENSTINE
1/6/54	SA WALLACE G. HAGUE
1/11/54	SA [REDACTED]
1/12/54	SA [REDACTED]

The submission of six pending reports in less than two months appears to be excessive. All of the information reported in these reports, if correlated properly, could have been reported in possibly one and not more than two reports. There appears to be no excuse for submitting this many reports; it shows that there has been no attempt to correlate the information obtained and that there has been inadequate supervision afforded the reporting of the results of the investigation in this case.

The Manual of Rules and Regulations, Section IV, Page 10, points out that when investigation is conducted by more than one agent on the same case, the results of the investigation by them is to be prepared in the form of an insert for the report. These should be prepared in rough draft form or dictated on dictation machine belts or cylinders and then correlated into a report by the agent to whom the case is assigned.

INSPECTION REPORT  
DENVER DIVISION  
INSPECTOR WILLIAMS  
JULY 21, 1954  
CTF:MMH  
4-0

Serial 37 in the file is a memorandum prepared by SA ALVIN D. HENITT, dated June 23, 1954, and sets forth the results of investigation conducted by him at Walsenburg, Colorado. The original of this memorandum has been routed to SA HAGUE, and rightly so, in order that the information therein might be incorporated in the report prepared by SA HAGUE. After this information in the memorandum is incorporated in the report, there is no reason for retaining a copy of the memorandum in the file. This memorandum should actually have been prepared in the form of a rough draft insert, only the original being necessary, which after being routed to SA HAGUE for incorporating in his report could be destroyed.

It is noted that a report dated July 6, 1954 was prepared by SA KENNETH J. BRIDENSTINE reflecting the results of investigation conducted by him in Boulder, Colorado. Although this report was prepared after the submission of the memorandum by SA HENITT, the information contained in the latter is not included in this report. It is believed that the failure to incorporate this information in the report is attributable to improper correlation and inadequate supervision.

Since the substantive error in this case is one of supervision and not chargeable to any of the agents conducting investigation, an explanation is being requested only from ASAC SCHMIT concerning the inadequate supervision afforded this case.

ASAC SCHMIT: The comments of the Inspector have been noted.

In connection with these comments, as well as the supervision and correlation in this file, I desire to make the following observations:

I feel that the excessive reporting, as outlined above, was occasioned principally by each of the reports having originated in five separate Resident Agencies in the States of Colorado and Wyoming, hundreds of miles apart. Some also incorporate investigation in headquarters city of Denver. This is definitely an unusual case, and it is definitely not the policy of this office to submit reports on such frequent occasions as listed above except in rare instances. It is noted this is a fugitive case, and, therefore, the leads must be handled expeditiously. The Manual of Rules and Regulations, Section 4, Page 10, which is referred to by the Inspector, calls for inserts for reports where the investigation is conducted by more than one Agent. It is my interpretation of this requirement that this would apply to a more or less major case where there is considerable investigative effort in one locale by a number of Agents, which would lend itself to the preparation of one lengthy report which would be both economical and practical

from a stenographic viewpoint. With respect to the preparation of rough draft inserts, and the failure to maintain a copy of a memorandum submitted by an Agent to the SAC reflecting that a lead is covered, if only one copy is prepared and it is routed to an Agent for inclusion in his report with nothing left to remain in the file to show the lead is covered, it is difficult to see how the case can be properly supervised.

I agree with the Inspector that where practical all investigation conducted by several Agents within one office should be incorporated in one report, and future efforts will be made to avoid the submission of frequent short reports. In this case it was not felt that it would be practical to require that the results of investigation conducted by five Special Agents in widely scattered Resident Agencies to be incorporated in one or two investigative reports.

Prepared by: *vilm*  
Checked by: *J. Edgar Hoover*  
Filed by: *J. Edgar Hoover*

Department of Justice

RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

Date August 17, 1954

To: The Administrative Assistant Attorney General  
Attention: Efficiency Awards Committee

From: Federal Bureau of Investigation  
(Division, Bureau or Office)

Subject: Superior Accomplishment Award  
Title VII Classification Act of 1949

The following recommendation is presented for your consideration:

Name: Joseph L. Schmitt

Division:

Position title: Special Agent

Grade: GS 14

Salary: \$9800

Last salary increase: Promoted from \$9600 per annum to \$9800 per annum in GS 14 Date: 1-17-54

Amount: \$200

Last superior accomplishment award: Promoted from \$8760 per annum to \$8760 per annum in GS 13 Date: 5-25-52

Amount: \$800

Description of superior accomplishment. Include following information:

(a) What the standards are for this employee's type of work or what is normally expected in the position; (b) What this employee did; (c) How the work he did exceeded the standards, or how the idea or method or device is expected to improve service, or how the special act or service exceeds the normal requirements of his job.

Group B

It is recommended this employee be afforded an additional increase from \$9800 per annum to \$10,000 per annum in Grade GS 14 in view of his outstanding services in supervising the investigation and apprehension of a number of Smith Act subjects in the Denver area. Six such subjects, four of whom were members of the Communist Party underground, were apprehended in the Denver area on August 1 and

Mr. Tolson \_\_\_\_\_  
Mr. Boardman \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Belmont \_\_\_\_\_  
Mr. Harbo recommended:  
Mr. Mohr \_\_\_\_\_  
Mr. Parsons \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. Sizoo \_\_\_\_\_  
Mr. Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MAILED 5  
AUG 18 1954  
COMM-FBI

RECORDED - 10

J. Edgar Hoover

Head of Division or Bureau

Approved: *[Signature]*

Attorney General

Date

SUPERIOR ACCOMPLISHMENT AWARD

JW:vlm

AUG 19 1954

**TO: The Administrative Assistant Attorney General**  
**Attention: Efficiency Awards Committee**

August 2, 1954, even though the four underground members had used extensive means to conceal their identities, activities and whereabouts, thus making it extremely difficult to locate them and to ascertain their present connection with the Communist Party.

Mr. Joseph L. Schmitt, who is the Assistant Special Agent in Charge of the Denver Office of the Federal Bureau of Investigation, has had the responsibility of supervising this case since December, 1953. He immediately familiarized himself with the background of the subjects and he has consistently displayed outstanding judgment and supervisory ability in directing the over-all investigation. He has been called upon to make important decisions where time was of the essence and his performance in this regard has been exceptional, his decisions being sound in every instance. Immediately prior to the apprehension of the six subjects in the Denver area it was necessary to maintain discreet surveillances in order that their whereabouts would be known when it became time to apprehend them. In this connection Agent Schmitt was responsible for directing large groups of Agents who participated in these surveillances which were conducted under the most difficult circumstances and yet had to be maintained in a discreet manner. His work on this phase of the case was particularly outstanding and deserving of special recognition. The efficiency and dispatch with which he performed are reflected in the fact that all of the subjects were apprehended without incident at the appointed time.

In handling the many ramifications of the complicated investigation Agent Schmitt has contributed many hours of voluntary overtime, at night and on weekends, in order to afford this case the close supervision which it demanded. He met this challenge in an admirable manner, without regard for his personal convenience, and in so doing made many sacrifices. He is considered to have exceeded the normal requirements of his position and to have met one of the standards for a meritorious salary increase which provides as follows:

"Sustained work performance for a period of at least three months of such nature that it merits special recognition for superior accomplishment over and above the normal requirements of the employee's position, provided that his current performance rating is not less than 'Satisfactory.'"

**Federal Bureau of Investigation  
United States Department of Justice**

254 New Custom House  
Denver 2, Colorado  
August 23, 1954

Mr. Tolson ☒  
Mr. Boardman ☒  
Mr. Nichols ☒  
Mr. Belmont ☒  
Mr. Harbo ☒  
Mr. Mohr ☒  
Mr. Parsons ☒  
Mr. Rosen ☒  
Mr. Tamm ☒  
Mr. Sizoo ☒  
Mr. Winterrowd ☒  
Tele. Room ☒  
Mr. Holloman ☒  
Miss Gandy ☒

PERSONAL AND CONFIDENTIAL

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington 25, D. C.

Dear Mr. Hoover:

Upon my return to the Denver Office today, following Annual Leave, I was very pleasantly surprised to receive your letter of August 17, 1954, advising me of an award for superior accomplishment in connection with the apprehension of certain Smith Act subjects in the Denver Division.

I did want to drop this personal note to you to let you know of my deep sense of gratification upon receipt of your fine comments. I trust that my actions in the future will continue to merit your approbation. In addition, I did not want to let this opportunity pass without letting you know of my analysis of the reasons for our successful location of the subjects.

First, my many years of training in the Bureau, under your guidance, wherein accuracy, attention to detail and immediate coverage of important leads, as well as taking advantage of every break presenting itself have been continuously stressed, have played an important part in our successful completion of this phase of the investigation. Secondly, the agent personnel of the Denver Division, particularly those on the Security Squad, gave unstintingly of their time and effort, and handled all of their assignments in a splendid fashion. I was most happy to determine that you had personally seen to it that their efforts were rewarded. Finally, I feel that an exceedingly important part was played in our successful apprehension of these individuals by the excellent guidance and instructions issued by Mr. Belmont and his staff at the Bureau.



18 SEP 7 1954

*Str of Comm. 7-44-54*  
*dtg 8/31/54*  
*NE me/ny*  
*3-1-54*

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington 25, D. C.

August 23, 1954

I also want to assure you that we will continue to make every effort in this Division to see that the Denver Smith Act cases are brought to a successful conclusion.

Sincerely yours

*Joseph L. Schmit*  
Joseph L. Schmit  
ASAC, Denver

157-866-1539  
J. L. SCHMIDT

Copy 46

August 5, 1954

b6  
b7C

Mr. L. V. Boardman

Mr. A. H. Belmont

COMMUNIST PARTY, USA - Brief  
(Prosecution of Additional Communist  
Functionaries Under the Smith Act -  
Denver)  
Internal Security - C  
FBI File 100-3-74-13

ORIGINAL FILED IN  
During early April, 1954, the Department indicated a desire to proceed with Smith Act prosecutions in the Denver area. The Department indicated as potential defendants Arthur Bary. [redacted]

[redacted] At this time the whereabouts of [redacted] were known to the Denver Office but the remaining four subjects had been operating in the Communist Party underground for an extended period of time and their exact whereabouts was not known.

On July 20, 1954, Arthur Bary was spotted at Estes Park, Colorado, and from that date to August 1, 1954, when the apprehensions were effected, the Denver Office, through extremely difficult physical surveillances and the use of confidential investigative techniques, managed to remain apprised of the whereabouts of Arthur Bary's automobile.

On Sunday afternoon, August 1, 1954, [redacted] and [redacted] were spotted in Denver by an Agent and by managing to keep this pair under surveillance, Agents were successful in locating Arthur Bary and [redacted] and the arrest of these four extremely important Communist Party underground functionaries took place immediately thereafter. One of the other subjects was arrested in Los Angeles on the night of August 1, 1954, and the remaining two were arrested in Colorado on August 2, 1954. Thus, the Bureau was able to successfully apprehend all seven of the Colorado functionaries on whom complaints and warrants had been prepared by Departmental attorneys on July 30, 1954. Following the arrests, the Denver Office developed confidential sources which produced a great amount of extremely valuable underground data.

FJB:nbs

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Copy 46

The excellent work of the Agents involved in this matter resulted in the successful culmination of the case just two days after the compliants and warrants were prepared and resulted in a considerable saving of money and man power to the Bureau.

By memorandum dated August 3, 1954, Special Agent in Charge (SAC) C. W. Brown of the Denver Office recommended that the Bureau consider meritorious salary increases for Assistant Special Agent in Charge (ASAC) J. L. Schmit and Special Agents [redacted] and [redacted]. SAC Brown recommended reallocations from Grade GS-11 to Grade GS-12 for Special Agents James R. Wagoner, [redacted] and Lloyd Russell Hashman. SAC Brown also recommended reallocations from Grade GS-10 to Grade GS-11 for Special Agents [redacted] and Willis Bennett, Jr. In addition SAC Brown recommended letters of commendation for ten additional Special Agents of the Denver Office.

RECOMMENDATIONS:

1) The individual write-ups submitted by SAC Brown have been carefully reviewed in the Domestic Intelligence Division and in view of the excellent and outstanding work performed by these Agents resulting in the successful culmination of an extremely important case, this division concurs with the recommendations of SAC Brown. It is recommended that this memorandum be directed to the Administrative Division for appropriate handling.

2) It is also recommended that Mr. E. B. Reddy, Supervisor in Charge of the Smith Act Desk, be commended for his adroit supervision of this matter. Some of the outstanding contributions by Mr. Reddy in the handling of this matter include:

- a) protection of the Bureau's interests in dealings with the Department;

Copy 46

- b) correlation of investigative activities of numerous offices which was climaxed with the successful arrests;
- c) his keen perception of the evidentiary factors in the individual investigations resulting in the development of a conspiracy indictment;
- d) his astute guidance to the field on a day-to-day basis was largely responsible for the smoothness with which the matter was brought to a successful conclusion.

Copy 46

Mr. Mohr

August 10, 1954

H. L. Edwards

COMMUNIST PARTY, USA - BRIEF  
(Prosecution of Additional Communist  
Functionaries Under the Smith Act - Denver)  
Internal Security - C  
COMMENDATION MATTER

SUMMARY MEMORANDUM

By letters 8-2-54 and 8-3-54 SAC, Denver, recommended commendatory action concerning a number of Special Agents in the Denver Office as a result of their excellent performance in connection with the above-captioned case. The SAC pointed out that these agents participated in the investigation and apprehension of 6 Smith Act subjects in the Denver Division on 8-1-54 and 8-2-54. Four of the subjects were members of the Communist Party underground. A 7th subject was apprehended by the Los Angeles Office 8-1-54. The recommendations of the SAC are summarized as follows:

ASAC JOSEPH L. SCHMITT - He has supervised the case since December, 1953. He had a detailed knowledge of the subjects, displayed splendid judgment and excellent supervisory ability, made sound decisions and worked extremely hard. His direction of large groups of Agents on difficult surveillances was particularly outstanding. SAC recommended letter of commendation and meritorious salary increase. Domestic Intelligence Division concurred.

He entered on duty as an agent 1-6-41, has served as ASAC in Denver since 4-13-53 and is presently in Grade GS-14, \$9800 per annum. Inspection of Denver Office, just completed, reflects he has been handling ASAC duties in very satisfactory manner and no unfavorable information developed. He is eligible to receive a meritorious salary increase at this time.

SA [ ] - He was responsible for locating 2 of the subjects, who were members of the Communist Party underground, on the street in Denver on 8-1-54 and immediately advised officer in order that successful surveillances could be maintained. He also observed the other 2 members of the underground leaving a Denver hotel and through his alert action made it possible to place them under surveillance until they were apprehended. His performance saved the Government substantial time and funds. SAC recommended letter of commendation and meritorious salary increase. Domestic Intelligence Division concurred.

b6  
b7C

SA [ ] entered on duty as a Special Agent on 1-26-42 and

cc: [ ] (Sent direct)  
Attachments (10)  
EJI:dap/ea

ORIGINAL FILED IN

18 SEP 2 1954

67-866-1343

is presently in GS-13, \$8560 per annum. His record has been satisfactory and no administrative action has been taken against him. He is available for general assignment and is eligible to receive a meritorious salary increase at this time.

SA [ ] - He recognized Communist underground subject at Estes Park, Colorado, on 7-20-54 while on vacation and immediately notified office. Voluntarily returned to duty for annual leave to assist in surveillance and subsequently directed activities of 8 to 14 agents in two-way cars under difficult circumstances. Demonstrated excellent judgment and directed personnel under supervision in exemplary manner during surveillances. His efforts considered instrumental in bringing case to a successful conclusion. SAC recommended meritorious salary increase and letter of commendation. Domestic Intelligence Division concurred.

He entered on duty 7-27-42 and is presently in GS-13, \$8760 per annum. He received a meritorious salary increase on 5-9-54 for contacting a member of the Communist underground under pretext and obtaining valuable information. He was commended 7-28-54 for alertness in recognizing underground subject referred to above. He is not eligible to receive a meritorious salary increase at this time, under existing legislation.

SA JAMES R. WAGONER - He is considered best physical surveillance man in Denver Division. Volunteered to return to duty from annual leave to assist in surveillances of underground subject. Demonstrated exceptional judgment and surveillance skill in keeping Arthur Bary, subject, under surveillance in discreet manner. Assisted in location of Bary's automobile in isolated mountainous area. Was responsible for locating Bary's car on street in Denver and his services considered instrumental in excellent results achieved in this case. SAC recommended letter of commendation and reallocation to GS-12 from GS-11. Domestic Intelligence Division concurred.

He entered on duty 1-29-51 and is presently in GS-11, \$5940 per annum. His record has been satisfactory except for a letter of censure on 8-25-51 for his failure to notify auxiliary officers to discontinue investigation in Selective Service case after subject apprehended and for his failure to develop satisfactorily at that time. He is available for general and special assignment. He was reallocated to GS-11 on 5-10-53 and would not normally be considered for reallocation to GS-12 until 5-10-56.

SA [ ] - He performed in outstanding manner in breaking code used by underground subject. Assisted in locating car of Arthur Bary in mountainous area and took part in surveillance which lasted for more than 10 days. Worked around the clock 7 days a week during surveillance without regard for personal convenience.

Copy 46

His services were instrumental in maintaining the surveillances in discreet manner. SAC recommended letter of commendation and reallocation from GS-11 to GS-12. Domestic Intelligence Division concurred.

He entered on duty 4-2-51 and is presently in GS-11, \$5940 per annum. Record is satisfactory and no administrative action taken against him. Available for both general and special assignment. He was reallocated to GS-11 on 5-10-53 and would not normally be considered for reallocation to GS-12 until 5-10-56.

SA [ ] - Demonstrated unusual ability in developing anonymous sources resulting in penetration of underground operations in Denver area. Assisted in surveillance of Arthur Bary on 24 hour basis 7 days a week from 7-20-54 to 8-1-54. Performed in an outstanding manner on this surveillance under extremely difficult conditions. Was responsible for locating Bary leaving Denver by automobile and alertness permitted agents to surveil Bary to Manitou, Colorado. Assisted in apprehension of the 4 underground subjects. SAC recommended letter of commendation and reallocation from GS-11 to GS-12. Domestic Intelligence Division concurred.

He entered on duty as a Special Agent on 11-6-50 and is presently in GS-11, \$5940 per annum. His record has been satisfactory and no administrative action has been taken against him. He was transferred to Denver at own request 1-7-53 due to ill health of wife who suffered nervous breakdown. Presently available for special assignment and general assignment within Denver Division. He was reallocated to Grade GS-11 4-26-53 and would not normally be considered for reallocation to GS-12 until 4-26-56.

SA LLOYD RUSSELL HASHMAN - He has participated in a number of operations involving use of confidential techniques with highly successful results. He assisted in location of car of Arthur Bary in mountainous area on 7-20-54 and was assigned to surveillance from that time until apprehension of Bary on 8-1-54. Handled surveillance duties in excellent fashion despite long hours without rest and many difficult situations. His services on surveillance were instrumental in its success resulting in Bary's apprehension. SAC recommended letter of commendation and reallocation from GS-11 to GS-11 to GS-12. Domestic Intelligence Division concurred.

He entered on duty as Special Agent on 2-12-51 and is presently in GS-11, \$5940 per annum. His record has been satisfactory and no administrative action has been taken against him. He is available for general and special assignment. He was reallocated to GS-11 5-10-53 and would not normally be considered for reallocation to GS-12 until 5-10-56.

SA [ ] - He has assisted in development of several anonymous sources during past months and was assigned to surveillance of Arthur

Copy 46

Bary, underground subject from 7-20-54 to 8-1-54. Worked long hours at great personal sacrifice, handled himself and Bureau automobile during entire surveillance with full security. Assisted in location of Bary's car in mountainous area and subsequently demonstrated outstanding judgment and investigative ability. SAC recommended letter of commendation and reallocation from GS-10 to GS-11. Domestic Intelligence Division concurred.

He entered on duty as Special Agent on 10-1-51 and is presently in GS-10 at \$5750 per annum. His record has been satisfactory with the exception of a letter of censure 5-19-53 for failure to advise the Bureau of allegations made against an investigator for another Government agency. He is available for general and special assignment and under normal circumstances would be considered for reallocation to GS-11 on 10-1-54.

SA [ ] - Was assigned to Arthur Bary surveillance from 7-20-54 to 8-1-54 and performed above and beyond the call of duty. Assisted in technical upkeep of Bureau radio equipment, was one of the agents to locate Bary's cabin hidden in mountains in Colorado and demonstrated excellent judgment in surveillance at all times which was primary factor in keeping up with Bary's whereabouts. SAC recommended letter of commendation and reallocation from GS-10 to GS-11. Domestic Intelligence Division concurred.

He entered on duty as Special Agent on 10-15-51 and is presently in GS-10, \$5750 per annum. His record has been satisfactory which no administrative action taken against him. He is available for general and special assignment. He would normally be considered for reallocation to GS-11 on 10-15-54.

SA WILLIS BENNETT, Jr. - Handled case of [ ] underground subject, and assisted in surveillance of Arthur Bary in Denver. In search for Bary's car he demonstrated unusual alertness in spotting car in a suburb of Denver making it possible for surveillance of automobile and the development of an anonymous source which produced valuable underground material. SAC recommended letter of commendation and reallocation from GS-10 to GS-11. Domestic Intelligence Division concurred.

He entered on duty as Special Agent on 8-20-51 and is presently in GS-10, \$5750 per annum. Will receive a uniform promotion to \$5875 in GS-10 effective 8-29-54. His services have been satisfactory and no administrative action has been taken against him. He is available for general and special assignment and would normally be considered for reallocation to GS-11 8-20-54.

Copy 46

According to the SAC the following agents assisted in the Denver surveillance pertaining to the subjects and in this connection they worked long hours and displayed unusual initiative, investigative skill and perseverance. He recommended they received letters of commendation and the Domestic Intelligence Division concurred.

ALVIN D. HEWITT  
BERNARD R. DeCOOK  
WILLIAM J. PEYTON, JR.  
GEORGE M. MULLIN

[REDACTED]  
HOMER K. MILLER  
[REDACTED]

WILLIAM E. ROBINSON  
HAROLD C. COOK  
WALLACE G. HAGUE

In addition to the above the Domestic Intelligence Division recommended that SA E. B. Reddy who supervised this case at the Seat of Government be commended by letter for protecting the Bureau's interests, for coordinating the investigative activities of numerous offices and for the over-all splendid guidance which he gave the field on a day to day basis concerning the case.

RECOMMENDATIONS OF THE ADMINISTRATIVE DIVISION:

In view of the foregoing it is recommended:

1. That ASAC Joseph L. Schmit be afforded a meritorious salary increase from \$9800 per annum to \$10,000 per annum in Grade GS-14 for his outstanding supervision of this difficult case. Letter to employee and just I agree JPM I agree Tolson to Dept. 8/12

8/17/54 JW

2. That SA [REDACTED] be afforded a meritorious salary increase from \$8560 to \$8760 in Grade GS-13.

Letter to employee and just to Dept

8/17/54 JW

I agree JPM  
8/12

I agree  
Tolson  
8/12

Kemper  
8-12

3. That SA [REDACTED] be commended by letter since he is ineligible to receive a meritorious salary increase and that he be advised that legislative restrictions make it impossible to afford him an additional meritorious salary increase at this time. Dane 8/17/54

I agree  
JPM  
8/12

Kemper  
8-12

I agree  
Tolson  
8/12

Copy 46

4. That SAs James R. Wagoner, [redacted] and Lloyd R. Hasman be afforded meritorious salary increases in Grade GS-11 in lieu of reallocation of these agents to Grade GS-12 since it is not felt that their services were sufficiently outstanding to accelerate their reallocations at this time. In this connection it should be noted that a meritorious salary increase will raise their salaries \$200 per annum whereas reallocation would raise their salaries \$1100 per annum.

Letters to Wagoner [redacted] I agree I agree eck  
[redacted] and Hashman to justyica to JPM Tolson 8-12  
Dept. 8/12 pers  
8/17/54 8/12  
JW/jl

5. That SAs [redacted] and Willis Bennett, Jr. be reallocated from GS-10 to GS-11 as recommended by the SAC and the Domestic Intelligence Division. All 3 of these agents would be normally considered for reallocation to GS-11 in the immediate future. If this recommendation is approved, they will be advised of reallocation in the form of a commendatory letter.

Letters to [redacted] I agree I agree eck  
and Bennett- JPM Tolson 8-12  
8/17/54 8/12 8/12  
JW/sh

6. That the 10 Special Agents named above recommended for letters of commendation by the SAC and the Domestic Intelligence Division receive such letters for their valuable assistance in this case.

Done I agree I agree eck  
8/17/54 JPM Tolson 8-12  
erk 8/12 pers  
8/12

7. That SA Supervisor E. B. Reddy be commended for his splendid supervision of the case at the Seat of Government.

Done I agree I agree eck  
8/17/54 JPM Tolson 8-12  
8/12 8/12

PERMANENT BRIEFS OF THE PERSONNEL FILES OF ASAC SCHMITT. SAs [redacted]  
[redacted] WAGONER, [redacted] HASHMAN, [redacted] AND  
BENNETT ARE ATTACHED.



August 31, 1954

Personal and ~~Confidential~~

Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Denver, Colorado

Dear Mr. Schmit:

I was indeed pleased to receive your letter of August 23, 1954. Your kind remarks and your thoughtfulness in making known to the Bureau your analysis of the reasons for the successful location of the Denver Smith Act subjects were sincerely appreciated.

As you know it has always been the policy of the Bureau to reward personnel for outstanding accomplishments and the highly favorable results attained in this particular instance certainly warranted special recognition.

Sincerely yours,

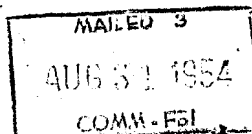
J. Edgar Hoover

RECORDED-51

CC: SAC, Denver (PERSONAL ATTENTION)  
SOG Denver Field Office file

NEMCD:mj

Tolson  
Boardman  
Nichols  
Belmont  
Harbo  
Mohr  
Parsons  
Rosen  
Tamm  
Sizoo  
Winterrowd  
Tele. Room  
Holloman  
Gandy



18 SEP 7 1954

16.  
JUG 31 1954  
RECEIVED READING ROOM  
FBI  
U.S. DEPT. OF JUSTICE

Department of Justice  
RECOMMENDATION FOR SUPERIOR ACCOMPLISHMENT AWARD

Date August 17, 1954

To: The Administrative Assistant Attorney General  
Attention: Efficiency Awards Committee

From: Federal Bureau of Investigation  
(Division, Bureau or Office)

Subject: Superior Accomplishment Award  
Title VII Classification Act of 1949

The following recommendation is presented for your consideration:

Name: Joseph L. Schmit

Division:

Position title: Special Agent

Grade: GS 14

Salary: \$9800

Last salary increase: Promoted from \$9600 per annum to \$9800 per annum in GS 14 Date: 1-17-54

Amount: \$200

Last superior accomplishment award: Promoted from \$8560 per annum to \$8760 per annum in GS 13 Date: 5-25-52

Amount: \$200

Description of superior accomplishment. Include following information:

- (a) What the standards are for this employee's type of work or what is normally expected in the position; (b) What this employee did; (c) How the work he did exceeded the standards, or how the idea or method or device is expected to improve service, or how the special act or service exceeds the normal requirements of his job.

Group B

It is recommended this employee be afforded an additional increase from \$9800 per annum to \$10,000 per annum in Grade GS 14 in view of his outstanding services in supervising the investigation and apprehension of a number of Smith Act subjects in the Denver area. Six such subjects, four of whom were members of the Communist Party underground, were apprehended in the Denver area on August 1 and

Recommended:

Efficiency Awards Committee

Date

Admin. Assistant Attorney General

Date

Approved: [Signature]

Acting Deputy Attorney General

Attorney General

FEDERAL BUREAU OF INVESTIGATION

Date

67-116851-164

Searched  
Head of Division or Bureau

Approved: [Signature]

5 SEP 13 1954

SEP 23 1954  
SUPERIOR ACCOMPLISHMENT AWARD

30  
9/11/54  
[Signature]

TO: The Administrative Assistant Attorney General  
Attention: Efficiency Awards Committee

August 2, 1954, even though the four underground members had used extensive means to conceal their identities, activities and whereabouts, thus making it extremely difficult to locate them and to ascertain their present connection with the Communist Party.

Mr. Joseph L. Schmit, who is the Assistant Special Agent in Charge of the Denver Office of the Federal Bureau of Investigation, has had the responsibility of supervising this case since December, 1953. He immediately familiarized himself with the background of the subjects and he has consistently displayed outstanding judgment and supervisory ability in directing the over-all investigation. He has been called upon to make important decisions where time was of the essence and his performance in this regard has been exceptional, his decisions being sound in every instance. Immediately prior to the apprehension of the six subjects in the Denver area it was necessary to maintain discreet surveillances in order that their whereabouts would be known when it became time to apprehend them. In this connection Agent Schmit was responsible for directing large groups of Agents who participated in these surveillances which were conducted under the most difficult circumstances and yet had to be maintained in a discreet manner. His work on this phase of the case was particularly outstanding and deserving of special recognition. The efficiency and dispatch with which he performed are reflected in the fact that all of the subjects were apprehended without incident at the appointed time.

In handling the many ramifications of the complicated investigation Agent Schmit has contributed many hours of voluntary overtime, at night and on weekends, in order to afford this case the close supervision which it demanded. He met this challenge in an admirable manner, without regard for his personal convenience, and in so doing made many sacrifices. He is considered to have exceeded the normal requirements of his position and to have met one of the standards for a meritorious salary increase which provides as follows:

"Sustained work performance for a period of at least three months of such nature that it merits special recognition for superior accomplishment over and above the normal requirements of the employee's position, provided that his current performance rating is not less than 'Satisfactory.'"

1. Agency and organizational designations <b>U.S. Department of Justice Federal Bureau of Investigation</b>					2. Pay period <b>03 14 1954</b>		3. Block No.		4. Slip No. <b>870</b>	
5. Employee's name (and social security account number when appropriate) <b>WILLIAM L. BROWN</b>					6. Grade and salary <b>GS 14 \$5000</b>					
<b>PAY ROLL CHANGE DATA</b>										
	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX.....	BOND	F. I. C. A.		NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										
10. Remarks:					11. Appropriation(s)  <b>1</b>			12. Prepared by		
								13. Audited by		
<input type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input checked="" type="checkbox"/> Other step-increase.....										
14. Effective date <b>9-22-54</b>	15. Date last equivalent increase <b>1-17-54</b>	16. Old salary rate <b>\$400</b>	17. New salary rate <b>\$500</b>	18. Performance rating is satisfactory or better.  <div style="text-align: right;">(Signature or other authentication)</div>						
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s): <input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP .....				(Check applicable box in case of excess LWOP) <input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.						
				Initials of Clerk						

STANDARD FORM NO. 1126d—Revised  
Form prescribed by Comp. Gen., U. S.  
Nov. 8, 1950, General Regulations No. 102

**70 SEP 14 1954**

**PAY ROLL CHANGE SLIP—PERSONNEL COPY**

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: October 1, 1954

FROM : INSPECTOR B.C. BROWN *BCB*

**SUBJECT:** JOSEPH SCHMITT  
ASAC - Denver Division  
Aide on Chicago Inspection

**Tolson** \_\_\_\_\_  
**Boardman** \_\_\_\_\_  
**Nichols** \_\_\_\_\_  
**Belmont** \_\_\_\_\_  
**Harbo** \_\_\_\_\_  
**Mohr** \_\_\_\_\_  
**Parsons** \_\_\_\_\_  
**Rosen** \_\_\_\_\_  
**Tamm** \_\_\_\_\_  
**Sizoo** \_\_\_\_\_  
**Winterrowd** \_\_\_\_\_  
**Tele. Room** \_\_\_\_\_  
**Holloman** \_\_\_\_\_  
**Gandy** \_\_\_\_\_

ASAC SCHMITT assisted in the Chicago Inspection from September 13, to October 1, 1954.

His assignments included a review of security work, analysis of the security program, a study of the personnel needs on security work, and a review of Detcom plans and the Security Index Program. ASAC SCHMITT also assisted in personnel interviews and in correlation of case write-ups.

ASAC SCHMITT is particularly valuable on an inspection in connection with review of security work because of his extensive experience on the administrative end at the Seat of Government. He also has the benefit of the field point of view and experience in the administration of a field office. I consider him a valuable asset on an inspection team, and fully capable of serving as Number One Man. He has advised me that he is available for general and special assignment, and is interested in advancement in the Bureau.

ADDENDUM 10-13-54 BCB:jsd

Mr. Schmit is rapidly learning field office administration, has an excellent attitude, is energetic and enthusiastic, and displays leadership ability indicating he can assume additional responsibility, such as that entailed in serving as ASAC in a large office. His consideration is recommended.

BCB:tmt  
1 - SAC, Denver

12 NOV 5 1954

RECORDED 100

116 851-165  
80  
P112/200  
B-2-17

*Sub  
Sent 11/13*

October 1, 1954

United States Civil Service Commission  
Personnel Classification Division  
Washington 25, D. C.

Dear Sirs:

In accordance with Departmental Circular #540 issued pursuant to Public Law 106, 79th Congress, there are transmitted herewith records for September, 1954, referring to the following employees in the Federal Bureau of Investigation who received additional within-grade advancement as a reward for superior accomplishment:

Mr. [redacted]  
Mr. [redacted]  
Mr. [redacted]  
Mr. Edwin A. Deiss  
Mr. [redacted]  
Mr. Lloyd Russell Hashman  
Mr. [redacted]  
Mr. [redacted]  
Mr. [redacted]  
Mr. John F. Malley  
Mr. [redacted]  
Miss [redacted]  
Mr. Albert Sundbaken  
Mr. Joseph L. Schmitt  
Mr. J. Henry Shank  
Mr. James H. Wagoner

b6  
b7C

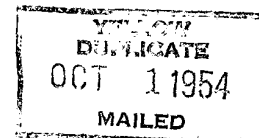
Sincerely yours,

John Edgar Hoover  
Director

Enclosures (15)

JW:jmb *Sub*

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON 25, D. C.  
October 11, 1954

REPORT NO. 32

Name:

Mr. Joseph L. Schmit

Nature of Action: Superior Accomplishment Step Increase

Effective date:

September 12, 1954

CIVIL SERVICE  
OR OTHER LEGAL  
AUTHORITY

Part 25, Sec. 25.16

	From	To	Appropriation
Position	Special Agent	Special Agent	REGULAR
Grade and Salary	GS 14, \$9800	GS 14, \$10,000	Date of Birth
Bureau or Other Unit			April 29, 1916
Headquarters			
Departmental or Field	Field	Field	

Approved by the Attorney General:

September 9, 1954

Last salary increase:

Promoted from \$9600 per annum to \$9800 per annum in GS 14,  
Last superior accomplishment effective 1-17-54.

Promoted from \$8560 per annum to \$8760 per annum  
Attachment: Justification for Civil Service Commission in GS 13, effective 9-25-52.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Laughlin \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Rm. \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JW:sm

Sincerely yours,

*J. Edgar Hoover*  
John Edgar Hoover  
Director

REPORT TO U. S. CIVIL SERVICE COMMISSION

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 8-18-54

FROM : R. T. Harbo

SUBJECT:

INSPECTION - DENVER DIVISION *Inspection*  
INSPECTOR J. H. WILLIAMS  
JULY 17 - 31, 1954

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Harbo \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Mohr \_\_\_\_\_  
Trotter \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

SUMMARY OF FINDINGSJOSEPH LUKE SCHMIT

James B. Foster assumed duties of SAC at Denver on 12-12-52 and departed on transfer to Milwaukee as SAC on 7-15-54, just prior to inspection. Joseph L. Schmit assumed duties of ASAC 4-13-53. Charles W. Brown assumed duties of SAC 7-19-54.

PHYSICAL CONDITION AND MAINTENANCE..... *SEC... FAIR*

Space, in New Customs House Building, Denver, Colorado, has not changed since last inspection. It is adequate and in very good shape. 66.9 square feet per employee. Office had maintained two sets of waste paper baskets: one marked with an "X" for security trash, and the other for nonsecurity trash. Those for security trash were emptied by office personnel two or three times per week, as necessary. The others were emptied daily by char force. Inasmuch as char force had access to security trash baskets daily, Inspector changed system, doing away with one set of waste baskets and instructing that all trash be disposed of daily by Bureau employees. Emergency bell at reception desk found to be inoperative on 7-19-54 due to blown fuse; Repaired. ASAC states same tested weekly. Doors to supply room in basement equipped with glass panels only. Inasmuch as ammunition and technical equipment stored there, SAC instructed to place iron grillwork over glass panels. Two General Services Administration employees who act as relief char force workers in office had not been investigated in accordance with Bureau regulations. SAC directed to have this done immediately. Five defects noted in 12 automobiles examined on 7-24-54: 3 were minor; 1 consisted of a very low tire; and 1 consisted of a dead battery. All corrected. ASAC stated the dead battery was checked July 21 and found to be in good condition. Believe car left in parking space in garage by attendant with ignition switch on. Gasoline and oil being purchased at garage and service stations. Gasoline can be purchased 12 cents cheaper per gallon and oil 31 cents cheaper per gallon through GSA. SAC directed that same be purchased through GSA whenever possible to effect saving. The one-cylinder type Bilgewater gasoline emergency generator for CW radio had insufficient power to operate the radio.

Attachments

cc - Mr. Mohr (Attention: H. L. Edwards) (with attachments)

JHW:jaw

FOR APPROVAL

35PM



Generator had been tested on weekly basis to determine if it would work but had not been connected to the radio for approximately three months. SAC directed to have generator repaired locally, if possible, and to take steps for replacement if not possible. FM radio for control of two-way radio cars located in telephone switchboard room. Possibility existed that conversations between cars or from cars to radio station could be heard by unauthorized persons who were talking to switchboard operator via telephone at the same time. Switchboard operator instructed to keep power on loud speaker as low as possible without impairing service and to avoid radio conversations while there was an "open line" on switchboard. Agents instructed, when desiring to call FM radio control station from cars, to announce call letters only and wait to be recognized. There are two alternate outlets for FM radio control station, one in Chief Clerk's Office and one in technical room. These are used during major cases.

INVESTIGATIVE OPERATIONS.....GOOD.

As of 7-1-54 there were 1124 pending active and 172 pending inactive cases for total of 1296. At that time the over-all delinquency was 15.9%. In the following classifications, which are conducive of statistical accomplishments, the delinquencies were materially higher:

<u>Classification</u>	<u>Cases Pending</u>	<u>Delinquency</u>
Theft From Interstate Shipment	22	27.3%
Selective Service Act	58	31%
Interstate Transportation of		
Stolen Motor Vehicle	143	18.2%
White Slave Traffic Act	38	31.6%
Impersonation	17	41.2%
Interstate Transportation of		
Stolen Property	104	28.8%
Unlawful Flight Statutes	33	27.3%
Internal Security	123	23.6%

Stenographic work current. Each stenographer averaged 3.27 pages per hour production. Clerical work current. Three clerical projects remain uncompleted: In the consolidation of indices project there remains one year's work for one employee; in the consolidation of files project there remains two weeks' work for one employee; and in the checking of closed files for missing files there remains two months' work for one employee.

Six Special Agent Accountants assigned Denver. None classified as fully qualified Accountants. Four classified as experienced; and the other two are relatively inexperienced. SAC directed to take steps to place the first four mentioned into fully-qualified category and to allow the two inexperienced Accountants to work with older Agents to obtain experience.

At time of inspection there were 205 fugitive cases pending, of which 14, or 6.8%, had leads which had not been covered within 30 days of their receipt. Of 90 recently closed applicant-type cases deadlines were missed through the fault of the Denver office in 16, or 17.8%. Of these 16, delay letters were not forwarded to the Bureau in 12. SAC directed to give this matter closer administrative attention. Of the 1246 pending cases reviewed, errors of substance were found in 11, for a delinquency of .9%. Errors of form were found in 72 cases, for a delinquency of 5.7%. Of the 231 closed cases reviewed, no errors of substance were found; however, errors of form were found in 23 of these closed files, for a delinquency of 9.96%. Of all errors of form found, 58.4% were attributable to Agents and 41.6% were attributable to clerks.

Security work and security informant program found at the time of the inspection, as compared with that found during the last inspection, is as follows:

<u>Item</u>	<u>Last Inspection (Feb. 1953)</u>	<u>Current Inspection</u>
1. Estimated number C.P. members	136	103
2. Smith Act subjects	5	5
3. Key figures	18	14
4. Key figures missing	1	0
5. Security Index figures	169	178
6. Key figures where no photos obtained	20	17
7. Security Informants	10	13
8. Potential Security Informants	9	8
9. Panel sources	-	5
10. Confidential sources	-	10

Of the 13 security informants, 4 were rated excellent; 6 rated very good; and 3 rated good. Of the 8 potential security informants, 1 was rated very good; 1 rated good; 1 rated fair; and there was insufficient information to rate the other 5. During the inspection the Denver Office arrested 6 Smith Act subjects (One subject was visiting from Salt Lake City). All will be tried in Denver. Apprehensions handled very well.

At time of inspection there were 28 approved criminal informants, as compared with 14 at the time of the last inspection. There were 71 potential criminal informants at the time of the current inspection, as compared with 99 at the time of last inspection. Criminal informant coverage good, both geographically and in criminal classifications. However, program can be improved by increasing coverage in Rock Springs Resident Agency, particularly in White Slave Traffic Act activities, and in the Boulder Resident Agency, particularly in Interstate Transportation of Stolen Motor Vehicle matters and Bank Robbery matters. SAC directed to place emphasis on these weaknesses.

During fiscal year 1953, 258 automobiles were recovered by Denver Office and 123 convictions obtained for index of 47.6%. During fiscal year 1954, 262 automobiles were recovered and 140 convictions obtained for index of 53.4%. Favorable trend.

Theft From Interstate Shipment program has not produced desired results. Only 3 convictions obtained from February, 1953, through June, 1954. To strengthen it, SAC instructed as follows: To assign all cases in headquarters city to 1 Agent so that personal contact program with shippers, carriers, railroad police, and other individuals in related businesses can be accelerated; to disseminate Theft From Interstate Shipment posters; to assign cases immediately upon receipt for investigation; and to give this matter vigorous supervision.

ADMINISTRATIVE OPERATIONS.....GOOD.

SAC Poster supervised 342 criminal-type cases and at time of inspection had a delinquency of 13.7%. ASAC Schmit supervised 420 criminal and security cases and at time of inspection had 16.4% delinquency. Supervisor John H. Broughton supervised 484 criminal and applicant-type cases and had a delinquency of 19.6%. Supervisory personnel not in excess of needs of office at present.

A survey for the Months of April, May and June, 1954, reflected that all Agents spent an average of 1 hour, 30 minutes, or 19%, of their time in the office. This is broken down as follows: Security Squad Agents averaged 29% of their time in the office; Resident Agents averaged 11%; and general investigative Agents averaged 18%. SAC directed to keep time in office to absolute minimum.

Productivity of Agents. During April, 1954, each Agent averaged closing 16.9 cases; during May each averaged closing 14.5 cases; and during June each Agent averaged closing 14 cases. Good showing. All Agents producing.

Review of 3,000 index cards reflected 23 misfiled, for delinquency of .77%. Since March 10, 1954, 17 investigative files have been unaccounted for and Bureau not notified. These could possibly be skips in numbers which should have been, but were not, assigned to individual files. A project is presently underway to determine if these files are really lost or whether they never existed. Instructions left by Inspector that Bureau be advised of the results as soon as this survey is completed. Six minor errors found on No. 1 Register for June, 1954, and same corrected.

*memo to SAC Denver 8.26.54*

Communications costs. For the Months of July, August, and September, 1953, the communications costs (exclusive of necessary fixed charges) averaged \$13.73 per Special Agent assigned Denver. For a comparable period of April, May and June, 1954, these costs averaged \$15.05 per Special Agent assigned Denver. This trend undesirable and SAC directed to reverse it. Instructions left that all mail going to Agents assigned to a particular Resident Agency go forward in one envelope to effect a postage saving.

Of the 111 stop notices outstanding, 6 minor errors were noted for a delinquency of 5.4%.

Criminal statistical accomplishments for the fiscal year 1953, as compared with those for the fiscal year 1954 are as follows:

<u>Item</u>	<u>Fiscal Year 1953</u>	<u>Fiscal Year 1954</u>
Convictions	250	278
Automobiles Recovered	258	262
Fugitives Apprehended	219	177
Fines, Savings and Recoveries	\$2,046,029	\$567,038

Inspector vigorously brought poor showing in Fugitives Apprehended and Fines, Savings and Recoveries to SAC's attention, directing these trends be reversed.

Review of confidential expenditures from 7/29/53 to present reflected that SAC Poster submitted vouchers containing blue slips which were improperly worded. This matter handled by separate memorandum, and SAC Poster censured by letter 7/30/54. ASAC Schmit submitted one such voucher and blue slip, and the same will be commented upon in the recommended letter going forward to him.

PERSONNEL MATTERS .....VERY GOOD.

Morale good. No complaints. All employees passed examinations. Good training programs for both investigative and noninvestigative personnel. Of the 56 Agents in Denver Office,

12 had not testified in U. S. District Court; 6 had not testified before a Federal Grand Jury; and 2 had not appeared before a U. S. Commissioner. SAC directed to so assign work that all Agents get this experience.

*CRD* Adequacy of personnel. 56 Agents. Office requested 4 additional Agents. Inspector points out that on 7/19/54 there were 1069 active pending cases distributed among 53 Agents, an average case load of 20.2 cases per Agent. On 7/1/54 the delinquency was 15.9. Inspector feels no additional Agents should be transferred to Denver. Fifteen stenographers and two typists assigned Denver. Seventeen clerks assigned there. Not counting four clerks who handle file correlation work and radio communications, the clerk-agent ratio is 53.57%. Inspector recommends first clerical vacancy not be replaced and consideration given to not replacing second vacancy.

Average overtime for all Agents for three months of April, May and June, 1954, was 2 hours, 12 minutes per day; for the SAC during the same period it was 2 hours, 35 minutes per day; for the ASAC it was 3 hours, 7 minutes per day; and for Supervisor Broughton it was 1 hour, 58 minutes. This overtime shared equitably.

During period 1/1/54 to 6/4/54 only 11 items forwarded to Bureau for use in publication of "Investigator." Poor showing. SAC directed to submit these weekly in accordance with existing regulations.

Four Agents presently participate in handling 2 security informants who have far-advanced but arrested cases of tuberculosis. Inspector directed these Agents be given periodic examinations to definitely preclude possibility of contraction of this disease.

CONTACTS .....GOOD.

60 SAC contacts; 47 were known to SAC Poster and 32 developed by him.

Only 1 special service contact in Denver Office, a newspaper publisher. This not adequate. SAC Brown directed to give this matter personal attention to set up an effective and helpful program.

During fiscal year 1954, 102 speeches made: 35 by SAC; 21 by ASAC; and 46 by other Agents. 32 National Academy graduates in Denver territory, 15 of whom hold executive positions. Good police school program with good resulting publicity. Former SAC's relationship with U. S. Attorneys, law enforcement officers, newspaper and influential men in community very good.

RECOMMENDATIONS:

1) SAC James B. ~~Poster~~ now SAC in Milwaukee. Nonveteran. Not on probation. Four of the 11 errors of substance were on his supervisory desk. Good showing made in Interstate Transportation of Stolen Motor Vehicle cases. Poor showing made in Theft From Interstate Shipment cases. He makes good personal appearance, is somewhat blunt and outspoken but is firm in manner and a strict disciplinarian. It is recommended that the attached letter be forwarded to him pointing out the weaknesses and soft spots in the Denver Office in order that he can avoid the same in the future.

2) ASAC Joseph Luke Schmit. Nonveteran. Not on probation. Inasmuch as SAC ~~Poster~~ had departed Denver at time of inspection, all memoranda were directed to ASAC Schmit. Five of the 11 errors of substance were found on his supervisory desk. He makes good appearance, being short and stocky. During inspection, the Metropolitan State Bank at Derby, Colorado, was robbed and matter successfully solved. Also, during inspection, 6 Smith Act subjects were arrested in Colorado. ASAC Schmit supervised both these cases and handled himself very well. He is intelligent, a strong administrator, and developing very satisfactorily. Schmit appears to be SAC material and consideration should be given to this promotion after he receives six months additional experience as ASAC. It is recommended the attached letter be forwarded to him.

3) SAC Charles Wilson Brown. Arrived Denver as SAC 7/19/54. He is nonveteran and not on probation. He makes good appearance and is enthusiastic. Although he is not responsible for any of the delinquencies or weaknesses found during the inspection of the Denver Office, it is recommended that the attached letter be forwarded to him pointing out weaknesses of the office and program he should institute to strengthen them.

4) Supervisor John H. Broughton. He assumed position as Supervisor 4/13/53. He is not on probation. Two errors of substance of the 11 found were on his supervisory desk. He makes a very good appearance, is ambitious, and enthusiastic. He is developing very well as a Field Supervisor. Recommended he remain in his present position at present time.

GR.  
H

PERMANENT PERSONNEL BRIEFS OF SAC POSTER, ASAC SCHMIT,  
AND SAC BROWN ATTACHED.

August 23, 1954

PERSONAL AND ~~CONFIDENTIAL~~

Mr. Joseph L. Schmitt  
Federal Bureau of Investigation  
254 New Customs House  
Denver 2, Colorado

Dear Mr. Schmitt:

Inasmuch as you were Acting Special Agent in Charge for a portion of the time the recent inspection was being conducted prior to the arrival of Special Agent in Charge G. W. Brown, and Assistant Special Agent in Charge to Special Agent in Charge Foster for an extended period of time, you shared the responsibility for conditions found during the inspection. The Bureau wishes to bring certain matters found in this inspection to your personal attention.

The emergency alarm at the reception desk was found to be inoperative on July 19, 1954. The fault was found to be that a fuse had blown. This should have been detected by your office force and such condition should not be permitted to exist. Daily checks should be made to insure that this alarm system is in working condition.

Inasmuch as ammunition and technical equipment are stored in the supply room in the basement of the New Customs House Building, this room should be afforded adequate security. The glass paneling on the door of this room should be reinforced with iron grillwork. The Inspector suggested that General Services Administration be contacted to determine whether they would install such grillwork. If this does not obtain desired results, the cost of placing the grillwork over this glass paneling should be obtained and the Bureau advised in order that appropriate action can be taken. This should be done immediately.

As you know, on April 23, 1954, it was learned that gasoline and oil could be purchased for Bureau equipment considerably cheaper through the General Services Administration.

cc - Mr. Mohr (Attention H. L. Edwards) (separately)  
SAC, Denver  
JHM:cs/jaw

all  
Sent  
8-26-54

RECEIVED  
FBI  
AUG 23 1954  
8-26-54  
CHICK DE



in Denver than it could through the contract garage or through filling stations. Instructions were issued to Agents to this effect; however, the records for April, May and June, show that very little gasoline and oil were so purchased. The Bureau's advantage was not sufficiently impressed upon the investigative personnel, and there was not a vigorous follow-up of these instructions by you.

The gasoline emergency generator for the operation of the CW radio, when tested, had insufficient power to operate the radio. No check had been made for the three months just prior to the inspection to determine whether it would, in fact, carry this load. This indicates very poor supervision on the part of yourself and the Special Agent in Charge. Instructions left by the Inspector that attempts be made to repair this generator locally should be followed closely. If this is impossible, the Bureau should be advised so that steps can be taken to replace it. In addition, arrangements should be made for frequent checks of the generator to see that it can fully power the CW radio station.

The over-all investigative case delinquency on July 1, 1954, was 15.9 per cent; however, at that time there were the following delinquencies in important classifications from Interstate Shipment cases, 27.3 per cent; Select Act cases, 31 per cent; Interstate Transportation of Stolen Motor Vehicle cases, 18.2 per cent; White Slave Traffic Act cases, 31.6 per cent; Impersonation cases, 41.2 per cent; Interstate Transportation of Stolen Property cases, 28.8 per cent; Unlawful Flight Statute cases, 27.3 per cent, and Internal Security cases, 23.6 per cent. These matters should have been given closer supervision and more vigorous investigative attention not only to lower the delinquencies but to increase your statistical accomplishments.

By letter dated March 10, 1954, the Bureau was advised that 9 files were missing in the Denver Office. During the inspection a check reflected that 17 additional files appeared to be missing but the Bureau had not been advised. You had under way a project to determine whether or not these files were missing or whether they were skips in file numbers which should have been, but were not, assigned to files. The Bureau should have been advised of this matter. The project of searching for

these 17 missing files should be accelerated and completed as soon as possible. The Bureau should then be informed whether these files were in existence and have been lost.

Handled  
Per  
T. J. [unclear]

The number of criminal informants had been increased since the last inspection but your program can be improved by increasing the coverage at the Rock Springs Resident Agency in White Slave Traffic Act activities. It can also be improved in the Boulder Resident Agency in Interstate Transportation of Stolen Motor Vehicle and Bank Robbery matters. It is also noted that the number of potential criminal informants at the time of the current inspection had decreased materially since the time of the last inspection. Although quality rather than quantity is the objective, normally the quantity should show a healthy increase as time goes by. A sound, intelligent program closely followed, will result in more complete informant coverage.

The Theft from Interstate Shipment program in the Denver Office was found to be weak. Only three convictions had been obtained from February, 1953, through June, 1954. The Inspector left the following instructions with reference to this work: assign all cases in Headquarters City to one Agent so that the personal contact program with shippers, carriers, railroad police and other individuals in related businesses can be accelerated; disseminate Theft from Interstate Shipment posters as necessary; assign cases immediately upon receipt for investigation; and give this matter vigorous supervision. I will expect an early improvement in this work.

The Agents of the Denver Office averaged 1 hour 30 minutes, or 19 per cent of their time in the office during the months of April, May and June, 1954. This time in the office was broken down as follows: Security Squad Agents averaged 29 per cent of their time in the office; Resident Agents averaged 11 per cent of their time in the office; and general investigative Agents averaged 18 per cent of their time in the office. The over-all average time should be reduced and kept to a minimum.

A review of 3,000 index cards reflected 25 were misfiled for a delinquency of .77 per cent, which is too high. This finding indicates a carelessness on the part of the clerical staff and loose supervision on the part of the Special Agent in Charge and yourself. This matter should be brought to the attention of all clerical employees and followed closely so that these errors will be decreased.

The communications costs per Agent for the months of April, May and June, 1954, rose above those for a comparable period of July, August and September, 1953. This highly undesirable trend must be reversed.

Statistical accomplishments for the fiscal year 1954 fell far behind those of the fiscal year 1953 in categories of Fugitives Apprehended and Fines, Savings and Recoveries. This is due in part to allowing those classifications which are conducive of statistical accomplishments to become delinquent. You and the Special Agent in Charge will be expected to reverse this trend and to make much better progress during the fiscal year 1955.

A review of confidential expenditures emanating from the Denver Office reflected one made by you in the amount of \$15.00. In this one the blue slip itself and the supporting administrative memorandum did not indicate that payment was actually made for the purpose of securing information needed for official use in connection with a specific case or cases under investigation by the Bureau. If there is any deviation from this requirement, you can be sure that very severe administrative action will be taken.

Of the 56 Agents assigned to the Denver Office, 12 had not testified in U. S. District Court, 6 had not testified before a Federal Grand Jury, and 2 had not appeared before a U. S. Commissioner. Investigative matters should be assigned wherever possible so that all Agents will get this very valuable experience.

With reference to the request for four additional Agents, your investigative case delinquency of 15.9 per cent and your case load of 20.2 pending active cases per Agent at the time of the inspection do not bear this out. No additional Agents will be transferred to the Denver Office at this time and your future needs will be considered in the light of the demands for personnel throughout the field.

During the first five months of the calendar year 1954 the Denver Office submitted only 10 items to the Bureau for possible use in The Investigator. This is a very poor showing. In the future these submissions should be made weekly in accordance with Bureau regulations.

C.R.  
Jaw  
It is noted that two Agents were recently transferred out of your field division and the condition of your work does not appear to warrant replacing them as is noted above. With this decrease your clerk-agent ratio rises well above 50 per cent. In view of this, the first clerical vacancy which appears in your office should not be filled. In addition to this, consideration should be given to not filling the second vacancy. When this latter condition occurs, you should correspond with the Bureau, pointing out the status of your stenographic and clerical work and making appropriate recommendations concerning the need for additional help.

The Special Service Contact program in the Denver office is weak, it being noted that there was only one such contact at the time of the inspection. This matter should receive immediate attention and a successful and helpful contact program should be instituted.

You must bear in mind other instructions provided you by Inspector Williams for the improvement of the Denver office. Discuss all weaknesses and deficiencies found with Special Agent in Charge C. W. Brown and take immediate steps to correct them. When this is done, the Bureau should be advised.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

166  
November 10, 1954

Personal and ~~Confidential~~

Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Denver, Colorado

Dear Mr. Schmit:

I am most appreciative of the kind remarks in your letter of November 4, 1954, regarding the Fringe Benefits Bill for Federal Employees. I was pleased to learn that my efforts in this regard are appreciated by you and the agent personnel in the Denver Division.

It was indeed thoughtful of you to write as you did and your comments were most encouraging.

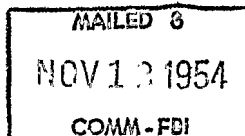
Sincerely yours,

J. Edgar Hoover

cc: SAC, Denver (Personal Attention)  
NEM:tlw  
67-116851

RECEIVED  
NOV 11 1954  
FBI

17  
Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
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Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
andy \_\_\_\_\_



Mr. Tolson ✓  
 Mr. Boardman ✓  
 Mr. Nichols ✓  
 Mr. Belmont ✓  
 Mr. Harbo ✓  
 Mr. Mohr ✓  
 Mr. Parsons ✓  
 Mr. Rosen ✓  
 Mr. Tamm ✓  
 Mr. Sizoo ✓  
 Mr. Winterrowd ✓  
 Tele. Room ✓  
 Mr. Holloman ✓  
 Miss Gandy ✓

Denver, Colorado  
 November 4, 1954

Mr. J. Edgar Hoover  
 Director  
 Federal Bureau of Investigation  
 U. S. Department of Justice  
 Washington, D. C.

PERSONAL AND  
~~CONFIDENTIAL~~

✓ J. L. Schmit

Dear Mr. Hoover:

I did want to take an opportunity to drop this note to you concerning your comments and views as expressed in the recent SAC Letter regarding the Fringe Benefits Bill for federal employees.

In addition to expressing my personal appreciation for your comments, particularly wherein you expressed your appreciation for the voluntary and spontaneous devotion to duty on the part of the Agent personnel, I feel that you would like to know the reaction on the part of the Special Agent personnel in the Denver Division. Upon being advised of your comments, the Agent personnel were unanimous in their expressions of gratitude in view of your personal recognition of their devotion to duty, which you have expressed so many times on previous occasions.

EXP. PROC.  
 NOV 8 1954

Regardless of the eventual outcome of this new legislation as it affects the salaries of Special Agent personnel, I felt you would be interested in being advised of the splendid reaction of the Agents and their continued desire to get the job done regardless of the amount of overtime necessary to accomplish our objectives.

Sincerely yours,

Joseph L. Schmit

JOSEPH L. SCHMIT  
 Assistant Special Agent in Charge

RECORDED-107

67-116851-166  
 Searched \_\_\_\_\_  
 Numbered \_\_\_\_\_  
 12 ... 3/11/54

Let of Ack.  
 NEH/ilo  
 4-10-54

NOV 17 1954

1000 J. L. Schmit 11-16-54

*ad*

November 10, 1954

SAC, Denver

YOU SHOULD INSTRUCT ASAC JOSEPH L. SCOTT TO REPORT TO  
ROOM 5242, DEPARTMENT OF JUSTICE BUILDING, 1775 D  
PENNSYLVANIA AVENUE, NORTHWEST, WASHINGTON, D.C. AT 10:00  
A.M. MONDAY, NOVEMBER 29, 1954, TO ATTEND A SPECIAL  
ADMINISTRATIVE SCHOOL. THIS SCHOOL WILL CLOSE AT 4:30  
P.M. DECEMBER 7, 1954. CONFIRM ATTENDANCE.

HOOVER

ERC:bag

*bag*

*Joe*

INITIALED  
DIRECTOR'S OFFICE

RECEIVED  
NOV 10 5 44 PM '54

*gpm*

Tolson \_\_\_\_\_  
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Belmont \_\_\_\_\_  
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Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

118 NOV 15 1954

*ad*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *AB*

FROM : MR. R. R. ROACH

SUBJECT: JOSEPH L. SCHMIT, ASAC  
DENVER FIELD OFFICE  
ADMINISTRATIVE

DATE: November 15, 1954

1 - original  
1 - Belmont  
1 - Roach  
1 - WCSullivan ✓

*WCSullivan*

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Hatch \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

William G. Sullivan was in Denver, Colorado, recently to give a lecture to an Intelligence Conference of the United States Air Force. While there he visited the Denver Office and talked with various Agents. There were so many spontaneous comments from the Agents about the superior administrative talents of ASAC Joseph L. Schmit that Sullivan believes these comments should be called to the Bureau's attention.

In substance the Agents had the following to say about Schmit: (1) he listens to an Agent's problems, analyzes them quickly, goes to the core and comes up with some definite, concrete solutions to be tried; (2) Schmit answers questions directly, clearly and without any equivocation, vagueness, double-talk or ducking and dodging; (3) he has the undefinable "something" which stimulates men to work hard for him and get the work out; (4) Schmit is blunt, frank with his men, pulls no punches, and they like this; (5) he plans work very well, keeps it moving and well distributed; (6) Schmit, on leading a group of men to make an arrest or perform some highly delicate and unorthodox assignment involving official or personal danger, is always the one to act first; to take the initial step assuming full responsibility.

In substance this is what the Agents had to say about ASAC Joseph L. Schmit. It was obvious to Sullivan that they look upon Schmit as being a most superior administrator and leader of men--little in physical stature, but great in ability. He has rarely encountered such enthusiasm about any ASAC in the various field offices he has visited during the last four years. Sullivan adds that the views of these Agents coincide with his own very high evaluation of Joseph L. Schmit, under whom Sullivan worked when Schmit was No. 1 man in the Internal Security Section.

RECOMMENDATION:

Sullivan is of the opinion that ASAC Joseph L. Schmit, while of real value in any field administrative position, would be especially valuable in an administrative position here at the Bureau, one commensurate with his superior talents. Therefore, he recommends consideration be given to matter.

4 NOV 23 1954

1 - Administrative Division

WCS:erf

(5)

*Brief of file  
being prepared*

W.E.S.

37



December 2, 1954

Mr. J. E. Schmitt  
Federal Bureau of Investigation  
Denver, Colorado

Dear

Mr. Schmitt:

Your headquarters are being changed, public business permitting,  
from ~~Denver~~ to ~~Chicago~~  
effective upon your  
arrival there on or after this date.

*You are to assume the duties of Assistant Special Agent in Charge of that office.*  
This change is made for official reasons and not primarily for your convenience or benefit, or at your request. You will be allowed your necessary expenses of transportation and a per diem in lieu of subsistence of \$9.00 in connection therewith, such expenses to include the transportation of your immediate family as provided for in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

You are authorized to use a privately owned automobile in connection with your transfer and you will be reimbursed at the rate of seven cents per mile not to exceed the cost of common carrier by the most direct route, plus incidental expenses in connection therewith, of all persons officially traveling in that vehicle. Should your dependents travel by privately owned automobile separate and apart from you, mileage at seven cents per mile is authorized under the same conditions as above.

The transportation of your household goods and personal effects will be paid in accordance with regulations contained in Public Law 600 of August 2, 1946, and Executive Order 9805, approved November 25, 1946, as amended.

*Expedite transfer and advise the Bureau the earliest date of departure and approximate date of arrival.*

Attachment

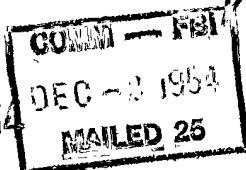
cc - Denver  
cc - Chicago

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Mr. L. B. Nichols  
Mr. Harbo  
Miss Usilton

CT:DSS

DEC 7 1954



Very truly yours,

J. E. Schmitt  
John Edgar Hoover  
Director

*8 copies for personal  
for transfer to  
12-3-54  
97*

December 6, 1954

*Handwritten signature/initials*

MEMORANDUM FOR MR. TOLSON

On December 3, 1954, I saw Assistant Special Agent in Charge Joseph L. Schmit of the Denver Field Division. Mr. Schmit makes a good personal appearance and seems to be intensely interested in his work. I discussed with him his forthcoming transfer to Chicago as ASAC and the challenge it offered and I mentioned some of the problems which we had faced at Chicago.

Very truly yours,

*Handwritten signature: J. E. H.*

John Edgar Hoover  
Director

SENT FROM D. O.
TIME 11:11 AM
DATE 12-7-54
BY <i>mpd</i>

DEC 10 9 18 AM '54  
RECORDED  
INDEXED

JEH:mpd

- Tolson \_\_\_\_\_
- Boardman \_\_\_\_\_
- Nichols \_\_\_\_\_
- Belmont \_\_\_\_\_
- Harbo \_\_\_\_\_
- Mohr \_\_\_\_\_
- Parsons \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tamm \_\_\_\_\_
- Sizoo \_\_\_\_\_
- Winterrowd \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Holloman \_\_\_\_\_
- Gandy \_\_\_\_\_

116-51-169

*Handwritten notes and stamps at bottom left*

*Handwritten initials*

Mr. Tolson

12/7/54

Mr. R. T. Harbo

**SPECIAL ADMINISTRATIVE SCHOOL**  
11/29 - 12/7/54

The Special Administrative School was held from 10 a.m., 11/29/54 to 4:30 p.m., 12/7/54. The following men were in attendance:

Bachman, Ralph W. (ASAC)  
[redacted] (ASAC)  
Desmond, John F. (ASAC)  
[redacted] (ASAC)  
Emrich, Elmer F. (ASAC)  
Felt, W. Mark  
[redacted] (ASAC)  
Held, Richard G.  
Jones, John R. (ASAC)  
[redacted]  
McMahon, James E.  
Moore, Donald E. (ASAC)  
Moran, Christopher J.  
Rose, Bowen F.  
Schmit, Joseph L. (ASAC)  
Stewart, Eugene H.  
Sylvester, Joseph T.  
[redacted] (ASAC)  
[redacted]

Indianapolis  
Atlanta  
Buffalo  
Charlotte  
El Paso  
Training and Inspection Div.  
Kansas City  
Training and Inspection Div.  
San Diego  
Training and Inspection Div.  
Domestic Intelligence Div.  
New York  
Investigative Div.  
Domestic Intelligence Div.  
Denver  
Domestic Intelligence Div.  
Investigative Div.  
Richmond  
Domestic Intelligence Div.

b6  
b7C

cc: Mr. Mohr  
Tolson  
Boardman  
Nichols  
Belmont  
Harbo  
Mohr  
Parsons  
Rosen  
Sizoo  
Winterrowd  
Tele. Room  
Holloman  
Gandy

Mr. Sizoo  
Mr. H. L. Edwards  
Personnel Files of above-mentioned Agents

ATP  
Sizoo  
Winterrowd  
Tele. Room  
Holloman  
Gandy

55 DEC 10 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, F.B.I.

DATE: January 7, 1955

FROM : SAC, DENVER

PERSONAL AND ~~CONFIDENTIAL~~SUBJECT: JOSEPH L. SCHMIT  
ASSISTANT SPECIAL AGENT IN CHARGE

As the Bureau is aware, the above captioned ASAC is under transfer from the Denver Division to the Chicago Division. There is attached a Special Performance Rating which reflects the very fine performance of this employee during my tenure as Special Agent in Charge of the Denver Office.

I feel that ASAC SCHMIT is an outstanding Assistant and is fully capable of independently functioning as Special Agent in Charge. I wish to respectfully recommend that the Bureau designate SCHMIT as a Special Agent in Charge in the immediate future.

CWB:ekw  
(3)  
Encl. - 1

ENCLOSURE

RECORDED 175

67-1168-170
SEARCHED
SERIALIZED
INDEXED
FILED

JAN 10 1955

58 JAN 13 1955

JRM

# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

*Principal  
Manager*

Name of Employee: JOSEPH L. SCHMIT

Where Assigned: DENVER  
(Division) (Section, Unit)

Payroll Title: ASSISTANT SPECIAL AGENT IN CHARGE - GS-14

Rating Period: from July 17, 1954 to January 7, 1955

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*JLS*

Rated by: Charles H. Brown Special Agent in Charge 1-7-55  
Signature Title Date

Reviewed by: J. F. Mohr Assistant Director JAN 11 1955  
Signature Title Date

Rating approved by: J. F. Mohr Assistant Director JAN 11 1955  
Signature Title Date

### TYPE OF REPORT

( ) Official  
( ) Annual

☒ Administrative

( ) 60-day

☒ Transfer 10 1955

( ) Separation from service

( ) Special

**55 JAN 19 1955**

**RECORDED - 145**

**67-111557-171**

**JAN 10 1955**

*J. F. Mohr*

## NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION. UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee JOSEPH L. SCHMIT Title Assistant Special Agent in Charge

Rating Period: from 7-17-54 to 1-7-55

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving special commendation).  
✓ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
- Unsatisfactory.  
○ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out below.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out below.

- |   |   |
|---|---|
| <p><u>+</u> (1) Personal appearance.</p> <p><u>+</u> (2) Personality and effectiveness of his personal contacts.</p> <p><u>+</u> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).</p> <p><u>+</u> (4) Physical fitness (including health, energy, stamina).</p> <p><u>+</u> (5) Resourcefulness and ingenuity.</p> <p><u>+</u> (6) Forcefulness and aggressiveness as required.</p> <p><u>+</u> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.</p> <p><u>+</u> (8) Initiative and the taking of appropriate action on own responsibility.</p> <p><u>+</u> (9) Planning ability and its application to the work.</p> <p><u>+</u> (10) Accuracy and attention to pertinent detail.</p> <p><u>+</u> (11) Industry, including energetic consistent application to duties.</p> <p><u>+</u> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.</p> <p><u>+</u> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.</p> <p><u>✓</u> (14) Technical or mechanical skills.</p> <p><u>+</u> (15) Investigative ability and results:<br/> <u>-</u> (a) Internal security cases<br/> <u>-</u> (b) Criminal or general investigative cases<br/> <u>-</u> (c) Fugitive cases<br/> <u>-</u> (d) Applicant cases<br/> <u>-</u> (e) Accounting cases</p> <p><u>✓</u> (16) Physical surveillance ability.</p> | <p><u>✓</u> (17) Firearms ability.</p> <p><u>✓</u> (18) Development of informants and sources of information.</p> <p><u>✓</u> (19) Reporting ability:<br/> <u>-</u> (a) Investigative reports<br/> <u>-</u> (b) Summary reports<br/> <u>-</u> (c) Memos, letters, wires<br/>         (Consider: <u>-</u> conciseness; <u>-</u> clarity; <u>-</u> organization; <u>-</u> thoroughness; <u>-</u> accuracy; <u>-</u> adequacy and pertinency of leads; <u>-</u> administrative detail.)</p> <p><u>✓</u> (20) Performance as a witness.</p> <p><u>+</u> (21) Executive ability:<br/> <u>-</u> (a) Leadership<br/> <u>-</u> (b) Ability to handle personnel<br/> <u>-</u> (c) Planning<br/> <u>-</u> (d) Making decisions<br/> <u>-</u> (e) Assignment of work<br/> <u>-</u> (f) Training subordinates<br/> <u>-</u> (g) Devising procedures<br/> <u>-</u> (h) Emotional stability<br/> <u>-</u> (i) Promoting high morale<br/> <u>-</u> (j) Getting results</p> <p><u>+</u> (22) Ability on raids and dangerous assignments:<br/> <u>-</u> (a) As leader<br/> <u>-</u> (b) As participant</p> <p><u>✓</u> (23) Organizational interest, such as making of suggestions for improvement.</p> <p><u>+</u> (24) Ability to work under pressure.</p> <p><u>-</u> (25) Miscellaneous. Specify and rate:<br/> <u>-</u><br/> <u>-</u><br/> <u>-</u></p> |
|---|---|

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Desk man

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

ADJECTIVE RATING : Satisfactory

Outstanding, Satisfactory, Unsatisfactory

*JSD*

Denver, Colorado  
January 7, 1955

NAME: JOSEPH L. SCHMIT

EOD: January 6, 1941

TITLE: ASSISTANT SPECIAL AGENT IN CHARGE    SALARY: \$10,000  
Grade GS-14

SPECIAL PERFORMANCE RATING

Instant performance rating is being submitted in view of the transfer of the above captioned Assistant Special Agent in Charge from the Denver Division to the Chicago Division.

Since the submission of the last performance rating JOSEPH L. SCHMIT has continued his assignment as Assistant Special Agent in Charge of the Denver Division.

ASAC JOSEPH L. SCHMIT presents an excellent personal appearance, has an excellent personality and appears to be in very good physical condition. During the rating period in question SCHMIT has demonstrated excellent initiative, force, resourcefulness and aggressiveness in handling his duties. His contacts with law enforcement officials and business men have been excellent and he handles speaking engagements in a very fine fashion.

During August, 1954, ASAC SCHMIT received a promotion in salary as an award for superior accomplishment. This award arose as a result of the investigation and apprehension of seven Smith Act subjects by the Denver Division. This employee exercised exceptional judgment, foresight and initiative in handling the many ramifications of this involved case resulting in excellent results. He received a letter of commendation from the Director in this regard.

ASAC SCHMIT assisted Inspector B. C. BROWN in connection with an inspection of the Chicago Division during September and October, 1954, and Inspector BROWN pointed out that ASAC SCHMIT was particularly valuable on an inspection in connection with the review of security work. Inspector BROWN stated he considered SCHMIT to be a valuable asset on an inspection and fully capable of serving as Number One Man in this regard.

ASAC SCHMIT has fully demonstrated his ability to handle personnel and to obtain maximum cooperation and results therefrom. He has definite administrative and executive ability and his progress has been considerably above average as an ASAC. This employee has excellent knowledge of the Bureau's rules, regulations and policies and his judgment and foresight may be described as excellent.



JOSEPH L. SCHMIT

/There is no doubt that he can successfully handle  
the duties of a Special Agent in Charge./

In view of the very fine ability and performance of  
SCHMIT as ASAC of the Denver Division, he is entitled to a  
rating of satisfactory in Grade GS-14.

  
JOSEPH L. SCHMIT, ASAC

  
CHARLES W. BROWN, SAC

CWB:ekw  
(2)



In Reply, Please Refer to  
File No.

UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

212 W. Monroe  
Chicago 6, Illinois  
January 10, 1955

Director, FBI

Dear Sir:

NOTICE OF ARRIVAL OR DEPARTURE OF  
EMPLOYEES ON SPECIAL OR COURT ASSIGNMENTS;  
ALSO NOTICE OF ARRIVAL OR DEPARTURE OF EMPLOYEES ON TRANSFER

NAME Assistant Special Agent in Charge Joseph L. Schmit

OFFICE OF ASSIGNMENT Chicago

NATURE AND DURATION OF ASSIGNMENT Transferred From Denver

ARRIVED 9:30 A.M. January 10, 1955  
(Time and Date)

REPORTED FOR DUTY (necessary only for arrivals on transfer):

9:30 A.M. January 10, 1955

DEPARTED \_\_\_\_\_

DESTINATION \_\_\_\_\_

Following information to be furnished only when an employee  
arrives your office on transfer:

PERSON TO BE NOTIFIED IN CASE OF AN EMERGENCY:

NAME Mrs. Virginia K. Schmit

ADDRESS 3053 Elm, Denver, Colo.

RELATIONSHIP Wife

Very truly yours,

*D.S. Hostetter*  
D.S. HOSTETTER  
SAC

38  
58 JAN 13 1955

NOT RECORDED

*39 Mr. [unclear]*

*per [unclear]*

SAC, CHICAGO

April 25, 1955

Director, FBI

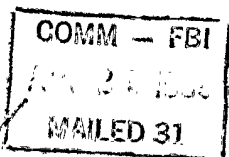
PERSONAL ATTENTION

JOSEPH L. SCHMIT  
 Assistant Special Agent in Charge  
 Physical Condition

- ( ) Rebulet \_\_\_\_\_.
- ( ) Reurlet \_\_\_\_\_.
- ( ) Re Physical Examination \_\_\_\_\_.
- ( ) Advise Bureau of present weight without clothing.
- ( ) Advise Bureau if dental work has been completed.
- ( ) Advise Bureau if vision has been corrected to 20/20.
- ( ) Advise Bureau re physical condition.
- ( ) Advise Bureau condition of \_\_\_\_\_.
- ( ) Submit results of chest X ray immediately.
- ( ) Submit statement from doctor advising if Agent is qualified for strenuous physical exertion and the use of firearms.
- ( ) Submit Bureau of Employees' Compensation forms.
- (X) Submit physical examination to Bureau immediately.

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

WBH/mrw  
 (2)



67-116351-172

APR 26 1955

REPLY: ATTENTION PERSONNEL SECTION

99 APR 27 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE March 2, 1955

FROM : SAC, CHICAGO

SUBJECT: JOSEPH L. SCHMIT (ASAC) (Employee)  
PERSONNEL STATUS CHANGECHICAGO (Division)ADDRESS AND PHONE CHANGE:Present phone: Sheldrake 3-7402, Chicago, Illinois (City)Present address: 6127 North Claremont Avenue, Chicago, Illinois

mmh

MARITAL STATUS:

Married to \_\_\_\_\_

On \_\_\_\_\_ at \_\_\_\_\_

Remarks:

BIRTHS:

Girl named \_\_\_\_\_ Boy named \_\_\_\_\_

Born on \_\_\_\_\_ at \_\_\_\_\_

To employee and \_\_\_\_\_

This is their \_\_\_\_\_ child.

Remarks:

34  
55 MAR 7 19553000  
payroll  
RECEIVED  
MAR 10 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: February 4, 1955

FROM : SAC, CHICAGO

SUBJECT: ASAC JOSEPH L. SCHMIT  
ANNUAL LEAVE

I have approved Annual Leave for ASAC JOSEPH L. SCHMIT from 4:30 P.M. on February 4, 1955, to 5:30 p.m. on February 11, 1955, in order for him to return to Denver, Colorado, to dispose of his home and move his family to Chicago. His application for leave is attached hereto.

Enclosure (2)

DSH:mar  
(3)

55 FEB 21 1955

**FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE**

**REPORT OF PERFORMANCE RATING**

*Hostetter*  
*Chapman*

Name of Employee: JOSEPH L. SCHMIT

Where Assigned: CHICAGO  
(Division) (Section, Unit)

Payroll Title: ASSISTANT SPECIAL AGENT IN CHARGE

Rating Period: from April 1, 1954 to March 31, 1955

ADJECTIVE RATING: SATISFACTORY  
Outstanding, Satisfactory, Unsatisfactory

Employee's  
Initials

*JLS*

Rated by:	<i>D.S. Hostetter</i> D.S. HOSTETTER Signature	Special Agent in Charge Title	<u>3-31-55</u> Date
Reviewed by:	<i>William S. Tavel</i> Signature	Post Personnel Officer Title	<u>5/13/55</u> Date
Rating approved by:	<i>J. B. Mohr</i> Signature	Assistant Director Title	<u>JUN 6 1955</u> Date

*Memoto sac*  
*5-18-55*

(X) Official  
(X) Annual

TYPE OF REPORT

116 851-173  
( ) Administrative  
( ) 60-day  
( ) Transfer  
( ) Separation from service  
( ) Special

*Heck*  
**26 JUN 9 1955**

**THREE**

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee JOSEPH L. SCHMIT Title Assistant Special Agent in Charge  
 Rating Period: from 4-1-54 to 3-31-55

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- ☒ Outstanding (exceeding excellent and deserving special commendation).  
☒ Satisfactory (ranging from good to excellent but not sufficient to rate outstanding).  
☐ Unsatisfactory.  
☐ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

An 'Outstanding' rating cannot be justified unless all elements rated are 'plus', and in addition, of course, supporting comments must comply with the requirements as set out on the reverse of form FD-185.

So far as 'Satisfactory' and 'Unsatisfactory' ratings are concerned, it is impossible to provide a mechanical formula for computing the various 'plus', 'check', and 'minus' marks because such would presume equal weight for all elements rated. Good judgment must be exercised to insure that the adjective rating is reasonable in the light of the elements rated. All minus marks must be supported by narrative detail, and of course, all 'Unsatisfactory' ratings must comply with the requirements as set out on the reverse of form FD-185.

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> (1) Personal appearance.   | <input checked="" type="checkbox"/> (17) Firearms ability.   |
| <input checked="" type="checkbox"/> (2) Personality and effectiveness of his personal contacts.  | <input checked="" type="checkbox"/> (18) Development of informants and sources of information.   |
| <input checked="" type="checkbox"/> (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).  | <input checked="" type="checkbox"/> (19) Reporting ability:  |
| <input checked="" type="checkbox"/> (4) Physical fitness (including health, energy, stamina).  | <input checked="" type="checkbox"/> (a) Investigative reports  |
| <input checked="" type="checkbox"/> (5) Resourcefulness and ingenuity.   | <input checked="" type="checkbox"/> (b) Summary reports  |
| <input checked="" type="checkbox"/> (6) Forcefulness and aggressiveness as required.   | <input checked="" type="checkbox"/> (c) Memos, letters, wires  |
| <input checked="" type="checkbox"/> (7) Judgment, including common sense, ability to arrive at proper conclusions; ability to define objectives.   | (Consider: <input checked="" type="checkbox"/> conciseness; <input checked="" type="checkbox"/> clarity; <input checked="" type="checkbox"/> organization; <input checked="" type="checkbox"/> thoroughness; <input checked="" type="checkbox"/> accuracy; <input checked="" type="checkbox"/> adequacy and pertinency of leads; <input checked="" type="checkbox"/> administrative detail.) |
| <input checked="" type="checkbox"/> (8) Initiative and the taking of appropriate action on own responsibility.   | <input checked="" type="checkbox"/> (20) Performance as a witness.   |
| <input checked="" type="checkbox"/> (9) Planning ability and its application to the work.  | <input checked="" type="checkbox"/> (21) Executive ability:  |
| <input checked="" type="checkbox"/> (10) Accuracy and attention to pertinent detail.   | <input checked="" type="checkbox"/> (a) Leadership   |
| <input checked="" type="checkbox"/> (11) Industry, including energetic consistent application to duties.   | <input checked="" type="checkbox"/> (b) Ability to handle personnel  |
| <input checked="" type="checkbox"/> (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control. | <input checked="" type="checkbox"/> (c) Planning   |
| <input checked="" type="checkbox"/> (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and 'know how' of application.   | <input checked="" type="checkbox"/> (d) Making decisions   |
| <input checked="" type="checkbox"/> (14) Technical or mechanical skills.   | <input checked="" type="checkbox"/> (e) Assignment of work   |
| <input checked="" type="checkbox"/> (15) Investigative ability and results:  | <input checked="" type="checkbox"/> (f) Training subordinates  |
| <input checked="" type="checkbox"/> (a) Internal security cases  | <input checked="" type="checkbox"/> (g) Devising procedures  |
| <input checked="" type="checkbox"/> (b) Criminal or general investigative cases  | <input checked="" type="checkbox"/> (h) Emotional stability  |
| <input checked="" type="checkbox"/> (c) Fugitive cases   | <input checked="" type="checkbox"/> (i) Promoting high morale  |
| <input checked="" type="checkbox"/> (d) Applicant cases  | <input checked="" type="checkbox"/> (j) Getting results  |
| <input checked="" type="checkbox"/> (e) Accounting cases   | <input checked="" type="checkbox"/> (22) Ability on raids and dangerous assignments:   |
| <input checked="" type="checkbox"/> (16) Physical surveillance ability.  | <input checked="" type="checkbox"/> (a) As leader  |
|  | <input checked="" type="checkbox"/> (b) As participant   |
|  | <input checked="" type="checkbox"/> (23) Organizational interest, such as making of suggestions for improvement.   |
|  | <input checked="" type="checkbox"/> (24) Ability to work under pressure.   |
|  | <input checked="" type="checkbox"/> (25) Miscellaneous. Specify and rate:  |
|  | <input checked="" type="checkbox"/> Dictation ability  |
|  | <input checked="" type="checkbox"/> Automobile driving ability   |

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as resident Agent, supervisor, instructor, etc.): Assistant Special Agent in Charge

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Executive, speaker

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)  
 (2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not 'yes', explain in narrative comments.)

D. Has employee had any abnormal sick leave record during rating period? No (If so, explain in narrative comments.)

**SATISFACTORY**

ADJECTIVE RATING :

Outstanding, Satisfactory, Unsatisfactory


JOSEPH L. SCHMIT  
Assistant Special Agent in Charge  
GS-14  
EOD 1-6-41

Mr. JOSEPH L. SCHMIT was Assistant Special Agent in Charge at Denver, Colorado, until January 10, 1955, when he assumed the duties of ASAC at Chicago. He has direct responsibility for security matters and resident agents, and, in addition, handles numerous other duties normally assigned to an ASAC. Mr. SCHMIT is a leader who gets results and promotes loyalty and morale. Employees under his supervision have confidence in his ability and judgment. He assumes responsibility and has the necessary intelligence and good judgment to successfully and effectively handle complex and involved problems. He has the ability to recognize those matters which have potentiality for trouble and embarrassment. He is willing to make decisions and does not endeavor to shift this responsibility elsewhere.

Mr. SCHMIT is attentive to detail and possesses an excellent knowledge of Bureau procedure. He is cooperative, willing to work, and appreciates the value of teamwork. He maintains discipline and at the same time promotes high morale. He knows how to train, instruct, counsel and guide younger men in the service.

He has handled his duties at Chicago in an excellent manner and there has been considerable progress on security cases since these matters have been under his direction. He has demonstrated that he has the ability to organize, direct and supervise complicated investigations. He has considerable interest and excellent potentiality for administrative advancement.

I am very pleased to have him as an associate and I think he has the necessary capabilities to handle the duties of a Special Agent in Charge in a satisfactory manner.

  
Agent's initials

(over)



JOSEPH L. SCHMIT #07175  
Assistant Special Agent in Charge  
GS-14  
EOD 1-6-41

ADDENDUM

ASAC SCHMIT has testified in Federal court and is  
considered to be an excellent witness.

Agent's Initials

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: May 4, 1955

FROM : SAC, Chicago

SUBJECT: JOSEPH L. SCHMIT  
Assistant Special Agent in Charge  
Physical ConditionATTN: PERSONNEL SECTION

Rebulet dated April 25, 1955.

ASAC, Joseph L. Schmit has been scheduled to have a physical examination May 10, 1955. The report will be forwarded to the Bureau as soon as it is received by this office.

LH:ran

53 MAY 10 1955

*Spent 7/2/55*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1955

FROM : SAC, Chicago

PERSONAL AND ~~CONFIDENTIAL~~SUBJECT: JOSEPH L. SCHMIT (ACAC)  
RE-ALLOCATION, GS-15

Mr. JOSEPH L. SCHMIT was re-allocated to Grade GS-14 on July 20, 1952. He has served as Assistant Special Agent in Charge at Chicago since January 10, 1955. He has handled his duties at Chicago in a very satisfactory manner. He has served in GS-14 for an extended period and is presently handling involved and complex responsibilities which warrant his re-allocation to GS-15. Recommend that he be immediately re-allocated to GS-15.

DCH:CC

26 MAY 19 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: May 9, 1955

FROM : J. P. MOHR

SUBJECT: JOSEPH L. SCHMIT  
 Assistant Special Agent in Charge  
 Chicago Division  
 REALLOCATION

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Mr. Schmit is presently in grade GS-14, \$10,000 per annum, and is being considered for reallocation to grade GS-15, \$10,800 per annum in view of the fact that the SAC of the Chicago Division is in grade GS-16, \$12,000 per annum, which makes it possible to consider Mr. Schmit for a higher grade.

The attached permanent brief of Mr. Schmit's file reflects that he entered on duty January 6, 1941, is 39 years of age, married, and has one child. He has a Bachelor of Laws Degree and is a member of the South Dakota State Bar.

Mr. Schmit served as ASAC of the Denver Division from April 13, 1953, to January 10, 1955, when he was designated ASAC of the Chicago Division. His services in both Denver and Chicago appear to be highly satisfactory. SAC Hostetter has recommended that he be considered for promotion to grade GS-15 based upon his highly satisfactory services in Chicago.

The Chicago Division has not been inspected since ASAC Schmit arrived there but is due for an inspection the latter part of June, 1955, according to the Training and Inspection Division.

RECOMMENDATION

I recommend that no action be taken to reallocate Mr. Schmit until after the inspection.

RECORDED - 11

I recommend reallocation now

get 7/10

Attachment

ARC:akc  
 (2)

67-116851-175  
 Searched \_\_\_\_\_  
 Numbered \_\_\_\_\_  
 2 MAY 12 1955  
 FEDERAL BUREAU OF INVESTIGATION

I think we should wait for the inspection

5-10-

yes.  
 14.

James  
 5-10

38711

53 MAY 13 1955

Director, FBI (100-167246)

April 20, 1955

SAC, Chicago (100-20602)

ALEXANDER KARANIKAS  
SECURITY MATTER - C

Rebulet April 15, 1955, referring to a failure to put the necessary explanation in the form of a cover memorandum on report of SA [redacted] Chicago, dated April 4, 1955. It is noted that there is a gap of thirty days between the last investigative date and the date of the report.

b6  
b7c

This report was approved by ASAC J. L. SCHMITT who at the time he approved the report noted that there was a thirty-day gap. He was under the erroneous impression that the Bureau's rule required an explanation only if the gap was in excess of thirty days. He is now fully cognizant of the fact that this explanation must be submitted if the gap is thirty days or more. With regard to the failure of ASAC SCHMITT to submit the necessary memorandum in accordance with current Bureau instructions, he has assured me that this will not happen again. A field error form is being placed in his administrative folder in my office. I do not recommend administrative action.

As the Bureau is aware, we have had a heavy stenographic delinquency during the past several weeks in view of recent Election Law specials and the shortage of stenographic personnel. We are gradually alleviating this situation and the Bureau is being kept currently advised by a teletype each two weeks.

DSH:pjf  
(3)

176  
17  
26 MAY 18 1955

April 28, 1955

DOMESTIC INTELLIGENCE DIVISION

- I. It was noted at the Bureau that the date of March 4, 1955, was the last investigative date reflected in the "period for which made" in the report of Special Agent Wilson B. Waddy, Chicago, dated April 4, 1955. Bureau instructions require that when a report contains a gap of thirty days or more between the last date in the "period for which made" and the date of the report, a letter of explanation must be attached to the report. No letter was received from Chicago explaining the thirty day gap.
- II. The SAC, Chicago, states that the Bureau is aware of the heavy stenographic delinquency in the Chicago Office; however, ASAC J. L. Schmit, who approved the report, was under the erroneous impression that the Bureau's rule required an explanation only if the gap was in excess of thirty days. ASAC Schmit is now fully cognizant of the Bureau's instructions. The SAC, Chicago, is placing a notation in the folder of ASAC Schmit and recommends no administrative action.
- III. The Domestic Intelligence Division concurs with the action taken by the SAC, Chicago, and it is recommended that no administrative action be taken against ASAC J. L. Schmit inasmuch as the error is of a nonserious nature.

RFM:gaf

SAC, CHICAGO

June 10, 1955

Director, FBI

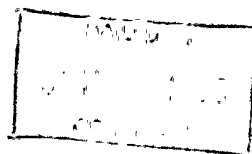
PERSONAL ATTENTION

Joseph L. Schmit  
 Assistant Special Agent in Charge  
 Physical Condition

- ( ) Rebulet \_\_\_\_\_.
- (x) Reurlet 5-4-55 \_\_\_\_\_.
- ( ) Re Physical Examination \_\_\_\_\_.
- ( ) Advise Bureau of present weight without clothing.
- ( ) Advise Bureau if dental work has been completed.
- ( ) Advise Bureau if vision has been corrected to 20/20.
- ( ) Advise Bureau re physical condition.
- ( ) Advise Bureau condition of \_\_\_\_\_.
- ( ) Submit results of chest X ray immediately.
- ( ) Submit statement from doctor advising if Agent is qualified for strenuous physical exertion and the use of firearms.
- ( ) Submit Bureau of Employees' Compensation forms.
- (x) Submit physical examination to Bureau immediately.

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*huf*  
 RAB/jrh  
 (2)



67-116851-177
144
JUN 14 1955

REPLY: ATTENTION PERSONNEL SECTION

53 JUN 14 1955

*John W. ...*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: June 16, 1955

FROM : SAC, Chicago

SUBJECT: ANNUAL PERFORMANCE RATINGS  
Chicago Division

Re Chicago letter, June 2, 1955.

This is to advise that the addendums and comments  
for the following employees have now been initialled:

JOSEPH L. SCHMIT  
OSCAR M. HUGHES

JAMES T. MORELAND

b6  
b7C

DSH:OC

53 JUN 24 1955

2 Copies  
6/23/55 (85)



Copy-85

TO : Director, FBI  
FROM : SAC, Chicago  
SUBJECT: ANNUAL PERFORMANCE RATINGS  
Chicago Division

DATE: June 2, 1955

Addendums for the Annual Performance Ratings of the following employees are attached hereto:

HARRY B. BEHRMANN

ROBERT J. DENEEN  
RAYMOND J. DRISCOLL  
PHILIP C. DUNNE  
SOL E. DENNIS

GEORGE F. GILLEM  
O. ARTHUR GRAN

JEREMIAH J. HURLEY  
AUGUST KAYNE  
JOHN J. MATTHEWS

WILLIAM F. ROEMER, JR.  
JOSEPH L. SCHMITT

HAMLIN A. SMITH  
GEORGE W. STEPHAN

JOHN W. TOEDT  
J. ROGER WALTERS  
JULIAN R. WALTERS

RICHARD A. WRIGHT

Revised narrative comments are enclosed for the following employees:

OSCAR M. HUGHES

CHARLES J. MELONE

JAMES T. MORELAND  
ROSWELL T. SPENCER  
KARL L. STEFANSSON

It will be noted that the addendums and comments for the following employees have not been initialled, inasmuch as they are presently on Annual Leave. The Bureau will be advised when these have been initialled.

JOSEPH L. SCHMITT  
OSCAR M. HUGHES

JAMES T. MORELAND

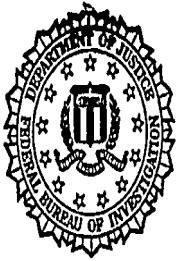
(only page 1 has been changed)

Enc.

DSH:OC  
(3)

ORIGINAL FILED IN 67-342-2650

53 JUN 16 1955



UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Schmit, Virginia K. Relationship WIFE Date 5-13-55  
Address 6127 N. CLAREMONT, CHICAGO, ILL.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in the line of duty.

Name Schmit, Virginia K. Relationship WIFE Date 5-13-55  
Address as above.

3 JPM 65  
JUN 15 1955  
JUN 14 1955

Very truly yours,

Joseph L. Schmit  
Special Agent

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: June 17, 1955

FROM: SAC, Chicago

SUBJECT: JOSEPH L. SCHMIT  
ASSISTANT SPECIAL AGENT IN CHARGE  
PHYSICAL CONDITIONATTN: PERSONNEL SECTION

Rebulet dated June 10, 1955.

Attached is a report of the physical examination  
afforded ASAC Joseph L. Schmit.

RECORDED - 139

67-11-1-179	
Searched	_____
Numbered	_____
1 JUN 21 1955	
FEDERAL BUREAU OF INVESTIGATION	

Noted  
BKB/mje  
76  
67 JUN 24 1955

File  
mje

1. Agency and organizational designations <b>U.S. Department of Justice</b> <b>Federal Bureau of Investigation</b>					2. Pay roll period		3. Block No.		4. Slip No. <div style="text-align: right; font-weight: bold;">1119</div>	
5. Employee's name (and social security account number when appropriate) <div style="text-align: center; font-weight: bold;">J. E. GALT 07075 1111</div>					6. Grade and salary <div style="text-align: center; font-weight: bold;">G-11, 10,500</div>					
PAY ROLL CHANGE DATA										
	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX.....	BOND	F. I. C. A.		NET PAY
7. Previous normal										
8. New normal										
9. Pay this period										
10. Remarks:						11. Appropriation(s)			12. Prepared by	
									13. Audited by	
<div style="display: flex; justify-content: space-between;"> <span><input checked="" type="checkbox"/> Periodic step-increase</span> <span><input type="checkbox"/> Pay adjustment</span> <span><input type="checkbox"/> Other step-increase.....</span> </div>										
14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.						
7-17-55	1-17-54	10,000	10,500	..... (Signature or other authentication)						
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):					(Check applicable box in case of excess LWOP)					
Period(s) <b>7-17-55</b> <b>1-17-54</b>					<input type="checkbox"/> In pay status at-end of waiting period.					
<input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP .....					<input type="checkbox"/> In LWOP status at end of waiting period.					
STANDARD FORM NO. 1126d—Revised Form prescribed by Comp. Gen., U. S. Nov. 8, 1950, General Regulations No. 102					PAY ROLL CHANGE SLIP—PERSONNEL COPY					

# REPORT OF MEDICAL EXAMINATION

1. LAST NAME—FIRST NAME—MIDDLE NAME <b>SCHMIT, Joseph Luke</b>		2. GRADE AND COMPONENT OR POSITION <b>Special Agent</b>	3. IDENTIFICATION NO.
4. HOME ADDRESS (Number, street or R.F.D., city or town, zone and State)		5. PURPOSE OF EXAMINATION <b>Annual Physical</b>	6. DATE OF EXAMINATION <b>5-10-55</b>
7. SEX <b>M</b>	8. RACE <b>Cauc.</b>	9. TOTAL YRS. GOVT. SERVICE MILITARY <b>15</b> CIVILIAN	10. DEPARTMENT, AGENCY, OR SERVICE <b>FBI</b>
11. ORGANIZATION UNIT <b>FBI, Chicago, Illinois</b>			
12. DATE OF BIRTH <b>4-29-16</b>		13. PLACE OF BIRTH <b>Castlewood, South Dakota</b>	
14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN		16. OTHER INFORMATION <b>U. S. Naval Hospital, Great Lakes, Illinois Religion: Catholic</b>	
17. RATING OR SPECIALTY		TIME IN THIS CAPACITY: TOTAL LAST SIX MONTHS	

CLINICAL EVALUATION		NOTES.—Describe every abnormality in detail. (Enter pertinent item number before each comment; continue in item 73 and use additional sheets if necessary.)
NORMAL	ABNOR- MAL	(Check each item in appropriate column: enter "N. E." if not evaluated)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	18. HEAD, FACE, NECK, AND SCALP
<input checked="" type="checkbox"/>	<input type="checkbox"/>	19. NOSE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	20. SINUSES
<input checked="" type="checkbox"/>	<input type="checkbox"/>	21. MOUTH AND THROAT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	23. DRUMS (Perforation)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	24. EYES—GENERAL (Visual acuity and refraction under items 60, 60, and 61)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	25. OPHTHALMOSCOPIC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	26. PUPILS (Equality and reaction)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	27. OCULAR MOTILITY (Associated parallel movements, nystagmus)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	28. LUNGS AND CHEST (Include breasts)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	29. HEART (Thrust, size, rhythm, sounds)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	30. VASCULAR SYSTEM (Varicosities, etc.)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	31. ABDOMEN AND VISCERA (Include hernia)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate if indicated)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	33. ENDOCRINE SYSTEM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	34. G-U SYSTEM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	35. UPPER EXTREMITIES (Strength, range of motion)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	36. FEET
<input checked="" type="checkbox"/>	<input type="checkbox"/>	37. LOWER EXTREMITIES (Except feet) (Strength, range of motion)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	38. SPINE, OTHER MUSCULOSKELETAL
<input checked="" type="checkbox"/>	<input type="checkbox"/>	39. IDENTIFYING BODY MARKS, SCARS, TATTOOS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	40. SKIN, LYMPHATICS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	41. NEUROLOGIC (Equilibrium tests under item 72)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	42. PSYCHIATRIC (Specify any personality deviation)
Females only		(Check how done)
<input type="checkbox"/>	<input type="checkbox"/>	43. PELVIC <input type="checkbox"/> VAGINAL <input type="checkbox"/> RECTAL

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively)		REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES
O.—Restorable teeth I.—Nonrestorable teeth X—Missing teeth XXX.—Replaced by dentures (6 X 8).—Fixed bridge, brackets to include abutments		
R	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15	67-L E 180
I	32 31 30 29 28 27 26 25 24 23 22 21 20 19 18	150

45. URINALYSIS: SP. GR. <b>1.019</b>		46. CHEST X-RAY (Place, date, film number, result) <b>7139-55</b> <b>USNH #13 Negative</b>	47. SEROLOGY (Specify test used and result) <b>1</b> <b>Cardiolipin-Negative</b> <b>JUN 21 1955</b> <b>FEDERAL BUREAU OF INVESTIGATION</b>
ALBUMIN <b>Neg.</b>	SUGAR <b>Neg.</b>	MICROSCOPIC <b>Essn. Neg.</b>	
48. EKG <b>Normal</b>	49. BLOOD TYPE AND RH FACTOR <b>A+</b>	50. OTHER TESTS	

67 JUN 24 1955



# REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

1. LAST NAME--FIRST NAME--MIDDLE NAME <b>Schmit, Joseph Luke</b>				2. GRADE AND COMPONENT OR POSITION <b>ASAC</b>		3. IDENTIFICATION NO.	
4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) <b>6127 N. CLAREMONT, CHICAGO, ILL.</b>				5. PURPOSE OF EXAMINATION <b>ANNUAL PHYSICAL</b>		6. DATE OF EXAMINATION <b>5-10-55</b>	
7. SEX <b>M</b>	8. RACE <b>W</b>	9. TOTAL YRS. GOVT. SERVICE MILITARY <b>15</b> CIVILIAN	10. DEPARTMENT, AGENCY, OR SERVICE <b>FBI</b>		11. ORGANIZATION UNIT <b>CHICAGO</b>		
12. DATE OF BIRTH <b>4-29-16</b>		13. PLACE OF BIRTH <b>CASTLEWOOD, SO. DAK.</b>		14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN <b>VIRGINIA K. Schmit, WIFE, AS ABOVE</b>			
15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS				16. OTHER INFORMATION			
17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists)							

18. FAMILY HISTORY					19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE:		
RELATION	AGE	STATE OF HEALTH	IF DEAD, CAUSE OF DEATH	AGE AT DEATH	YES	NO	RELATION(S)
FATHER		<b>DECEASED</b>	<b>ARTHRITIS</b>	<b>73</b>		<input checked="" type="checkbox"/>	HAD TUBERCULOSIS
MOTHER		<b>"</b>	<b>HEART</b>	<b>59</b>		<input checked="" type="checkbox"/>	HAD SYPHILIS
SPOUSE	<b>39</b>	<b>EXCELLENT</b>				<input checked="" type="checkbox"/>	HAD DIABETES
4 BROTHERS AND 6 SISTERS	<b>34</b>	<b>"</b>				<input checked="" type="checkbox"/>	HAD CANCER
	<b>55</b>	<b>"</b>			<input checked="" type="checkbox"/>		HAD-KIDNEY TROUBLE
	<b>36</b>	<b>"</b>			<input checked="" type="checkbox"/>		HAD HEART TROUBLE
	<b>51</b>	<b>"</b>			<input checked="" type="checkbox"/>		HAD STOMACH TROUBLE
CHILDREN						<input checked="" type="checkbox"/>	HAD RHEUMATISM (Arthritis)
<b>ONE</b>	<b>11</b>	<b>"</b>				<input checked="" type="checkbox"/>	HAD ASTHMA, HAY FEVER, HIVES
							HAD EPILEPSY (Fits)
							COMMITTED SUICIDE
							BEEN INSANE

20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item)								
YES	NO	(Check each item)	YES	NO	(Check each item)	YES	NO	(Check each item)
<input checked="" type="checkbox"/>		SCARLET FEVER, ERYSIPELAS	<input checked="" type="checkbox"/>		GOITER	<input checked="" type="checkbox"/>		TUMOR, GROWTH, CYST, CANCER
<input checked="" type="checkbox"/>		DIPHTHERIA	<input checked="" type="checkbox"/>		TUBERCULOSIS	<input checked="" type="checkbox"/>		RUPTURE
<input checked="" type="checkbox"/>		RHEUMATIC FEVER	<input checked="" type="checkbox"/>		SOAKING SWEATS (Night sweats)	<input checked="" type="checkbox"/>		APPENDICITIS
<input checked="" type="checkbox"/>		SWOLLEN OR PAINFUL JOINTS	<input checked="" type="checkbox"/>		ASTHMA	<input checked="" type="checkbox"/>		PILES OR RECTAL DISEASE
<input checked="" type="checkbox"/>		MUMPS	<input checked="" type="checkbox"/>		SHORTNESS OF BREATH	<input checked="" type="checkbox"/>		FREQUENT OR PAINFUL URINATION
<input checked="" type="checkbox"/>		WHOOPING COUGH	<input checked="" type="checkbox"/>		PAIN OR PRESSURE IN CHEST	<input checked="" type="checkbox"/>		KIDNEY STONE OR BLOOD IN URINE
<input checked="" type="checkbox"/>		FREQUENT OR SEVERE HEADACHE	<input checked="" type="checkbox"/>		CHRONIC COUGH	<input checked="" type="checkbox"/>		SUGAR OR ALBUMIN IN URINE
<input checked="" type="checkbox"/>		DIZZINESS OR FAINTING SPELLS	<input checked="" type="checkbox"/>		PALPITATION OR POUNDING HEART	<input checked="" type="checkbox"/>		BOILS
<input checked="" type="checkbox"/>		EYE TROUBLE	<input checked="" type="checkbox"/>		HIGH OR LOW BLOOD PRESSURE	<input checked="" type="checkbox"/>		VENEREAL DISEASE
<input checked="" type="checkbox"/>		EAR, NOSE OR THROAT TROUBLE	<input checked="" type="checkbox"/>		CRAMPS IN YOUR LEGS	<input checked="" type="checkbox"/>		RECENT GAIN OR LOSS OF WEIGHT
<input checked="" type="checkbox"/>		RUNNING EARS	<input checked="" type="checkbox"/>		FREQUENT INDIGESTION	<input checked="" type="checkbox"/>		ARTHRITIS OR RHEUMATISM
<input checked="" type="checkbox"/>		CHRONIC OR FREQUENT COLDS	<input checked="" type="checkbox"/>		STOMACH, LIVER OR INTESTINAL TROUBLE	<input checked="" type="checkbox"/>		BONE, JOINT, OR OTHER DEFORMITY
<input checked="" type="checkbox"/>		SEVERE TOOTH OR GUM TROUBLE	<input checked="" type="checkbox"/>		GALL BLADDER TROUBLE OR GALL STONES	<input checked="" type="checkbox"/>		LAMENESS
<input checked="" type="checkbox"/>		SINUSITIS	<input checked="" type="checkbox"/>		JAUNDICE	<input checked="" type="checkbox"/>		LOSS OF ARM, LEG, FINGER, OR TOE
<input checked="" type="checkbox"/>		HAY FEVER	<input checked="" type="checkbox"/>		ANY REACTION TO SERUM, DRUG OR MEDICINE	<input checked="" type="checkbox"/>		PAINFUL OR "TRICK" SHOULDER OR ELBOW

21. HAVE YOU EVER (Check each item)				22. FEMALES ONLY: A. HAVE YOU EVER—		B. COMPLETE THE FOLLOWING:		
<input checked="" type="checkbox"/>		WORN GLASSES	<input checked="" type="checkbox"/>		ATTEMPTED SUICIDE	<input checked="" type="checkbox"/>		AGE AT ONSET OF MENSTRUATION
<input checked="" type="checkbox"/>		WORN AN ARTIFICIAL EYE	<input checked="" type="checkbox"/>		BEEN A SLEEP WALKER	<input checked="" type="checkbox"/>		INTERVAL BETWEEN PERIODS
<input checked="" type="checkbox"/>		WORN HEARING AIDS	<input checked="" type="checkbox"/>		LIVED WITH ANYONE WHO HAD TUBERCULOSIS	<input checked="" type="checkbox"/>		DURATION OF PERIODS
<input checked="" type="checkbox"/>		STUTTERED OR STAMMERED	<input checked="" type="checkbox"/>		COUGHED UP BLOOD	<input checked="" type="checkbox"/>		DATE OF LAST PERIOD
<input checked="" type="checkbox"/>		WORN A BRACE OR BACK SUPPORT	<input checked="" type="checkbox"/>		BIED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION	<input checked="" type="checkbox"/>		QUANTITY: <input type="checkbox"/> NORMAL <input type="checkbox"/> EXCESSIVE <input type="checkbox"/> SCANTY
23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? <b>ONE</b>				24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS <b>15 years</b>		25. WHAT IS YOUR USUAL OCCUPATION? <b>FBI</b>		26. ARE YOU (Check one) <input type="checkbox"/> RIGHT HANDED <input checked="" type="checkbox"/> LEFT HANDED

ENCLOSURE

YES	NO	CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT
	<input checked="" type="checkbox"/>	27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC.
	<input checked="" type="checkbox"/>	B. INABILITY TO PERFORM CERTAIN MOTIONS
	<input checked="" type="checkbox"/>	C. INABILITY TO ASSUME CERTAIN POSITIONS
	<input checked="" type="checkbox"/>	D. OTHER MEDICAL REASONS (If yes, give reasons)
	<input checked="" type="checkbox"/>	28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE?
	<input checked="" type="checkbox"/>	29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (If yes, give details)
	<input checked="" type="checkbox"/>	30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (If yes, state reason and give details)
	<input checked="" type="checkbox"/>	31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (If yes, state reason and give details)
	<input checked="" type="checkbox"/>	32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (If yes, describe and give age at which occurred)
	<input checked="" type="checkbox"/>	33. HAVE YOU EVER BEEN A PATIENT (committed or voluntary) IN A MENTAL HOSPITAL OR SANATORIUM? (If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic)
	<input checked="" type="checkbox"/>	34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (If yes, specify when, where, and give details)
	<input checked="" type="checkbox"/>	35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (If yes, give complete address of doctor, hospital, clinic, and details)
	<input checked="" type="checkbox"/>	36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (If yes, which illnesses)
	<input checked="" type="checkbox"/>	37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date and reason for rejection)
	<input checked="" type="checkbox"/>	38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability)
	<input checked="" type="checkbox"/>	39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (If yes, specify what kind, granted by whom, and what amount, when, why)

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.  
I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

TYPED OR PRINTED NAME OF EXAMINEE

SIGNATURE

JOSEPH LUKE Schmit

Joseph Luke Schmit

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (Physician shall comment on all positive answers in items 20 thru 39)

TYPED	DIAN OR EXAMINER	DATE	NUMBER OF ATTACHED SHEETS
	CAPT MC	5-10-55	



Report of Medical Examination

FOR INFORMATION AND GUIDANCE OF MEDICAL EXAMINER:

The following portions of the attached examination report form need not be completed;

2	67
3	68
11	69
14	71 (unless other examination
17	indicates desirable)
62	72
65	

Item 48, the electrocardiogram is not required unless the examinee is over 35 years of age or unless other examination indicates such is desirable.

If the examinee is an applicant, the Chest X-Ray and blood type and RH factor (items 46 & 49) are not necessary unless the facilities for affording same are readily available to the examiner.

FOR ALL EXAMINEES WHETHER CLERICAL OR SPECIAL AGENT APPLICANTS OR EMPLOYEES:

The medical examiner should answer the following question:

Examinee is qualified for strenuous physical exertion.  
(is or is not) (designate which)

FOR ALL MALE EMPLOYEES OR APPLICANTS:

The medical examiner is requested to answer the following:

Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

If answer is "yes" please specify.

It is essential that all statements in items 59, 61, 64, and 70 pertaining to visual acuity, color vision and hearing be completed in detail.

[Redacted Signature Box]

(Medical examiner)

b6  
b7C

10 May 1955  
(Date)

180

gph

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (15-33811)

DATE: July 18, 1955

FROM : SAC, Chicago (15-9304)

SUBJECT: 

TFIS

Mr. Tolson	
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Harbo	
Mr. Parsons	
Mr. Rosen	
Mr. Tamm	
Mr. Sizoo	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

Re Chicago airtel, 6-29-55, and Bureau airtel, 7-14-55.

The Bureau asked for clarification of the verbage in re airtel dated 6-29-55 wherein it is stated that the "first" complete paragraph, page 4, line 1, of report of SA GEORGE STADTMILLER, 6-22-55, is erroneous. The Bureau properly pointed out that the explanation submitted by Stenographer  7-8-55, reflected the error to be in the "third" paragraph.

This is erroneous. The paragraph involved is the third paragraph and not the first. The necessary correction was properly made in referenced report in the file copy in the Chicago office as well as in the copy delivered to the U. S. Attorney. If not already done, the New York office and the Bureau should make the necessary correction in the third paragraph and not in the first paragraph.

Chicago airtel of 6-29-55 was dictated by ASAC J. L. SCHMIT to Stenographer  A check of her notes reflected that the word "first" was dictated to her instead of the word "third". This is an obvious error. I recommend that a letter of censure be sent to the ASAC.

JLS:OC

(4)

cc: New York

RECORDED

Recommendations of Investigative Division page 1a.

JUL 20 1955

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*Following letter  
to permit on 7-25  
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ERROR:

Chicago advised by airtel dated 6/29/55 that report of SA George Stadtmiller dated 6/22/55 at Chicago contains an error in that word "not" erroneously included in paragraph 1, line 1, page 4. Chicago instructed by Bureau to fix responsibility for error and furnish recommendations covering same.

Chicago letter of 7/8/55, informed stenographer [ ] admitted making the error. However, it was noted the error admitted by [ ] was insertion of word "not" in paragraph 3, line 1, page 4. Chicago requested to clarify this explanation and fix responsibility for the second error.

Chicago letter of 7/18/55 advises the paragraph involved is the third and not the first, the original airtel of 6/22/55, therefore, contains an error in addition to the error in the report.

RECOMMENDATION OF SAC:

No administrative action recommended for SA Stadtmiller since he had no opportunity to read report before it was transmitted to the Bureau.

No administrative action recommended for Relief Supervisor Frank J. Ford since it was impossible for him to determine that the word should not have been included in the report.

Recommended a field error form be placed in the file of stenographer [ ] who made original error.

Since Chicago airtel of 6/29/55 was dictated and approved by ASAC J. L. Schmit, SAC recommends ASAC Schmit receive a letter of censure.

RECOMMENDATION OF INVESTIGATIVE DIVISION:

Investigative Division concurs with action recommended by SAC, Chicago except with respect to stenographer [ ] who it is felt should receive a letter of censure inasmuch as the original error in this matter is directly attributable to her. The erroneous inclusion of the word "not" in the report constitutes a substantive error.

6-7-55

Am

JDP/2/18

2/28

BW

1a

Jm

2/29

13/20

Copy-135

SAC, Chicago

7-22-55

Director, FBI

PERSONAL AND ~~CONFIDENTIAL~~

INSPECTOR AIDES

Listed below are the Agents assigned to your division who are active Inspector Aides. You should not offer for an inspection assignment any other Agent who may have been formerly an Inspector Aide. This list is subject to change inasmuch as the Bureau is constantly seeking to retain only the best qualified men for Inspector Aide duties and does not desire to use as Aides men who do not wish to advance administratively or men who have been subjected to recent serious administrative action. If any of the Aides listed below do not wish to advance administratively you should forthwith advise the Bureau. Your communication should be marked for the attention of the Training and Inspection Division.

/J. L. Schmit/  
Harry B. Behrmann  
Francis V. Ellis  
[redacted]  
Joseph A. Haggerty  
Walter M. Higgs, Jr.  
John E. Keating  
David L. Mayer  
[redacted]  
Karl L. Stefansson  
[redacted]  
Richard A. Wright  
Julian R. Walters.

Raymond F. Babb  
Raymond J. Driscoll  
[redacted]  
Garrett P. Fleming  
[redacted]  
August Kayne  
[redacted]  
Gerard A. Perkins  
[redacted]  
James J. Middleton

b6  
b7C

EDM:dmg  
(4)

ORIGINAL FILED IN 67-342-2686

53 JUL 29 1955

July 20, 1955

~~CONFIDENTIAL~~

Mr. Joseph L. Schmitt  
Federal Bureau of Investigation  
Chicago, Illinois

Dear Mr. Schmitt:

You prepared and approved a communication to the Bureau dated June 20, 1955, which requested the Bureau to delete the word "not" from a certain sentence in the report dated June 20, 1955, in the Theft From Interstate Shipment case involving John Patrick Strong. However, you requested that the wrong sentence be corrected.

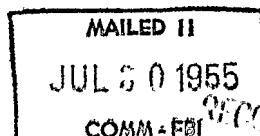
In the future you will be expected to exhibit a greater degree of care and attention to detail in the performance of your supervisory duties.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover  
Director

RGH:njc  
(6)



RECORDED - 123

CC: SAC, Chicago (Personal Attention)

SOG Chicago Field Office File

Based on letter from SAC, Chicago, 7/16/55, JLS:CC

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

53 AUG 5 1955

RECEIVED  
JUL 29 5 57 PM '55  
FBI - CHICAGO

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 9/26/55

FROM : E. D. Mason

SUBJECT: INSPECTION - CHICAGO DIVISION  
INSPECTOR H. C. VAN PELT  
8/18-9/14/55

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Chicago Inspection

## SYNOPSIS

OFFICIALS: D. S. Hostetter has been SAC at Chicago since 11/23/54.  
J. L. Schmit has been ASAC there since 1/10/55.

LAST INSPECTION: 9/13-10/1/54.

## EVALUATIONS:

- (1) PHYSICAL CONDITION AND MAINTENANCE.....VERY GOOD
- (2) INVESTIGATIVE OPERATIONS.....GOOD
- (3) ADMINISTRATIVE OPERATIONS.....FAIR
- (4) PERSONNEL MATTERS.....VERY GOOD
- (5) CONTACTS.....GOOD

## CONCLUSIONS:

(1) SAC Hostetter...Conscientious, loyal, modest and respected leader; has improved many operations at Chicago, but requires further efforts to (A) meet deadlines more promptly (B) reverse downward trends in criminal statistical accomplishments (C) bring security work into better condition (D) increase production, and (E) reduce Agents' time in office.

(2) ASAC Schmit...Eager, aggressive and enthusiastic; works closely with SAC, and has potential for further development; has direct responsibility for weaknesses in security work, and shares with SAC the responsibility for other deficiencies found.

(3) Findings concerning supervisory and other personnel being submitted separately with appropriate recommendations. Of the 11 supervisors, 3 are being recommended for censure because of weaknesses in their performance, and 4 are being recommended for advancement to 300 supervisory positions when possible.

## RECOMMENDATIONS

(1) Attached letter go forth to SAC Hostetter summarizing results of inspection, censuring him for weaknesses found, and

Enclosures

cc - Mr. Mohr (Attention H. L. Edwards) (Sent separately)

HVP:jla (7)

Memorandum to Mr. Tolson

instructing him to notify Bureau as soon as corrective action is taken.

V  
(2) Attached letter of censure be sent to ASAC Schmit.

M  
JPM V  
9/26

OK  
J.

PERMANENT BRIEFS OF SAC HOSTETTER AND ASAC SCHMIT ARE ATTACHED HERETO.

DETAILS

Inspection findings supporting foregoing are:

(1) Two American Flags, 1 in reception area and 1 in SAC's office, were soiled; were ordered cleaned. While premises were generally well maintained, some patching of walls and redecorating required on third, fourth and fifth floors; cleaning and repairing of Venetian blinds on third and fourth floors required; SAC instructed to closely follow up corrective action ordered. Delinquencies which might affect safety found in 2 out of 23 automobiles examined; 1 car had left windshield wiper blade missing, inoperative stop lights and a punctured exhaust pipe; the other car had faulty brakes, broken lens on left rear stop light and a right front door which closed with difficulty; delinquencies in both cars corrected during inspection.

Memorandum to Mr. Tolson

(2) Over-all office delinquency 8/31/55 was 23.17%, which is higher than field-wide delinquency of 14.70%; of 277 active investigative cases over a year old, 102 were delinquent, or 36.8%; 6 principal classifications had delinquency higher than over-all delinquency, headed by Internal Security cases which were 41.12% delinquent.

(3) Sixteen substantive errors found in 13 out of 1781 pending files reviewed, or 72/100 of 1%, low; 7 of these 16 substantive errors involved delays in investigation; no substantive errors found in 577 closed files reviewed.

(4) Missed deadlines found in:

- (a) Sixty-six out of 220 pending fugitive-type investigations, or 30%, very high.
- (b) Nine out of 38 closed Bureau automobile accident investigations, or 23.68%, very high.
- (c) Eleven out of 71 closed loyalty cases, or 15.49%, high. No delay letters sent to Bureau in 4 of these cases.
- (d) Thirty-three out of 289 pending and closed applicant investigations, or 11.4%, high. No delay letters sent to Bureau in 28 of these 33 cases. Reports covering 26 of these investigations were dated same date as deadline.
- (e) Two out of 40 pending and closed Civil Rights cases, or 5%, low.

(5) Criminal informants increased from 36 to 37 since last inspection, or 2.8%, while potentials increased from 170 to 304, or 78%; 1 resident agency had no qualified informants, but had 6 potentials under development; 2 out of the 5 resident agencies had no bank robbery informants, qualified or potential; quality of over-all coverage rated by Inspector as from good to very good and SAC instructed to increase utilization of informants.

(6) Increased attention required on security program; 3 top functionaries, 3 key figures and 5 Security Index subjects missing; of these 11 subjects, 3 have been missing since 1951, 3 since 1952, 2 since 1953, 1 since 1954 and 2 since 3/18/55; Security Index reduced from 1546 to 727 persons to be considered for detention in event of serious national emergency, or 53%; of the present 727 Security Index cases, (a) annual reports in 106 cases, or 14.6%, were from 2 to 12 months' delinquent; (b) employment and residence verifications in 34 cases, or 4.7%, were from 30 to 60 days delinquent; and (c) photographs of subjects in 166 cases, or 22.8%, had not been obtained.



Memorandum to Mr. Tolson

- (7) Security informants increased from 47 to 48 since last inspection, or 2.1%, while potentials declined from 37 to 17, or 54%; no informants, qualified or potential, in 1 resident agency wherein there are 18 Communist Party members, and in another resident agency wherein there are 14 Communist Party members; no panel sources established in 21 of the 58 front groups and infiltrated organizations active in Chicago area; Inspector rated quality of over-all security coverage as from very good to excellent but stressed need for effective development of additional potentials and panelists.
- (8) Forty-seven delays of from 3 to 7 months found in channelizing data from 4 security informant files to investigative files; while important security leads were handled well in advance of channelization, above delays prevented pertinent information from being made available in investigative files for periodic reports required under Security Index program and use in organizational reports covering activities of Communist Party and other subversive groups. SAC directed to intensify security program and notify Bureau of progress made by 12/1/55.
- (9) Agent production averaged 5.83 cases closed per month, slightly below record of other offices of comparable size and related problems; time in office between 8:30 a.m. and 5:30 p.m. averaged 35.2%, and exceeds maximum standard of 15% established by the Bureau; agents' voluntary overtime averaged 2 hours and 4 minutes daily and was equitably distributed; SAC instructed to bring time in office in line with the Bureau's desires and to increase production through converting excessive time in office into investigative efforts.
- (10) Clerical errors of form low at 3.3%, while those attributable to agents were somewhat high at 6.3%; stenographic and typing production averaged 2.65 pages typed per hour, which is less than last field survey average of 3.36 pages typed per hour; paper work management analysis 8/19-25/55 made by Inspector showed 166 pages of outgoing communications requiring retyping due to 89 errors in dictation and 41 errors in transcription, both high; SAC directed to provide further training of both agent and stenographic personnel.
- (11) Criminal statistical accomplishments for 1955 fiscal year showed declines in all categories; record covering first 2 months of 1956 fiscal year showed substantial increase in fines, savings and recoveries but continued declines in convictions, automobile

Memorandum to Mr. Tolson

recoveries and fugitive apprehensions; SAC instructed to take immediate and effective action to reverse downward trends and to build up cushion or reserve now to guard against future contingencies.

(12) Net personnel assigned, 324 investigative and 164 noninvestigative employees, considered by both SAC and Inspector to be adequate but not excessive; morale, which was particularly low when Hostetter assumed duty as SAC at Chicago, appeared to have been effectively stimulated by him and was rated by Inspector as high.

(13) Forty-six out of 297 agents contacted have not yet testified in any Federal proceeding, that is, before U. S. Commissioner, Federal grand jury or U. S. District Court; 28 of these agents have had less than 1 year's field service, 14 have had from 1 to 5 years' field experience, and 4 have had over 5 years' field service; 6 agents of less than 3 years' service did not have their assignments rotated every 6 months as required; SAC directed to provide latter agents with diversified experience as Bureau has instructed and to regulate assignments, wherever practicable, of other agents referred to above, to afford them greater opportunity to testify.

(14) Inspector has recommended separately that (a) 34 agents be provided Inspectors Aides' Training when possible; (b) 11 agents be considered for advancement to SOG supervisory positions when possible; and (c) 3 agents be deleted as Inspectors Aides because of their expressed preference for investigative-type duties and lack of interest in administrative assignments.

(15) Clerical applicant eligibility list contained but 1 candidate 8/29/55; SAC was ordered to take realistic and positive approach to recruiting problem so that sufficient eligible candidates will continuously be available to fill clerical personnel needs as they arise.

(16) Office has 6 approved contacts, all of which were developed by prior SACs. Speaking engagements declined from 354 for 1954 to 123 for first 7 months of 1955. Of latter 123 speeches, 10 were made by SAC and 9 by ASAC; they were instructed to handle more of the speaking commitments personally. SAC not acquainted with 5 of the 39 FBI National Academy graduates; was directed to meet them promptly.

September 27, 1955

PERSONAL AND ~~CONFIDENTIAL~~

Mr. Joseph L. Schmit  
Federal Bureau of Investigation  
Chicago, Illinois

Dear Mr. Schmit:

Your attention is directed to the detailed memoranda left with the Special Agent in Charge by Inspector H. C. Van Pelt following his recent inspection of the Chicago Division. Of particular concern to the Bureau are the delinquencies in the security program and in the security informant program, both of which are under your over-all control.

The Bureau is also concerned regarding the failure to meet deadlines promptly, the unfavorable status of the criminal statistical accomplishments, low production, high time in the office of agents during working hours, and the other weaknesses found which are a matter of record in the Chicago Office. You will recall the Bureau's letter to all Special Agents in Charge, Number 36, dated May 26, 1953, advised there is a joint responsibility upon the part of the Assistant Special Agent in Charge and Special Agent in Charge for the effective functioning of each field division. That letter points out that the Bureau looks upon the Assistant Special Agent in Charge as a partner in the administration and operations of the office.

In view of the delinquencies found in certain matters under your over-all control, and because of your partnership responsibility with the Special Agent in Charge for the unfavorable conditions found in certain of the other operations of the Chicago Office, the Bureau is

*APB*  
Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: SAC, Chicago (Personal and ~~Confidential~~)

cc: Mr. Mohr (Attention H. L. Edwards) (Sent separately)

HVP:jla:js (8) Based on memo Mason to Tolson 9/26/55 HVP:jla

COMM - FBI  
SEP 27 1955  
MAILED 30

Mr. Joseph L. Schmit

holding you accountable. The Bureau wishes to express its extreme displeasure concerning the weaknesses found.

It is essential that you devote closer attention to your duties, and it is hoped it will not be necessary for the Bureau to call such deficiencies to your attention again.

Very truly yours,

*John Edgar Hoover*

John Edgar Hoover  
Director

COPY 150

TO :Mr. A. H. Belmont

DATE: September 21,  
1955

FROM :Mr. F. J. Baumgardner

SUBJECT: COMMUNIST PARTY, USA  
UNDERGROUND OPERATIONS  
CHICAGO DIVISION  
INTERNAL SECURITY - C  
Bufile 100-3-94-9

SYNOPSIS:

SAC, Chicago by letter and Forms FD-255 dated September 9, 1955, recommends appropriate cash awards for twenty Agents of the Chicago underground squad for outstanding investigation of the Communist Party (CP) underground since October, 1954. Referenced Chicago letter and forms recommending cash awards was prompted by Bureau letter to Chicago September 2, 1955, which pointed out the excellent quality of the CP underground quarterly report from Chicago dated August 15, 1955, and prepared by SA [redacted] b6 b7C  
SAC, Chicago was requested to submit his observations as to commendation for personnel responsible for development of information contained in referenced report as well as for those who actually prepared the report itself. In addition to cash awards, SAC, Chicago recommended consideration for reallocation to GS-13 for SA John E. Keating based on his outstanding performance in the handling of [redacted] b7D  
Recommendation was made for letter of commendation for Field Supervisor SA Carl N. Freyman, supervisor of the underground squad. Due to excellent leadership afforded underground squad and the highly productive and valuable results contributed to the investigations of the underground apparatus, it is recommended that letters of commendation be considered for SAC D. S. Hostetter and ASAC/J. L. Schmit. The efforts of the entire Chicago underground squad together with the leadership afforded by SAC and ASAC has contributed a major portion of our effective penetration of the CP underground on a national level.

Memo to Mohr 9-29-55 NEM/bak

CCL:ojk  
(5)

cc - Mr. Belmont  
Administrative Division  
Mr. Baumgardner  
[redacted]

ORIGINAL FILED IN 67-342-2713

b6  
b7C

74 OCT 27 1955

Memorandum for Mr. Belmont

b6  
b7C

RECOMMENDATIONS:

(1) It is recommended that appropriate cash awards be given to Special Agents [redacted]

[redacted] Joseph M. Culkin,  
Elmer B. Litchfield, Julian C. McGill, A. J. Baumgartner,

[redacted] Howard A. McKamey, [redacted] Bradner C. Riggs,

William F. Roemer, [redacted]

Joseph R. Shea, George W. Stephan and [redacted]

in line with the recommendation of SAC, Chicago as contained in referenced letter and Forms FD-255 dated September 9, 1955. SAC, Chicago evaluated the performance of the above agents as of extraordinary value involving substantial personal danger or risk. Special Agents [redacted] Culkin, Litchfield, and McGill were recommended by SAC, Chicago for cash awards in the amount of \$150. The remainder of the group, totaling 13 agents, were recommended for awards in the amount of \$50 each. It is felt that the evaluation of the accomplishments of the agents recommended for the \$150 cash award under the provisions of the incentive award program should more properly be classified under categories where the personal danger or risks are not the dominant factor in the accomplishment. Under these provisions the accomplishments of the Agents recommended for the \$150 cash award would be classified as of limited application and moderate benefit while the agents recommended for the \$50 cash award should be evaluated as of limited application and minor benefit.

John T. Reilly- No John T. Riley assigned Chicago Div. per movement NEM

(2) It is recommended that consideration be given to the possibility of reallocation of SA John E. Keating from Grade GS-12 to Grade GS-13 in line with the recommendation of SAC, Chicago as set forth in Chicago letter dated August 31, 1955, and as again referred to in referenced Chicago letter of September 9, 1955. If such is not feasible under present Bureau policy, it is recommended that he then be considered for appropriate cash award of \$150.

Memorandum for Mr. Belmont

(3) It is recommended that letters of commendation be forwarded to SAC Hostetter and ASAC Schmit for their excellent leadership and supervision of the underground squad.

(4) It is recommended that a letter of commendation be forwarded to Field Supervisor Carl N. Freyman for his direct supervision of the underground squad.

(5) See addendum on page 5.

DETAILS:

Bureau letter dated September 2, 1955, to Chicago noted that the Bureau desired to take this opportunity to note the excellence of the report of SA [redacted] dated August 15, 1955, entitled "CP, USA, Underground Operations, Chicago Division, IS-C," and the high quality of the information contained therein relating to the national underground apparatus of the CP and the midwestern regional apparatus of the CP underground. SAC, Chicago was requested to submit observations as to commendation for personnel responsible for the development of information contained in referenced report as well as for those who actually prepared the report itself. By letter and Forms FD-255 dated September 9, 1955, SAC, Chicago recommended appropriate cash awards for Special Agents [redacted]

b6  
b7C

[redacted] Joseph M. Culkin, Elmer B. Litchfield, Julian C. McGill, A. J. Baumgartner, [redacted]

[redacted] Howard A. McKamey, [redacted] Bradner C. Riggs, William F. Roemer, [redacted]

Joseph R. Shea, George W. Stephan and [redacted] Recommendation was also made for a letter of commendation to Field Supervisor Carl N. Freyman who supervises the underground squad. Referenced Chicago letter of September 9, 1955, pointed out that SA John E. Keating had been recommended for reallocation to GS-13 based on his capable handling of [redacted]

b7D

Memorandum for Mr. Belmont

SAC, Chicago in referenced letter of September 9, 1955, points out that the underground squad was established pursuant to Bureau instructions and following his arrival in the Chicago Division. Up to that time, the penetration of the CP underground by the office was highly unsatisfactory. It is pointed out that effective penetration of the national CP underground apparatus was the result of effective, careful planning and outstanding investigative work performed by personnel on the underground squad as a group effort over a substantial period of time which performance has involved the overcoming of unusual difficulties. SAC, Chicago notes that considerable personal inconveniences were experienced by the Agents comprising the underground squad and that during the ten month period this squad has averaged approximately two hours and twenty minutes voluntary overtime in order to get the job done. Substantial personal risks were involved in developing approximately 25 anonymous sources contacted on over 200 separate occasions. All were conducted without incident reflecting exceedingly good judgment in planning and execution of this unusual investigative technique. Many physical surveillances were conducted on key underground couriers leading to other underground functionaries. These were maintained with full security in view of the extreme security consciousness of subjects involved.

In addition SAC, Chicago states that the high-level information furnished by Chicago Confidential Informant [ ] [ ] throughout this period was of considerable assistance in correlating their underground activities. He further noted that this informant is the source of considerable volume of information contained in referenced report of SA Stark.

b7D

In regard to the handling of [ ] referenced Chicago letter states that the handling of the informant and his valuable contribution were undoubtedly responsible to a great extent for the success of Chicago's penetration of the underground. This informant is handled by SA John E. Keating together with Field Supervisor Carl N. Freyman. SA Keating was recommended for reallocation to GS-13 in Chicago letter dated August 31, 1955.



Memorandum for Mr. Belmont

Agents assigned to the underground squad are responsible for having successfully conducted twenty-five anonymous source contacts on two hundred separate occasions during the period of October, 1954 through August, 1955. In addition, as a result of intensive investigation they were able to effect the arrest of Claude Lightfoot, secretly indicted Smith Act subject. Among other individuals this squad was also responsible for locating and conducting anonymous source contacts on [redacted]

b6  
b7C

[redacted] CP, in an underground status, [redacted] missing Smith Act subject, Alfred Wagenknecht, old time Party member operating in the underground, [redacted] Smith Act subject in the underground apparatus, and [redacted] who led to the development of an anonymous source on [redacted] a national CP underground functionary. On one occasion notes located in the waistline of trousers worn by [redacted] [redacted] furnished Chicago with dates of future underground meets.

The underground squad was highly successful in maintaining discreet surveillances on underground subjects despite extreme security measures used by the Party. They were also successful in developing a confidential informant who later acted as a mail drop for underground functionaries. Data obtained therefrom was immediately photographed and acted upon promptly.

The redirection of [redacted] into matters more closely allied to the underground resulted in gaining valuable intelligence data on a national level on the CP underground apparatus. This informant's close relationship to Claude Lightfoot resulted in advance knowledge of the Party's contemplated streamlining of its underground; revealed the original structure of the underground consisting of Bill Norman and Fred Fine in charge of the Eastern Region, Claude Lightfoot and Phil Bart in charge of the Midwestern Region and Robert Thompson and Sidney Stein in charge of the Western Region; determined that the Party was going to retain a "reserve" leadership in the underground and that the future underground apparatus would consist primarily of the so-called "refugee" apparatus. The refugee apparatus was further identified as the underground organization established to protect the Communist fugitives.

b7D

CCL:hif

Memorandum for Mr. Belmont

The evaluation of the performance of all of the above-mentioned individuals by SAC, Chicago appears to be entirely proper and is such as to warrant recognition by cash awards. In addition it is felt that the direct supervision afforded by SA Carl N. Freyman together with the excellent leadership given to the underground squad by ASAC Schmit and SAC Hostetter is also deserving of consideration for letters of commendation.

ADDENDUM: (AHB:rmw 9/21/55)

In August and September, 1954, the Internal Security Section analyzed over-all Bureau progress in the penetration of the underground in the interest of accelerating coverage in this field and developing new approaches to the hunt for the Comfugs. It was noted that the Chicago Division had excellent live informant coverage but appeared to be affording only sporadic and intermittent efforts to the development of collateral and parallel sources in exploiting all known phases of Communist Party underground activity. Under the direction of Section Chief F. J. Baumgardner, Special Agents W. F. Doyle and [redacted] made a thorough study of the Chicago situation and, by letter dated 9/10/54, instructed Chicago to re-evaluate and redirect its program, pointing out to that office in detail the weaknesses revealed in their study. This guidance stimulated Chicago to take immediate action, resulting in the outstanding sustained record of accomplishments described above. It is believed the parts Messrs. Baumgardner, Doyle, and [redacted] played in this matter should be acknowledged now by commending these men. b6 b7c

Name: JOSEPH L. SCHMIT  
Payroll #: 07175  
EOD: 1/6/41

Title: ASAC

Grade: GS-14 at \$10,965

Non-Veteran

SAC HOSTETTER: Mr. JOSEPH L. SCHMIT has served as ASAC at Chicago since 1/10/55. He has direct responsibility for all security matters and supervises resident agents. He also handles numerous other duties normally assigned to an ASAC. He has exhibited excellent judgment and has demonstrated above average ability and leadership. He assumes responsibility and has successfully and effectively handled complex and involved problems. He maintains discipline and at the same time promotes high morale. In my opinion considerable progress on security matters has been made under his direction and he has handled all of his duties in an excellent manner. I think he has excellent potential for administrative advancement.

He is a real asset to the service and I am very pleased to have him as an associate.

Rating: Satisfactory

INSPECTOR VAN PELT: Six substantive errors were found in 6 out of 751 pending and closed files reviewed, principally security-type cases, which were under the supervision of supervisors responsible directly to the ASAC, or 80/100 of 1%, low. However, weaknesses in the security program and security informant program, both of which were under Schmit's over-all control, showed further attention is required to bring this work into better condition. Also, delinquencies were found in other operations wherein the ASAC shares a partnership responsibility with the SAC. The latter deficiencies were principally failure to meet deadlines promptly, the unfavorable status of the criminal statistical accomplishments, low production and agents' time in the office too high.

Schmit was observed to work closely with SAC Hostetter and to be an active partner in every sense of the

CHICAGO INSPECTION. *asj*  
8/25/55  
DSH/asj

1 SEP 29 1955

3-*gpm*

2-*M*

term in the administration and operations of the office. Schmit makes a good businesslike appearance, is personable and impressed as being intelligent, alert and steady. He displayed a broad knowledge of Bureau policies and procedures, seemed to be eager, aggressive and enthusiastic and appeared to have potential for further development.

Schmit's voluntary overtime 5/1-7/31/55 averaged 3 hours daily compared with the office average of 2 hours and 4 minutes. He seemed to be in good health, said he had no personal problems, advised he liked his present assignment and informed that he is fully available for general and special assignment anywhere.

Inspection summary had a letter attached thereto for the Director's signature, censuring Schmit for weaknesses found in matters under his over-all control and for delinquencies in other operations in which he shares a partnership responsibility with the SAC.

RECOMMENDATION: None.....Strictly informative.

FEDERAL BUREAU OF INVESTIGATION  
FOIPA  
DELETED PAGE INFORMATION SHEET

No Duplication Fees are charged for Deleted Page Information Sheet(s).

Total Deleted Page(s) ~ 2  
Page 140 ~ Duplicate  
Page 224 ~ Duplicate